MEMORANDUM OF UNDERSTANDING FISCAL YEAR 2018-2020

between

THE MAYOR AND CITY COUNCIL OF BALTIMORE

and

BALTIMORE FIRE OFFICERS LOCAL 964, IAFF

AFL-CIO, CLC

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MEMORANDUM OF UNDERSTANDING

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THE MAYOR AND CITY COUNCIL OF BALTIMORE

and

BALTIMORE FIRE OFFICERS, LOCAL 964

INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS

AFL-CIO, CLC

This Memorandum of Understanding is entered into this First day of July 2017, between the Mayor and City Council of Baltimore ("Employer") and the Baltimore Fire Officers, Local 964, IAFF, AFL-CIO, CLC ("Union"). The terms and conditions of this document shall constitute a mandate to the Mayor of Baltimore City with respect to such matters which can be remedied administratively by her, and as a mandate to the Board of Estimates and the City Council with respect to matters which require legislative action necessary to implement the Agreement in lieu of a decision of the Board of Arbitration.

ARTICLE 1: DECLARATION OF PRINCIPLE, POLICIES AND PURPOSE

It is the intent and purpose of the Union and the Employer to promote and improve the efficiency of the operations of the City of Baltimore and the Baltimore City Fire Department ("BCFD" or "the Department"). In order to render the most efficient public service to the citizens of the City, the Union and Employer agree that this goal can best be achieved through an orderly, constructive and harmonious relationship between them. The parties hereto are in further accord that effective employee relations in the public service requires a clear statement of the respective rights and obligations of labor and management and for this purpose enter into this Memorandum of Understanding (hereinafter "this Agreement").

ARTICLE 2: RECOGNITION

- A. The Employer recognizes the Union as the certified negotiating representative of all eligible employees in the BCFD, pursuant to the provisions of the Municipal Employee Relations Ordinance ("MERO") (as last amended by Ordinance 04-822), Baltimore City Code (2010 as published by Baltimore City Department of Legislative Reference) (hereinafter "Baltimore City Code"), Article 12, Section 4-1.
- B. The Employer agrees to furnish the Union with the titles, classifications, rates of pay and job descriptions of all employees in the unit upon request.
- C. The parties shall continue in effect, as edited through February 27, 2011, portions of the Statement of Labor Management Committee on the Reorganization of the BCFD EMS Division (dated August 5, 2009) which Statement, as edited, is appended as a part of this Agreement as Addendum J, and the Employer shall continue to observe the terms of the Statement.

ARTICLE 3: CHECKOFF

The Employer agrees to deduct Union dues from the pay of any employee whom the Union is certified to represent and who authorized such deductions in writing, pursuant to the provisions of the MERO, Section 6-1. The Employer shall transmit all such moneys withheld to the Union within seven (7) days of said deduction. The Employer agrees to supply the Union with a dues deduction computer printout on a biannual basis throughout the term of this Agreement. Said printout shall include each individual's name, address, location, annual salary and amount deducted per pay period. Said deductions and printouts shall be without cost to the Union.

Such authorization shall be continued from year to year unless revoked in writing thirty (30) days prior to the employee's anniversary date.

The Employer shall deduct a service fee from the bi-weekly pay of any employee who the Union is certified to represent who is not a Union member and who has not authorized the City to deduct Union dues from his or her pay. The service fee shall be collected, without the need for a prior written authorization from the employee, pursuant to all applicable provisions of the MERO, Section 6-2. The service fee deduction shall be updated on a quarterly basis to reflect adjustments from promotions and otherwise, in an employee's total annual salary; and collection of the service fee shall be conditioned on compliance with Article 14, of this Agreement. The Employer shall transmit all funds withheld to the Union within seven days of said deduction.

The Union shall indemnify and save the Employer harmless of any and all claims, grievances, actions, suits or other forms of liability or damages that arise out of or by reason of any action taken by the Employer for the purpose of complying with any of the provisions of this Section, and the Union assumes full responsibility for the disposition of the funds deducted under this Section as soon as they have been remitted by the City to the Union. Should the Employer fail to pay any sum that is a part of an employee's total annual compensation, the Employer shall deduct and withhold Union dues from that sum whenever it is paid, and it shall remit the sum withheld as Union dues check off.

ARTICLE 4: DISCRIMINATION

- A. The provisions of this Agreement shall be applied equally to all employees in the bargaining unit for which the Union is the certified representative without discrimination as to age, sex, marital status, race, creed, color, national origin, political affiliation, disability as defined in the Americans With Disabilities Act, or sexual orientation.
- B. The Employer and the Union agree that they shall not interfere with employees in the exercise of their rights guaranteed under the MERO.
- C. All reference to employees or members in this Agreement is intended to include both sexes, and, wherever the male gender is used, it shall be construed to include male and female members as appropriate.

ARTICLE 5: MANAGEMENT RIGHTS

Subject to the provisions of this Agreement, the Employer shall have all of the rights set forth in Baltimore City Charter (As Last Amended by Ch. 624, Acts of 2013), Article VII, Sections 47, 48 (a) and (d), and Sections 51 (b) and (c); and in provisions of the MERO, Section 3-2, which provisions are incorporated herein by reference.

ARTICLE 6: GRIEVANCE AND ARBITRATION PROCEDURE

A. Subject to any limitation of existing law, any grievance, defined in the MERO, Section 1-1(g) as a dispute concerning the application or interpretation of the terms of this Agreement or a claimed violation, misinterpretation or misapplication of the rules or regulations of the Employer affecting the terms and conditions of employment, may be settled in the following manner:

STEP 1. Within 15 calendar days of the date of the grievance or knowledge by the affected employee of the occurrence giving rise to the grievance, the employee, accompanied by an authorized representative of the Union, shall orally discuss the grievance with his immediate officer. The aggrieved employee and representative shall attempt to resolve the complaint with all parties involved.

In the event the grievance is not resolved at this level, the employee and his Union representative shall present the grievance in writing to the Senior Officer or House Captain. If the grievance is not resolved at this level within 15 days, the Union Steward and Battalion Representative shall present the grievance in writing to the Battalion Chief.

STEP 2. If the grievance is not satisfactorily resolved within 15 days of presentation to the Battalion Chief, the aggrieved employee shall forward the grievance, in writing, through a Union Vice President to the appropriate Deputy Chief. Within 7 calendar days of the presentation, that Deputy Chief shall hold a meeting with the appropriate Union representative to discuss the grievance.

STEP 3. If the grievance has not been satisfactorily resolved in Step 2, a written grievance may be taken to the Chief of Fire Department or his designee within 15 days following the completion of Step 2. The Chief or his designee shall meet and discuss the grievance with an appropriate union official within 10 days of receipt of the grievance. A written answer to the grievance shall be submitted to the employee and an appropriate Union Official within 10 days thereafter. Should the Union not receive a written response within 10 days, it may advance the grievance to the next step. Any grievance concerning the

specific action of Chief of Fire Department, or any grievance which affects at least more than one employee may be commenced at Step 3.

STEP 4. If the grievance has not been satisfactorily resolved at Step 3, the grievance may be taken to the Office of the Labor Commissioner of the City of Baltimore by the Union President or his designee within 15 days following the completion of Step 3. Within 15 days of receipt of the grievance, the Labor Commissioner or his designee shall meet with the Union President or his designee and the aggrieved employee to discuss the grievance. The Labor Commissioner or his designee shall respond in writing to the President of the Union within 10 days, it may advance the grievance to the next step.

Following Step 4 proceedings at the level of the Office of the Labor Commissioner, there shall be a Step 4 Mediation, but, if and only if, the Union, the Chief of Fire Department, and the Office of the Labor Commissioner agree in writing to conduct Step 4 Mediation as a non-binding mediation that is chaired by a neutral party, whom the parties shall appoint either from the staff of the Federal Mediation and Conciliation Service, or by alternately striking from a list of seven arbitrators who each are members, of the National Academy of Arbitrators (Baltimore/Washington Area list) furnished to them by the Federal Mediation and Conciliation Service. Any costs or fees associated with the mediation shall be shared equally; each side, however, to cover its own costs of counsel and presentation.

A Step 4 Mediation shall be conducted within sixty days after a mediation agreement is signed by the Union the Chief of Fire Department and the Office of the Labor Commissioner. A grievance shall be settled through mediation only if a settlement agreement is signed by the Union, the Chief of Fire Department and the Office of the Labor Commissioner, and it is noted, if necessary, by the Baltimore City Board of Estimates. No statement made in the course of a mediation session or by the mediator may be used as evidence in any proceedings.

STEP 5. Step 5 shall be binding arbitration, which shall be available if a grievance is not settled or withdrawn by prior action of the Union. Arbitration shall be demanded by a letter addressed, jointly, to the Chief of Fire Department and the Office of the Labor Commissioner. The Union's letter making a demand for arbitration shall be timely if it is delivered within thirty days after completion of Step 3, or Step 4 if that Step is conducted by agreement.

a. The parties shall appoint an arbitrator to hear and decide all issues by alternately striking from a list of seven arbitrators who each are members of the National Academy of Arbitrators Baltimore/Washington Area list) furnished to them by the Federal Mediation and Conciliation Service. The first strike made in selecting an arbitrator shall be alternated between the Union and the Employer from case to case.

b. The Union is the only party that may demand arbitration on behalf of the bargaining unit, and/or any members of the bargaining unit. Any award issued by an arbitrator shall be final and binding on the Union, the Mayor and City Council (and all constituent City agencies) and the employee(s) aggrieved. Should the Union decide not to proceed to arbitration, the employee(s) aggrieved shall likewise be bound by that decision.

B.

- 1. Notwithstanding the grievance steps which are provided in Paragraph A, immediately above, the employee and/or the Union shall file a grievance at the step commensurate with the level at which, as alleged in the grievance, the breach alleged first occurred.
- 2. Time limits under this Article may be changed by mutual agreement.
- C. If the findings or resolution of a grievance at any step of the procedure is not appealed within the prescribed time, said grievance will be considered settled on the basis of the last answer provided and there shall be no further appeal or review. Should the Employer not respond within the prescribed time, the grievance will proceed to the next step.
- D. The cost of any arbitration proceedings under this Agreement shall be equally divided between the Employer and the Union.
- E. In computing the time limits under this Article, the date of the preceding event shall be counted. Commencing at Step 3, Saturdays, Sundays and legal holidays shall not be counted in computing time limits. The time period for filing a grievance under this Agreement or an administrative appeal before the City's Civil Service Commission to contest any form of discipline shall not begin until the final administrative action has occurred within the Fire Department and the employee(s) affected have received written notice of such action.
- F. The rights of any employee who is discharged, permanently reduced in pay or position or suspended for more than thirty (30) days shall be as prescribed in Article 12 of this Agreement. The employee shall be entitled to all rights and remedies that are available to the employee under Baltimore City Charter, (as last amended by

Resolution 10-024; Chapter 645, Acts of 2010), Article VII, Section 100 (a), which are expressly reserved.

- G. Any employee, who, as discipline, is suspended for five or more days, but less than 31 days, shall be permitted to grieve such discipline. The Union may advance the employee's grievance to arbitration if in its discretion the Union finds arbitration to be appropriate. The issue presented, which may be decided by an arbitrator, shall be whether, consistent with Baltimore City Code (2009 as published by Baltimore City Department of Legislative Reference), Article 12, Section 3-2(3)(i), the discipline issued by the Employer was for just cause, and, if not, what shall be the remedy.
- H. The Employer shall print and maintain copies of grievance forms in all units.
- I. Officers involved in the charges leading to a grievance shall have the prerogative of being present at each step of the processing of that grievance.

ARTICLE 7: UNION STEWARDS AND UNION REPRESENTATION

- A. The Employer recognizes and shall deal with the appropriate accredited Union Steward in areas to be defined by the parties and, where provided for in this Agreement, the Union President and/or representative in all grievances filed under this Agreement.
- B. A written list of the Union Stewards and alternates shall be furnished to the Employer immediately after their designation and the Union shall notify the Employer promptly of any changes of such Union Stewards.
- C. There shall be no more than one (1) Union Steward and alternate in each area referred to in Paragraph A above.
- D. After appropriate notice to his immediate superior, a Union Steward or Union Officer shall be granted reasonable time off during working hours with pay where he is engaged in processing a grievance under Article 6 of this Memorandum, except when granting such leave would adversely affect delivery of emergency services.
- E. Nothing shall abridge the right of any duly authorized representative of the Union to present the view of the Union to the citizens on issues which affect the welfare of its members, or inhibit or hamper any employee's constitutional right of free speech.
- F. The President of the Union shall be detailed to Fire Department Headquarters for the duration of this Agreement to discharge his duties and shall be granted

reasonable leave with pay as may be required for the purpose of discharging his official duties as Union President.

G. Officers of the Union shall not be disciplined for conduct while acting in their official capacity as officers of the Union and shall have the right to file a grievance pursuant to the grievance and arbitration procedure herein for any disciplinary action taken against them for conduct while acting in their official capacity as officers of the Union.

ARTICLE 8: HOURS OF WORK

- A. The following terms shall remain in effect through December 31, 2013:
 - 1. The regularly scheduled workweek for all Fire Suppression and Emergency Medical Services ("EMS") personnel shall average approximately 42 hours per week, the aggregate of which shall be approximately 2,190 hours annually.
 - 2. Each employee's day of work shall be 10 hours on day shift and 14 hours on night shift. The basic order of shift rotation shall consist of two 10-hour day shifts, followed by two 14-hour night shifts, followed by 4 days off work. Employees shall be scheduled to work in accordance with Addendum C1 Work Schedule, effective July 1, 2013, attached to the FY 2014-16 MOU. The Department shall continue to observe its current practices and procedures with regard to the start and end of shifts and shift relief.
- B. Effective January 1, 2014, the schedule and hours of work for the Fire Suppression Division shall be as follows:
 - 1. Fire Suppression Division shift employees (but not day work employees) shall be assigned to a four (4) platoon, 24 hour shift work schedule for a regularly scheduled average of approximately 47 work hours each week, the aggregate of which shall be 2,463 hours per year, on an eight (8) impact day system.
 - 2. The base schedule of 47 hours per week for Fire Suppression will be one 24 hour shift of work, followed by one day off, followed in turn, by a second 24-hour shift of work (the "24/24/24"). After the second work shift of 24 hours, there will be five consecutive regularly scheduled days off. This pattern completes an eight calendar day cycle. The next eight calendar days repeat that same pattern, with the vacation option day falling every forty-eight days within a six number system. The complete 8-day pattern shall be: W-O-W-O-O-O-O-O. (W) Work and (O) Off. Personnel assigned to the Fire Suppression

Division will be assigned to a 24-hour "impact" day rotation that will alternate every 30th and 34th day for an average of one impact day every 32 calendar days. This schedule shall yield the option of a thirteen day break from work every 48 calendar days, except when an impact day falls within a member's first choice vacation. The calendar template for the 24-hour schedule that is to be implemented as of January 1, 2014 is appended to this Agreement as Addendum C.

- 3. On and after January 1, 2014, personnel assigned to the Fire Suppression Division will remain on the six-number vacation system, and will receive approximately 15 first choice vacations options per year, as provided in Section 30.C.
- 4. An impact day cannot result in the assignment of two days or forty-eight hours of work consecutively. An impact day may be exchanged or swapped between employees, in 10, 14, and/or 24 hour blocks as elected by the employee.
- 5. Employees may not take vacation, personal, holidays or compensatory leave on impact days, or otherwise be excused from reporting for work on impact days except for bereavement leave or jury summons or other court appearance. In the event of a jury summons or other court appearance, the terms of MOP 339-1 shall continue to be observed to allow for relief of members with pay through administrative leave should the member be on a 24-hour shift; provided, however, that employees who are working a 24-hour shift, shall be required to return to work once excused by the court following any jury summons/duty or other court appearance.

The new Fire Suppression schedule shall not apply to personnel on day work in the following areas; Fire Academy, Fire Prevention Bureau, Special Operations Command, HazMat, Air Mask Repair, Fire Supply Fire Maintenance, Information Technology (IT), EMS, OEM, Safety and as Staff Aides. The new Fire Suppression schedule shall apply to all personnel assigned to shift work, including personnel assigned to fire companies, Fire Investigation, Fire Prevention Bureau (on shift), Telestaff, Air Logistics, Special Operations, and as Shift Safety Officers or Shift Commander's Office Aides. The current hours and work schedules of all employees not expressly addressed in this Article shall be maintained. Personnel who are reaassigned, involuntarily, from Fire Suppression to day work shall not suffer a loss of pay or position, and it is understood that such employees, to remain in Fire Suppression status, may be assigned up to 47 hours a week, about which schedule the Employer shall first consult with the Union.

Notwithstanding anything to the contrary in this paragraph above, upon the effective date of this Agreement, the Chief of Department shall issue a new MOP (in the MOP 322 series) pursuant to which Lieutenants and Captains shall be permitted to exercise a vacation option on their 24-hour "impact" day. The employee must then forfeit one 24-hour vacation option within the next ninety (90) days. Employees may not swap this opportunity. When an employee exercises this opportunity, it is entered in Telestaff as "VX".

It is further understood by and between the parties that allowing employees to exercise a vacation option on an impact day is not expected nor intended to create any additional annual net cost to the City, through overtime, acting out of title, or otherwise. Accordingly, at or around the end of each fiscal year that this program is in effect, the Department will review the data to determine whether it has generated a net cost over the past fiscal year. In the event that it has created such a cost, the Chief of Department and the Union will discuss potential changes to the program or other corrective measures to address the issue.

The current pilot program regarding impact days for Battalion Chiefs, Shift Fire Investigators, and Shift Safety Officers shall remain in effect unless or until it is discontinued by the Chief of Department, in which case the new MOP for Lieutenants and Captains discussed above shall become applicable to Battalion Chiefs, Shift Fire Investigators, and Shift Safety Officers as well.

6. The work day for Fire Suppression personnel shall begin at 0700 hours (7:00 AM).

C.

- 1. For the term of this Agreement, the regular work schedule and hours of work for all members of the EMS Division of four days on (two 10-hour days followed by two 14-hour nights) followed by four days off shall remain in effect and unchanged, which schedule shall be that reflected in Addendum C-1.
- 2. All EMS Division personnel will remain on six-number vacation system, and they will continue to receive approximately 30 first choice vacation options per year.
- D. Between October 1, 2013 and October 31, 2013, all rated personnel who are not assigned to the EMS Division and all first acting members of Fire Suppression units may elect to drop their ALS certifications from MIEMSS, which request shall be honored by the Employer. After October 31, 2013, this window will close and Employees who did not opt-out shall be required to maintain their ALS certification.

- E. No employee shall be laid off, terminated, demoted/reduced in rank, furloughed or reduced in wage or position as a result of the schedule change during the term of this Agreement.
- F. The following implementation rules shall apply to the changes that are adopted under this Agreement to begin in Fiscal Year 2014:
 - 1. For a period of six (6) years (through June 30, 2019), the City shall not make any proposal to further increase, nor shall it further increase, the number of hours worked by Fire Suppression personnel above and beyond the shift and schedule changes to be implemented on or after January 1, 2014 under this Article.
 - 2. The changes in work schedules and hours of work for suppression employees that are provided for under this Article 13 are conditioned on implementation and payment of the wage increases noted in Article 13.A.2, and those added amounts shall continue to be paid through the term of this Agreement concurrently with the schedule and hours changes. If any of the FY 2014 payments are reduced or discontinued during the term of this Agreement, the work schedules and hours of work for suppression employees shall revert to those last in effect between July 1, 2012 and June 30, 2013. In all other respects, the wages and wage increases that are due under Article 13 shall be subject to revision only if the terms of Article 36.B of this Agreement are satisfied.
- G. Notwithstanding the changes that are to be implemented under this Agreement, the Department shall continue to observe its current practices and procedures with regard to the start and end of shifts and shift relief.
- H. Company Officers and Battalion Officers may be permitted to exchange at any one time one or more vacation choices or turns with similarly situated employees in the same battalion, or within the Department, with the consent of the respective Battalion Chief or Shift Commander as the case may be. Battalion Chiefs may be permitted to exchange at any one time one or more vacation choices with similarly situated employees in the Department with the consent of respective Division Chief(s). Responsibility for the equalization of time rests exclusively with the two employees agreeing to the exchange of tours of duty, and the Fire Department will not undertake the enforcement or equalization of the time. An employee shall be excused from duty upon proper relief within the two (2) hour period to the end of his shift by his Unit Officer, or member acting as such, or earlier upon consent of the Battalion Chief/ Shift Commander.

- I. Company officers may exchange vacation choices or shift rotation (as defined in Article 8, Section A.2 of this Agreement) with employees in the Fire Fighters bargaining unit.
- J. As personnel shall remain deployed in four shifts or platoons, there shall be no Division-wide redraw either in Fire Suppression or EMS, nor, shall there be a new Department-wide assignment of vacation numbers within the six-number vacation system. Personnel may be reassigned and given new vacation numbers consistent with Article 30.J. The impact numbers shall be assigned as discussed between the Fire Department and the Fire Unions before the new work schedule is implemented.
- K. Employees may exchange work shifts provided no individual may work more than twenty-four hours consecutive except under emergency conditions. Employees who voluntarily swap tours of duty to work longer than their normal shift will not be eligible for meal allowance or overtime under Article 9 of this Agreement. If the employee who voluntarily works an additional shift is held past that shift due to emergency operations, the employee shall be eligible for the provisions of Article 9. The Employer shall have the right to disapprove any swap of work dates that would invoke the provision of Fair Labor Standards Act ("FLSA") overtime payment for public safety employees.
- L. Before rescheduling the work hours of any unit, the Employer shall notify the Union 30 days in advance so that the parties may have opportunity to further discuss any change prior to implementation. The Chief of Fire Department shall have scheduling authority.
- M. Employees assigned as instructors at the Fire Academy, assigned to the Fire Prevention Bureau, or assigned to the "all day" shift at the Fire Investigation Bureau shall work a 4-day, 40-hour workweek.
- N. Shift exchanges (open-ended swaps) permitted between members shall expire in the event of a transfer to the same shift, or a separation from service for retirement, death, termination or resignation after a swap is made.
- O. Except as otherwise provided in Article 9.H with respect to the specific certifications noted therein, it is the agreed rule that the Employer shall pay its employees for all time spent as a condition of employment to maintain a qualification for the member's classification in classroom instruction, training and/or preceptorship, and such time spent shall be considered as hours of work. This obligation shall not include time devoted by a member to personal study or for remedial studies.

ARTICLE 9: OVERTIME

A. All hours worked in excess of regularly scheduled work days or in excess of the regularly scheduled work periods shall be overtime and shall be paid for at the rate of one and one half (1½) times the normal straight time rate of pay. Notwithstanding the regularly scheduled work days and work periods for members of the bargaining unit, in the application of overtime pay the Employer shall also distinguish between employees who are FLSA § 7(k) exempt and employees who are no exempt under FLSA § 7(k), with the result that the Employer shall extend overtime pay for all regularly scheduled hours of work within the EMS Division that are in excess of 40 hours in a week. The Employer shall apply General Order No. 46-09 (July 21, 2009) concerning overtime pay for members assigned to the EMS Division, which General Order is appended as a part of this Agreement as Addendum K. The hourly overtime rate shall be paid after an employee has worked for a minimum of fifteen minutes overtime.

The FLSA work period for employees assigned to the 47-hour schedule shall be 24-days and shall begin on January 1, 2014 at 7:00 a.m. (the previous 8-day period shall no longer apply). The pay period for such employees shall remain the same

- B. Employees called in to work outside their regular shift shall be paid a minimum of 4 hours overtime at the rate of one and one-half (1½) times their normal rate. Any employee called in or required to work prior to or after his regular shift, but annexed consecutively to one end or another thereof, shall be paid at the rate of one and one-half times (1½) his regular rate of pay only for the time worked, but in no event less than one (1) hour, and the aforesaid four (4) hour minimum provision shall not apply. Nothing herein shall be construed to mean compounding of overtime. The Union shall be provided the names, companies and shifts of all employees called back within 3 days of the call back.
- C. The Employer shall not vary or rearrange work schedules to avoid the payment of overtime, except for temporary changes in which case 5 days' notice will be given.
- D. A protocol shall be drawn up by parties before February 1, 2012 setting out the governing rules for the Fire Department's Telestaff system, and the assignment and recording of overtime assignments. All call back and overtime assignments shall be distributed equitably between members of the bargaining unit, with equalization of the "overtime bucket" the desired result. Compensatory time shall be granted in lieu of overtime payment at the employee's request at the rate of one and one-half (1½) hours for each hour worked. The present policy shall remain in effect for the Officers' school and church services.

- E. No employee will lose pay due to a shortening of the actual hours of work caused by the changing of clocks for the observance of Daylight Savings Time.
- F. An employee whose actual hours of work are extended due to the changing of clocks for the return of Standard Time will be eligible for overtime pay for all work performed in excess of the regular work shift.
- G. The Employer shall issue an MOP as annexed to this Agreement to apply current law to correctly implement the FLSA § 7(k) exemption to personnel who are assigned to the EMS Division. Any revisions to the MOP once adopted shall likewise be submitted to the Union for review and discussion. Publication and receipt of the MOP shall be verified following the procedures for Manual Releases set out in MOP 002.
- Subject to the conditions agreed by side letter in negotiations in 2007, by agreement, the City Department of Human Resources (the "DHR") and the Civil Service Commission have the authority to amend the Classification Description for members who hold either (i) a Basic Life Support ("BLS") certificate; (ii) an Advanced Life Support ("ALS") Certification as Cardiac Rescue Technician ("CRT"), (iii) Emergency Medical Technician-1 ("EMT-1"), (iv) Emergency Medical Technician-P ("EMT-P"); or (v) Emergency Medical Dispatch ("EMD"), to require those members to continue to maintain their current level of certification (either BLS, ALS or EMD) as a condition of employment. Members subject to the condition to continue ALS or EMD certification shall be required to recertify or renew their MIEMSS certification, as they may voluntarily elect, either (i) on their own and at their own expense, or (ii) through on-site programs organized and offered by the Department. If an employee elects an on-site program, the employee shall be required to report in uniform, all costs associated with that program, preparation and training, shall be paid by the Employer, and the employee shall be credited with one day of additional paid leave as vacation for each day spent in such training and preparation.
 - Option 1: Compensatory time credit: Employees who take training at the City's training facility shall receive compensatory time credit in an amount equal to 1.5 times the number of hours in each training course with the expectation that employees choosing this option shall have the ability to earn 108 compensatory hours for the two year re-licensure period (72 con-ed hours \times 1.5 = comp hours). It is understood that a course which is scheduled for a set number of credit hours (e.g., six hours) shall be worth nine hours of comp time credit whether the course takes the full amount of time (e.g., six hours) or a shorter period of time (e.g., four hours). The City agrees to give employees some type of 'receipt' of proof of attendance upon completion of a given training course.

Option 2: Monetary Stipend: Employees who complete their re-licensure and present certification of same to the City may choose, instead, to receive a monetary stipend of \$2,700.00. Course may be taken at the City's facility or elsewhere. The City may require certain skills evaluations related to re-licensure be taken at the City's training center. Members subject to the condition to continue BLS certification shall be offered and complete such recertification within their regular work schedule through on-site programs organized and offered by the Baltimore City Fire Department.

Members subject to the condition to continue BLS certification shall be offered and complete such recertification within their regular work schedule through on-site programs organized and offered by the Baltimore City Fire Department. Those members who completed such programs, either BLS or ALS, on their off time, after September 1, 2007, shall be credited with leave on a day for day basis.

I. Employees returning from a fire ground shall be allowed fifteen (15) minutes for clean up.

ARTICLE 10: BULLETIN BOARDS

The Employer agrees to provide a bulletin board at least $36'' \times 48''$ labeled with the Union's name where the Union may post notices of official Union matters. All Fire Department Bulletin Boards shall be used only for official notices of Union matters and Fire Department documents. Only the Chief of the Department has the right to order the removal of any literature not in compliance with the foregoing.

ARTICLE 11: HEALTH AND WELFARE

A. The Transition Health and Prescription Drug Plan Agreement, agreed to by the parties and approved by the Board of Estimates on April 13, 2016, is attached hereto as Addendum A and shall remain in effect. As the term of the Transition Health and Prescription Drug Plan Agreement is due to expire on December 31, 2017, and new RFPs have been issued for Plan Year 2018, the parties recognize that the Transition Agreement shall need to be amended and modified through bargaining conducted among all participating Unions during the term of this Agreement. While remaining in negotiation, and prior to impasse, the terms of the Transition Agreement, with the exclusion of ¶8, shall remain in effect, with the intent that all terms of the Transition Agreement shall continue to operate.

B.

1. The Employer shall remit an annual payment of \$650 (which shall not be treated as a part of total annual salary) to be paid in bi-weekly installments to

each employee who, with satisfactory proof of alternative health insurance coverage received in another plan, elects not to take any coverage under a City Health Care Plan. If, after waiving coverage under any City Health Care Plan, the employee loses coverage due to the death of a spouse or other qualifying event as determined by the Employee Benefits Division within 60 days after a qualifying event occurs in order to enroll in a City Health Care Plan. The employer shall apportion the payment should an employee either enter or leave a City Health Care Plan within a calendar year.

- 2. An employee shall be entitled to a Hospital Bill Audit Gain Sharing payment of 33 1/3% of an overpayment (or other billing error resulting in an overpayment of the health care provider), up to a maximum of \$3,000.00 to the employee for each incident. In order to qualify for the Gain Sharing payment, the employee must: (i) identify an overpayment of more than \$250.00 (in the aggregate) in a hospital bill that is presented to an employee or his or her dependent; and (ii) notify the City's Employee Benefits Division's of the error within 30 days after receipt of an Explanation of Benefits from the Health Plan. Payment shall be due and made only if the error is verified, and the amount overpaid actually is recovered to the City's benefit.
- 3. Employees may freely transfer between Employer-sponsored health programs during open enrollment periods without penalty or exclusion of benefits. Existing memberships may alter enrollment status (adding and removing eligible dependents) in accordance with Employee Benefits Division guidelines.
- C. The following benefits, in conjunction with Resolutions of the Board of Estimates adopted July 1, 1970 and March 28, 1973, relating to death, accidental death and dismemberment, shall remain in effect as follows for the duration of this Agreement:
 - 1. The face amount of the death benefit shall be an amount equivalent to the deceased employee's total annual salary on the date of the employee's death plus \$1,500. In the event of the death or accidental death of an employee so covered, the amount of the benefit shall be paid to such beneficiary as the employee shall have, from time to time, specifically designed, or in the event there is no named beneficiary, then the amount shall be paid to his estate. In the event of the accidental death of such employee, such designated beneficiary or his estate shall receive double the said amount in indemnity benefits. The maximum amount provided for double dismemberment shall likewise be increases to an amount equivalent to the injured employee's total annual salary on the date of the employee's injury.

- 2. The additional accidental death benefit provided for in Paragraph (1) immediately above shall not apply to accidental death or dismemberment of an employee in line of duty.
- 3. The benefits and coverage provided for in Paragraph (1) above shall be converted, upon retirement, to a \$7,000 death benefit with double the same amount in indemnity benefits in the event of accidental death, payable to the designated beneficiary or his estate, as in Paragraph (1) above. The maximum amount provided for double dismemberment shall likewise be converted to \$7,000, with one-half of said sum payable for a single dismemberment.
- 4. All retirees currently protected by the coverage described herein shall continue to receive same in the amount of \$7,000, with double indemnity and dismemberment benefits, as provided for in Paragraph (3) above.
- 5. Present retires who are not covered under (3) or (4) above shall receive a death benefit with double said amount in indemnity benefits in the event of accidental death, payable to the designated beneficiary, or his estate, as in Paragraph (1) above, in the amount of \$7,000.
- 6. The provisions of the aforesaid Resolutions of the Board of Estimates shall continue in full force in effect.
- D. The City will provide continued health care coverage at active employee rates for benefit-eligible survivors (spouses and eligible dependents) of those members who were enrolled in City health care plans and were killed in the line of duty at any time prior to or subsequent to January 1, 1985. If survivors or enrolled dependents become eligible for Medicare, they must enroll in the City retiree health care plan for coverage.
- E. The Employer shall continue to assume 50% of the current retiree's Blue Cross/Blue Shield premiums and it shall continue to assume 50% of the premiums for all members who retire after 20 or more years of credited service, or upon a disability retirement from the Fire and Police Retirement System. The Employer may reduce its share of premiums for employees who retire after less than 20 years of service (other than on a disability retirement) as approved by the Board of Estimates. The Employer shall not further reduce its share of retiree premiums, nor change the benefits plans available to retirees and dependents without prior notice to the Union. If requested, the Employer shall respond to Union inquiries through the Joint Health Care Committee.

- F. The Employer shall provide a burial benefit for line-of-duty death up to a maximum of \$8,000 as an actual reimbursement for funeral expenses, including a memorial plaque.
- G. In case of a line-of-duty death, the employees of the decedent's unit shall be given permission to attend the funeral and related services while on duty without loss of pay.
- H. The Employer shall maintain a program to provide confidential short-term psychiatric or psychological care for Fire Department employees of this bargaining unit. The program shall be administered in the following manner:
 - 1. A licensed psychologist or psychiatrist shall be selected by a joint committee composed of an equal number of members appointed by the Union and by Management.
 - 2. The psychologist or psychiatrist to be selected shall have obtained training in and shall have had significant professional experience in treating Post-Traumatic Stress disorder and related conditions.
 - 3. A contract to provide professional services to members of the Union shall be entered into on a fee for service basis which shall require the psychologist or psychiatrist to provide at least the following care:
 - a. Employees shall be entitled to 2 one-hour consultations per annum without charge to the employee.
 - b. Billing for said consultations shall be sent to the Department of Finance through the Fire Department; however, the identity of the employee shall not be disclosed to officials of the Fire Department without the employee's consent.
 - c. The psychologist or psychiatrist shall adhere to those standards of confidentiality normally expected of practitioners in his field when treating private patients.
 - d. The psychologist shall make himself or a qualified substitute available at all hours for emergency consultations and critical incident debriefings.
 - e. The cost of any treatment that the employee elects to obtain from the psychologist or psychiatrist beyond the 2 one-hour sessions per annum

referred to herein shall be the sole responsibility of the individual employee.

I. Joint Health Care Committee

- 1. A joint committee composed of four (4) members named by the Employer and four (4) members named by Local 734 and Local 964 jointly, shall be organized to examine the cost, delivery and management of health care benefits that are to be provided under the terms of this Agreement. The joint committee shall meet on a routine basis no less frequently than once each month.
- 2. The Union shall be entitled to request and receive data the member may find necessary to understand either the cost of any health care benefits that are to be provided under the terms of this Agreement, or the manner in which any of such benefits are delivered or administered. Such requests for information shall be honored within a reasonable time after they are delivered, and shall be available either on a citywide or unit-wide basis.

I. Section 125 Plan

- 1. The Employer shall adopt and thereafter administer a fringe benefit program which qualifies under Section 125 of the Internal Revenue Code (1954 as amended), with the effect that the amount of each employee's contribution, if any, for health care coverage, prescription drug, dental and vision care shall be excluded from the employee's adjusted gross income.
- 2. To the extent permitted by federal tax laws, the Employer also shall make available to all unit employees on a before-tax basis those insurance products for which it generally permits payroll deduction. Such privilege shall also include any new insurance products that are of general application among City Employees.
- K. Optical plan benefits shall apply to current and future fire officer retirees, widows and dependents. The plan shall include an eye exam every twenty-four (24) months and prescription glasses, if needed.
- L. The Employer shall establish and make available to all employees a Flexible Spending Account to permit employees to voluntarily fund on a pre-tax basis expenses for dependent care, health expenses and co-pays. The Employer recognizes the duty to notify and consult with Union, about administration of Flexible Spending Account.

M. Request for Documents

- 1. The Employer shall make available to the Union copies of all documents, which describe and define the provider obligations of each health insurer, health maintenance organization and other entity that is to provide any health service to any bargaining unit members or their dependents. Such documents shall include the Request for Proposal and Specifications and final contract or agreement with the City of Baltimore, and Summary Plan Description prepared or issued relating to the services that are to be provided to the extent such documents are available. Such programs shall include, without limitation, health, major medical, dental, drug and vision care.
- 2. For the subsequent health plan year, the Employer shall make available to the Union copies of all documents which describe and define the provider obligations of each health insurer, health maintenance organization and other entity that is to provide any health service to any bargaining unit members or their dependents, as soon as such documents are available.
- 3. At the request of the Union, the Employer shall further make available to the Union copies of any Request for Proposal and Specifications before any such document is released for bid. In addition, the Union shall be notified of the time, date, and place of any pre-bid meeting conducted with interested parties on the RFP. If any amendments are drawn to the RFP, copies of such amendment also shall promptly be furnished to the Union. Such documents shall include the Request for Proposal and Specifications and final contract or agreement with the City of Baltimore, and Summary Plan Description prepared or issued relating to the services that are to be provided.
- 4. Further, the Employer also shall furnish copies of any midterm amendment or adjustment to the programs before the terms of any such amendment or adjustment are implemented.

N. City of Baltimore Vision Care Plan

The Employer shall continue the Vision Care Program until it successfully issues and awards an RFP to CareFirst or other provider to establish a Select Vision Program with benefits at least comparable to those available currently under the 2008 Select Vision Program for other City units.

ARTICLE 12: DISCIPLINE AND DISCHARGE

- Any employee who is discharged, reduced in pay or position, or suspended for more than thirty (30) days may contest the action either (i) by lodging an appeal with the Civil Service Commission under the official rules of the Commission; or (ii) by filing a grievance on the form that is referred to in Article 6, Paragraph H. of this Agreement. The employee's choice of which procedure to use to contest the action shall be binding, and the employee may not subsequently choose to follow a different procedure. If the employee elects to file a grievance, it shall be initially at Step 4 of the Grievance Procedure in Article 6, Paragraph A of this Agreement, and it shall subsequently be processed by the Union through that grievance and arbitration procedure. The Union may advance the employee's grievance to arbitration if in its discretion the Union finds arbitration to be appropriate, and the employee shall be bound by the Union's decision whether or not to arbitrate. The issue presented, which may be decided by an arbitrator, shall be whether, consistent with the provisions of the MERO, Section 3-2(3)(i), the discipline issued by the Employer was for just cause, and, if not, what shall be the remedy. The Arbitrator's decision shall be final and binding on the City, the Union and on the employee(s) affected.
- B. Any employee who, as discipline, is suspended for five (5) or more days, but less than thirty-one (31) days shall be permitted to grieve such discipline by filing a grievance on the form that is referred to in Article 6, Paragraph H. of this Agreement. If the employee elects to file a grievance, it shall be filed initially at Step 3 of the Grievance Procedure in Article 6, Paragraph A. of this Agreement, and it shall subsequently be processed by the Union through that grievance and arbitration procedure. The Union may advance the employee's grievance to arbitration if in its discretion the Union finds arbitration to be appropriate. The issue presented, which may be decided by an arbitrator, shall be whether, consistent with MERO, Section 3-2(3)(i), the discipline issued by the Employer was for just cause, and, if not, what shall be the remedy.
- C. An employee who is charged with a disciplinary infraction shall be entitled to a due process hearing before the appropriate level Referral Officer before such Officer shall recommend any disciplinary adjudication of the charge. The Referral Officer's recommended adjudication of a charge shall not be altered or modified to result in an increased penalty before the final adjudication without a rehearing of the charge at the Review Officer or Administrative Hearing Officer level. When an employee is to appear before the Administrative Hearing Officer for a suspension, the hearing is to be conducted within twenty-nine (29) calendar days of the referral except when the employee is unavailable. The Employer shall not drop or suspend health insurance and pension coverage, or its contribution to the cost of such coverage, for

any employee who is suspended without pay for thirty (30) days or less. The Employer shall permit an employee who is suspended without pay for thirty (30) days or less to use accrued leave days, to the extent necessary, to maintain and pay the employee's cost of health insurance premium and pension coverage during the period of the employee's suspension.

Final adjudication of the charges shall be as prescribed and approved by the Chief of Fire Department. The employee shall have the right to grieve or to challenge discipline, but the filing of a grievance shall not relieve the penalty prescribed.

- D. All other penalties and punishments, including suspension for 30 days or less, shall be as prescribed by the Trial Board and approved by the Chief of Fire Department, subject to the right of the employee to grieve that action as set forth in Article 12, Paragraph B, above. Persons suspended under this section who are later cleared of all charges by the Board shall be reinstated with full back pay.
- E. Continuous duty shall not be used as a form of discipline or punishment.
- F. The Employer shall take into account prior cases with similar circumstances before administering punishment. The Employer shall begin all disciplinary investigations, when it deems such investigations necessary, no later than fifteen (15) days after it acquires knowledge of the misconduct or event for which disciplinary action is proposed. For purposes of this Article, the fifteen (15) day period shall start when a Shift Commander acquires knowledge of the misconduct or event for which disciplinary action is proposed. The employee shall be notified when an investigation is begun. The employee shall be notified when disciplinary action (charges) are to be undertaken, so said employee may obtain, consult and have present, proper Union representation during discharge of discipline.
 - 1. An employee shall be given ample time and opportunity to request and contact an appropriate Union representative to attend an investigatory interview.
 - 2. Before an administrative hearing, trial board, or grievance hearing is convened, employees placed on charges after the completion of an investigation shall be entitled to copies of the charges, any special reports and all other relevant documents not privileged (as attorney-client communications, attorney work product or deliberative work product) collected or created by the Department during the investigations.
- G. During the pendency of a charge against an employee, any additional charge shall require an additional hearing.

- H. Any employee of the Fire Department who is subjected to a suspension of thirty (30) days or less may at his/her discretion forfeit a like number of days from his/her vacation bank in lieu of the suspension; provided, however, that at no time may the Employer require any employee to forfeit vacation time as discipline. The choice to use vacation time instead of serving a suspension, without pay, shall be made solely by the employee affected. The Fire Department shall advise the Union when an employee who is subjected to a suspension elects, instead, to forfeit vacation time.
- I. An employee's opportunity to receive callbacks shall not be withheld while a suspension is pending, but not yet served.
- J. The Employer shall continue MOP 336 in effect, or as modified as mutually agreed by Fire Department and the Union; and it shall follow all terms of the MOP relating to preconditions to testing, aftercare and confidentiality. In all cases involving Motor Vehicle Accidents, only the Driver and/or Tillerman shall be tested as the driver/operator under MOP 336-2 (Post Accident Testing). Other personnel may be tested, but only upon sufficient cause to satisfy MOP 336-1 (Reasonable Suspicion Procedure). The record of members with a period of ten (10) years without a second violation of MOP 336 for an off-duty alcohol-related event shall be expunged. The Fire Department shall not administratively issue its own aftercare agreements for violations of MOP 336, aftercare agreements are only to be issued by the Mercy/PSI for proper cause under the MOP.
- K. The Employer shall issue an MOP that states: "All Union employees of the Department shall be entitled to request a Union representative to attend any interview, investigation, hearing or other proceeding that may result in discipline."
- L. Should an investigatory interview be audio or video recorded, the Union and the Employer shall each be given a copy of the same recording.
- M. Effective on and after January 1, 2014, for all personnel assigned to a 47-hour work schedule on a 24-hour basis, when an employee is to be suspended for a period of one or more "days," those "days" shall refer to a 12 hour period of time.
- N. Upon the effective date of this Agreement, all prior DriveCam reports and discipline shall be expunged and restarted, except the DriveCam reports and discipline for employees with five (5) occurrences shall be expunged and restarted and the next offense for such employees shall be a Penalty of \$100.00. For a two (2) year trial period commencing upon the effective date of this Agreement, the progressive discipline sequence for occurrences based upon DriveCam reports shall be as follows:

- Verbal Counseling (documented);
- Written Reprimand;
- Penalty of \$100.00;
- Penalty of \$200.00;
- Five-day suspension without pay;
- 10-day suspension without pay;
- 15-day suspension without pay;
- Demotion or Termination.

At the end of the trial period, the progressive discipline sequence for DriveCam occurrences shall revert to the form in effect prior to the effective date of this Agreement unless the parties agree to extend the trial period.

ARTICLE 13: SALARIES

Α.

1.

- a. Effective July 1, 2017, the total annual salary of each employee in the bargaining unit shall be increased by 2%.
- b. Effective July 1, 2018, the total annual salary of each employee in the bargaining unit shall increase by 2%
- c. The wage rates in effect for Fiscal Year 2019 shall remain in effect and unchanged for Fiscal Year 2020.
- 2. There shall be no furloughs during Fiscal Years 2018, 2019 and 2020, unless the City implements a furlough program for all bargaining units in the City.

3.

- a. Effective July 1, 2017, all Lieutenants, Captains and Battalion Chiefs who are permanently assigned to the EMS Division shall receive a certification adjustment of \$5,000 for EMT-P and \$2,000 for EMT-I.
- b. Effective July 1, 2018 and continuing into subsequent fiscal years, all Lieutenants, Captains and Battalion Chiefs who are permanently assigned to EMS Division shall receive a certification adjustment of \$6,500 for EMT-P and \$2,000 for EMT-I.
- 4. Effective July 1, 2007 and continuing into subsequent fiscal years, each employee who attains and maintains either EMT-P or EMT-I certification and is not permanently assigned to a position in the EMS Division shall be paid a

certification stipend of \$1,350.00, which shall, in turn, be added to total annual salary.

- 5. For the duration of this Agreement, the following terms shall not apply: In the event that the City by virtue of collective bargaining for a Memorandum of Understanding for any portion of Fiscal Year 2013 (except as a result of any binding arbitration required for the Baltimore City Police by legislation or charter amendment) grants an increase in wages, salaries, benefits or any component of total annual salary for any portion of Fiscal Year 2013 to any employees in Unit II of the Fraternal Order of Police, and the total value of that increase exceeds the total value of the increase in wages, salaries, benefits and any other component of total annual salary given to any employees in the Union's bargaining unit for the same portion of Fiscal Years 2013, the Employer agrees to grant an equivalent additional increase beginning in the same portion of Fiscal Year 2013 to all employees in the Union's bargaining unit.
- 6. EMS preceptors shall be paid an added wage premium of \$1.00 an hour for each hour served in that capacity.
- Between July 1, 1994 and June 30, 2001, the Employer and the Union have in each fiscal year, by agreement, included in their Memorandum of Understanding a clause known as the "parity" clause which clause provided as

In the event that the City by virtue of collective bargaining for a Memorandum of Understanding for Fiscal Year 2000, except as a result of any binding arbitration required for the Baltimore City Police by legislation or charter amendment, grants an increase in wages, salaries, benefits or any component of total annual salary for Fiscal Year 2000 to Unit II of the Fraternal Order of Police, and the total value of that increase exceeds the total value of the increase in wages, salaries, benefits and any other component of total annual salary given to the Union's bargaining unit for Fiscal Year 2000 the Employer agrees to grant an equivalent additional increase in Fiscal Year 2000 to all employees in the Union's bargaining unit.

2. In bargaining for a Memorandum of Understanding for Fiscal Year 2002 the Employer and the Union have considered the value of benefits, hours of work, work assignments, etc., as between respective Fire and Police bargaining units. By mutual consent, they agree that these values were considered, and, as a consequence, there shall be no Article 13.B. "parity" clause for Fiscal Years 2002 and 2003. In reaching their present agreement for Fiscal Years 2002 and

follows:

2003, neither the Employer nor the Union waives the right to bargain over parity in future fiscal years.

- 3. The Employer shall not appeal the judgment and/or mandate of the Court of Special Appeals in Mayor and City Council of Baltimore v. Baltimore City Firefighters Local 734 and Baltimore Fire Officers Local 964, No. 0181, September Term, 2000, nor shall the Employer file a petition for a writ of further review of the "parity" and "promotion" issues on appeal; thus to end the litigation between the Employer and the Union.
- 4. When the total annual salary for Fiscal Year 2002 for each employee who is covered by this Agreement is determined, the added three and one-half percent (3.5%) increase that is due under Article 13, Sec. A.1. shall be computed only after the total annual salary for Fiscal Year 2001 is first adjusted to reflect the added 4% wage increase that should have been applied but was not in Fiscal Year 2001 under Article 13, Sec. B. of the Memorandum of Understanding for that year.
- 5. On or before September 18, 2001, the back wages of each employee who was covered by the predecessor Agreement to this Agreement, the Memorandum of Understanding for Fiscal Year 2001 (under Article 13, Sec. B. of that Memorandum of Understanding for Fiscal Year 2001), shall be paid in a lump sum. This shall include all employees on the payroll during FY 2001 who has retired or who has separated from employment for any other reason. The back wages due shall be computed by multiplying the employee's total wage earnings (from all sources, including overtime earnings, etc.) for Fiscal Year 2001, from July 1, 2000 through June 30, 2001, by a factor of 4.0%, the product of which shall be the amount owed. If any wages that are due as of July 1, 2001 are unpaid as of September 18, 2001, then the Employer shall pay to each employee interest at the prime rate published for the Baltimore Metropolitan area on all such sums due but not paid, with interest payable on sums unpaid beginning July 1, 2000. The Employer shall meet with the Union, and it shall provide all information needed by the Union, to enable the Union to timely audit the Employer's compliance with its obligations under this Article.
- 6. For purposes of wage and service credit under the Fire and Police Employees Retirement System, the total annual salary of each employee shall be adjusted retroactively to July 1, 2000, to reflect the additional 4.0% wage increase due to each employee (past and present) who was covered under Art. 13, Sec. B. of the Memorandum of Understanding for Fiscal Year 2001.
- C. Commencing on January 1, 1991, a fourth salary level shall be established which shall be entitled "Maximum Level" and shall be attained upon the completion

of 5 years of service. A salary increment of 2.5% above the Experienced salary level shall be payable to employees who have attained the Maximum Level.

- D. All remuneration due to or elected by an employee shall be based on the date on which the employee's anniversary or promotion date falls within the pay period. In the event that the employee's anniversary or promotion date falls within the first half of the pay period, the employee shall receive the payment for the entire pay period. If the anniversary or promotion date falls within the second half of the pay period, the payment shall be made as of the next succeeding pay period.
- E. When an employee covered by this Agreement is promoted to a higher position, he shall receive the base pay for the higher position in accordance with the City's actual policy governing salary and promotions as of February 29, 1988.
- F. In order to compute the hourly rate for fire suppression or other Group System employee working on a 42-hour schedule, the employee's total annual salary shall be divided by 2,190. Effective on and after January 1, 2014, the hourly rate for any employee who is assigned to a 47-hour work week shall be determined by a factor of 2,463.
- G. The Employer shall implement all adjustments to wages and all adjustments to base salary of an employee on the first day of the payroll period, if the effective date of such adjustment falls within the first half of the payroll period. The Employer shall implement all adjustments and all adjustments to base salary of an employee on the first day of the next payroll period following the effective date, if the effective date of the adjustment falls within the second half of the payroll period. Payment of the adjustment(s) (e.g., promotions, longevity, step/level adjustments, transfers), but excluding reclassifications by DHR and disputed pay issues, shall be made on the pay date for the corresponding payroll period.
- H. If the Employer is aware of a delay or error in its implementation or payment of any adjustments, it shall timely notify the employee(s) affected, and the Union. If the Employer shall fail to pay an adjustment to wages and/or and adjustment to base salary within sixty days after the effective date of the adjustment that is due, the failure to pay may be grieved, and if the grievance is advanced to arbitration, the Union may request that interest be awarded on the unpaid balance until the sums due to the employee are paid in full.

ARTICLE 14: UNION SECURITY

All employees covered by this Agreement (i) who are employed after July 1, 1976 and elect not to join or remain members of the Union, or (ii) who were employed prior to July 1, 1976 and had previously executed membership or dues authorization

cards as members of said Union, but hereafter elect to terminate such membership and/or revoke said dues authorization cards, shall, as a condition of continued employment, following their established probationary period, pay a service fee to the Union in an amount not to exceed the then current Union dues in order to defray the costs incurred by the said Union in the negotiation, administration and implementation of the terms of this Agreement, and all modifications and amendments thereto, including related proceedings before an impasse panel or arbitrators; in the processing of grievances; in the conduct of disciplinary proceedings and in the appeal thereof; in the protection and improvement of Department of Personnel rights; and in any and all other proceedings and matters for which the Union is the employees' exclusive representative as a result of its certification.

Should the Union desire to implement the collection of a representation fee as permitted under the MERO, the Union then must first follow the rules announced for such procedure by the Supreme Court in Chicago Teachers Union v. Hudson, 475 U.S 292, 106 S. Ct. 1066, 89 L. Ed. 2d 232 (1986). The Union agrees to develop an appropriate procedure for protecting the constitutional rights of all agency fee payers. The Union may charge for all constitutionally permitted expenses including, but not limited to, those expenses incurred in contract negotiations, grievance handling, lobbying on fire service, pension-related, Department of Personnel and other matters, discipline and dismissal hearings, arbitration and all other expenses either directly or indirectly related to those statutory functions as a collective bargaining representative.

ARTICLE 15: SAFETY AND HEALTH

A. The Employer and the Union shall cooperate in the enforcement of safety. Should an employee feel that his work requires him to be in an unsafe or unhealthy situation, the matter shall be considered immediately by the Employer. If the matter is not adjusted satisfactorily, it may become the subject of a grievance and will be processed according to the grievance procedure.

В.

- 1. In addition, a departmental Joint Labor-Management Committee with equal representation from the City and Union will be established to discuss and make recommendations to the Chief of Fire Department regarding protective devices, wearing apparel, safety training and other safety-related subjects.
- 2. The Union shall prepare an agenda of the topics to be discussed within seven (7) days of a scheduled meeting so that the Chief of Department, through his/her representatives assigned to attend, may meaningfully discuss and remedy the matters to be presented. The Committee shall file a written report

- of its meeting within fifteen (15) days after each meeting, to which report the Chief of Department of his/her designee shall respond within thirty (30) days if the Committee has recommended that the Department take a specific action or adopt an express measure.
- 3. On or before October 1, 2017, the Employer shall confer with the Union and after such consultation the Employer shall include a new box on the report form to document IDLH Incident Exposure Events. For all Exposure reports, copies of the report form shall be given to the Union, if requested by the Union, within thirty (30) days after completion.
- C. Union members of the Joint Committee shall be released from their work obligations in order to attend pre-scheduled committee meetings, except when granting of such leave would adversely affect deliver of emergency services.
- D. The Employer shall notify the Union at least 30 days in advance of the implementation of any decision to permanently close a unit of the Fire Department. Upon such notice, the Employer shall meet with the Union to consider the likely impact of the action on the safety and well-being of the work-force and the effects of the proposed action.
- E. The Fire Department and the Unions shall continue to jointly establish a fitness and wellness program as recommended by the Joint Labor/Management Safety and Health Committee.
- F. The Employer shall provide each 1st line apparatus and ready reserve within the Fire Department with appropriate, operable flashlights for all positions assigned to the unit.
- G. Employer will make every effort to purchase station uniforms and/or protective clothing manufactured by Union employees.

H. Mercy/PSI

1. The Employer shall continue to have authority to direct employees for a medical evaluation. When an employee is directed by the City to report to Mercy Health Services ("Mercy") for an evaluation, the Department shall disclose to the employee in writing the reason(s) for the evaluation, and the Employer shall require Mercy to correctly disclose the scope and terms of its professional engagement to the employee."

- 2. No employee shall be required, as a condition of employment, to authorize Mercy to assume the capacity of that employee's treating physician or treating medical care provider.
- 3. No employee shall be required to consent to a medical procedure or test that is inconsistent with generally accepted medical principles, or which, otherwise, is not medically indicated.
- 4. The Employer shall, at all times, honor and require Mercy to honor its employees' confidentiality and privacy rights with regard to medical information and care.

I. Management of Injuries and Illnesses

- 1. The Employer shall have the right to send an employee to a designated physician for an evaluation of an injury, illness or disability sustained within the course of and within the scope of employment for the Department (an "occupational injury"), and the employee shall follow the physician's direction regarding the employee's time and manner of return to work.
- Notwithstanding Paragraph 1., immediately above, should an employee consult with his/her own physician in connection with an occupational injury, and should that physician conclude that due to an occupational injury the employee should be placed off from work or that the employee's duties at work must be limited, that physician's recommendation shall be honored by the Employer unless it is unreasonable. The physician's orders that are to be followed shall include all warnings and contraindications about the safe use of medications prescribed by the attending physician.
- 3. Where there is a dispute or conflict between the Employer's evaluating physician and the employee's treating or attending physician, the Employer and the employee shall accept the recommendation of the Employee's physician for seven (7) work days, during which the physicians are to consult and attempt to resolve differences as to management of the employee's occupational injury. Should the physicians be unable to agree, then representatives of the Employer and the Union shall promptly attempt to resolve the dispute or disagreement as to the employee's assignment.
- 4. Nothing in this section shall in any way alter the rights and provisions of the State's workers compensation laws.
- J. The parties shall continue in effect Joint Addendum on Non-Line of Duty Illness and/or Injury (dated June 29, 2010) which Joint Addendum is appended as a

part of this Agreement as Addendum I, and the Employer shall continue to observe the terms of Joint Addendum. When the terms of Joint Addendum are in conflict with any term or condition of this Agreement, the terms of Joint Addendum I shall supersede and prevail over that other language. Paragraphs 10 and 11 of Joint Addendum are deemed to no longer be in effect.

- K. Not withstanding anything to the contrary in this Article 15, the protocol set forth in Joint Addendum I regarding disagreements between the employee's attending physician(s) and the physician employed by the Fire Department as to whether the nature or extent of a non-line of duty illness or injury renders an employee unable to perform his or her duties and return to work shall, upon the effective date of this Agreement, also be applicable to disagreements between the employee's attending physician(s) and the physician employed by the Fire Department solely over the employee's ability to return to work from Line of Duty illnesses and injuries.
- L. In Fiscal Year 2018, the parties shall organize a joint Union/Management committee to study recommended safety and protective measures for EMS personnel. The committee may recommend a grant proposal for funds to furnish safety equipment and vests to EMS personnel. The committee shall be expected to complete its assigned task by January 1, 2018.

ARTICLE 16: SAVINGS CLAUSE

All privileges, benefits, and rights presently enjoyed by employees covered by this Agreement which are not specifically provided for or abridged in this Agreement, such as, but not limited to, holidays, vacations, uniforms, equipment, etc., are hereby included in and protected by this Agreement.

ARTICLE 17: NO STRIKE OR LOCKOUT

The Union and its members, individually and collectively, agree that during the term of this Agreement there shall be no strikes, slow-ups, or stoppage of work and the City agrees that there shall be no lockout. In the event of an unauthorized strike, slow-up or stoppage, the City agrees that there will be no liability on the part of the Union; provided the Union promptly and publicly disavows such unauthorized strike, orders the employees to return to work and attempts to bring about a prompt resumption of normal operations; and provided further that the Union notifies the City, in writing, within 48 hours after the commencement of such strike, what measures it has taken to comply with the provisions of this Article.

In the event that such action by the Union has not effected resumption of normal work practices, the City shall have the right to discipline, by way of discharge or

otherwise, any member of the Union who participates in such strike, slow-up or stoppage, and no such disciplinary action shall be subject to the grievance procedure provided for in this Agreement.

ARTICLE 18: MEAL ALLOWANCE

An employee required to work 3 or more hours immediately preceding a normal full-time work shift or immediately following the completion of a normal full-time work shift shall receive a meal allowance of \$5.00.

ARTICLE 19: CLASSIFICATION OF EMPLOYEES

- A. The Employer agrees that in the event of a recommended change in the classification of a position in the Baltimore City Fire Department, it will notify the Union at least fifteen (15) days before it delivers the submission of the recommended change to either the Civil Service Commission or the Department of Human Resources. The Employer shall complete the process, and finally approve or disapprove a change in classification within 180 days after it delivers to the Union the written notice that is required by this paragraph, or the notification shall become void and the recommendation shall be withdrawn.
- B. Whenever the Employer plans to create a new job classification or to re-write an existing classification, the Employer shall first meet with the Union about the intended changes and its anticipated effect on the compensation and employment opportunity of employees who are covered by this Agreement.
- C. Effective July 1, 2008, the Employer shall have the authority to require a criminal background check as a condition upon acceptance of a promotion within the bargaining unit. A "criminal background check" shall mean only that the Employer (or its agents) may inquire about any past criminal convictions currently on an employee's record. The Employer may not use a criminal conviction previously disclosed as sufficient reason to deny an employee a promotion. Should a background check result in the disclosure of a misdemeanor conviction, that conviction shall not in itself, be sufficient reason to deny a promotion, but the employee may be disciplined for failure to report, and, if for just cause, for the underlying offense. An authorization for a criminal background check shall not be continuing, but, instead, it shall be a condition of promotion and expire by its terms within ninety (90) days after it is given by an employee to the Employer.

The Employer shall consult with the Union about the contents of the form to be used to authorize a criminal background check before it is adopted for use.

ARTICLE 20: LONGEVITY

- A. The following longevity rules shall apply:
 - 1. Each employee who is covered by this Agreement and who has attained 5 years of creditable City service shall receive a longevity increment in the amount of 1.0% of the Maximum Level of the total annual salary of the employee's classification.
 - 2. Each employee who is covered by this Agreement and who has attained 10 years of creditable City service shall receive an additional longevity increment in the amount of 3.5% of the Maximum Level of the total annual salary of the employee's classification.
 - 3. Each employee who is covered by this Agreement and who has attained 15 years of creditable City service shall receive an additional longevity increment in the amount of 3.5% of the Maximum Level of the total annual salary of the employee's classification.
 - 4. Effective July 1, 2017, each employee who is covered by this Memorandum and who has attained 20 years of creditable City service shall receive an additional longevity increment in the amount of 7% of the Maximum Level of the total annual salary of the employee's classification.
 - 5. Effective July 1, 2017, each employee who is covered by this Memorandum and who has attained 25 years of creditable City service shall receive an additional longevity increment in the amount of 7% of the Maximum Level of the total annual salary of the employee's classification.
 - 6. Rules of application remain the same; each new longevity step will be implemented as a member attains required credible City service.

ARTICLE 21: ACTING OUT-OF-TITLE

- A. Any employee covered by this Agreement who is acting out-of-title shall, in addition to his total annual salary, receive the difference between the total annual salary of the Maximum Level of the acting class and the total annual salary of the Maximum Level of the employee's class. The term "total annual salary" when used in this Article shall have the meaning given to it in Article 13 of this Agreement. Acting out-of-title rates shall be placed into effect on a calendar year basis.
- B. Effective January 1, the Maximum Level pay rates that are to be used in computing the premium wage for acting out-of-title shall be the wage rates that

were in effect on July 1, of the fiscal year.

- C. An up-to-date bulletin containing the sanctioned acting out-of-title pay scale shall be supplied to all stations in print and distributed on or before December 1, of the prior calendar year.
- D. The new acting out-of-title rate shall take effect on the first day of the payroll period in which January 1st falls.
- E. Any employee who acts out-of-title on overtime or callback time shall be paid at the acting rate for the overtime or callback period.

ARTICLE 22: TRANSPORTATION

- A. The Department shall develop and implement a plan to provide, at its expense and risk, transportation to and from the fire ground for all employees who are covered by this Agreement. Whenever employees on duty are required to use their personal automobile for the purpose of transportation to and from fire grounds or for other required departmental business, they shall be paid the sum of \$5.00 for such use; provided however that employees shall not be compensated for use of their personal automobile to and from their home to the firehouse or where their personal automobile is used for their convenience.
- B. Employees shall not be ordered to use their personal vehicles for Fire Department business, nor shall they be ordered to use or enter any personal vehicle of any other persons for Fire Department business.

ARTICLE 23: SENIORITY, CALL BACK, LAYOFF AND RECALL

- A. A roster of all members of the Fire Department shall be compiled and maintained by the Personnel Administrator showing each member of the Fire Department in the order of his length of service with the Fire Department. Company rosters shall be maintained.
- B. Department Seniority Captains
 - 1. An employee's seniority for Acting Battalion Chief shall be established by the date of his/her acting-out-of-title approval.
 - 2. Employees transferring to another Unit in another Battalion will be placed on the Battalion seniority roster where his/her acting seniority places them.
 - 3. An employee cannot "bump" current first Acting Battalion Chiefs.

- 4. An employee transferring will be considered for the next available first Acting Battalion Chief position if seniority warrants. If an employee is transferring into a unit where the previous Captain was one of the four (first-acting) senior Captains, and the employee transferring in has more seniority than the next junior Captain, the employee transferring in will assume the first acting position (This is not considered a "bump").
- 5. The employee may elect not to invoke his seniority for a first Acting Battalion Chief position each time an opening occurs.
- 6. If an employee is "disbanded" and is currently in a first Acting Battalion Chief position and the disbanded employee has more seniority, the employee may "bump" a junior Acting Battalion Chief.
- C. Employees called back to duty shall be so called on the basis of company seniority within the appropriate rank, whenever feasible. The officer in charge of field operations shall have full authority and discretion to select companies for emergency call back.

D.

- 1. The Employer shall notify the Union of the need to reduce the number of employees who are on payroll within the bargaining unit at least 30 days before the effective date of a layoff. Such notice shall be given in writing addressed to the Union by certified mail. The notice shall disclose the number of positions affected, the rank or classification of each position so affected, and the unit or units, if any, which are to be disbanded. Immediately after issuing the notice, the Employer shall give the Union a reasonable period of time, of no less than 15 days, within which it shall meet and confer with the Union to discuss such an action. The Employer shall respond to any proposals, which the Union may make in response to the subject matter of the notice.
- 2. Each employee who is to be reduced in rank or laid off as a consequence of a reduction in force or the disbandment of any unit shall be given written notice, at least 21 days before such action is to occur, of the date, purpose and nature of the action that is to be taken with regard to him or her. The notice also shall reasonably state the reasons for the action, and any rights, which the employee may have under the Administrative Manual and Civil Service Commission Rules or this Memorandum with regard to his or her employment. A copy of the notice also shall be timely delivered to the Union.

3. All reductions in force shall be established by seniority in the Department. Departmental seniority shall be established from the date that the employee was hired into the Fire Department. Seniority in rank or classification shall be established from the date that the employee was promoted into the rank or classification, which he or she currently occupies.

In the event of a tie in seniority, the tie shall be broken on the basis of the Fire Academy final standing or score upon graduation from the Fire Academy.

There shall be no preference granted for subjective evaluation of performance, skill or ability when determining who to reduce from rank to rank, or who to lay off.

- 4. For the purpose of determining either seniority in rank or departmental seniority, the following additional rules also shall apply for layoffs and reductions in rank within the Fire Department. First, should an employee who formerly was employed by the Fire Department return to the service of the Department after a break in service due to an injury or illness causing disability, all time which intervened shall be counted in the employee's favor as if the employee lost no time away from work. Second, should an employee return to the Department after having resigned from City service or voluntarily transferred from Fire Department service for more than 6 months, his or her seniority shall begin anew; if less than 6 months, then the employee shall regain previous service time.
- 5. In the event a reduction in force is necessary, the reduction shall proceed in the following order:
 - a. Employees shall be laid off in reverse order of departmental seniority; the most junior employees within the Department shall be laid off first, without regard to rank or classification.
 - b. In the event that a reduction in force results in the need for a redistribution of employees from superior ranks to lesser ranks, such reductions in rank shall be accomplished by reducing in rank those employees with the least tenure in the affected rank, counting from the employee's date of promotion.
 - c. An employee who is laid off shall be paid for all accrued but unused leave time, including vacation holiday and retirement leave (Employee must be eligible for Service Retirement), based on the employee's total annual salary as of the date of separation.

- d. All employees who are reduced in rank or laid off shall not suffer any loss in benefit or entitlement accrued prior to the date of the action, e.g., holidays, vacation, personal leave, pension, and overtime, earned, accumulated and unused at the time of reduction in rank or layoff.
- e. Department Seniority Lieutenants
 - i. For the purpose of this article the three (3) Lieutenant positions in each suppression company will be listed as follows, Senior Lieutenant, Lieutenant and Junior Lieutenant.
 - ii. A member's seniority will be established on the date his/her promotion to the position of Fire Lieutenant Suppression. Members voluntarily transferring out of suppression will lose their seniority. Member's new seniority will be established on the date he/she returns to suppression.
 - iii. The Lieutenant with the most seniority in a company would be in the Senior Lieutenant position and the Lieutenant with the least seniority would be in the Junior Lieutenant position.
 - iv. A Lieutenant transferring into a company will assume the vacant position if his/her seniority allows. If a member is placed into a position where his/her seniority is not in effect he/she will be considered for the next available senior position. In the event of any identical promotion date(s), the members standing on applicable promotional list shall prevail.
 - v. A member may elect not to invoke his/her seniority for a Senior or Lieutenant position each time an opening occurs.
 - vi. If a member is "disbanded" and is currently in a senior or Lieutenant Position or if disbanded member has more seniority, the member may "bump" a Lieutenant or Senior Lieutenant in his/her new assignment.
- 6. Any employee who is reduced in rank and involuntarily transferred into a new unit shall be entitled to acting out-of-title compensation based on the employee's acting certification. Any employee who at first received acting certification in rank and then was promoted, upon return to that rank or classification after demotion, shall retain his or her original acting certification and approval date, and shall enjoy the right to exercise the same.

- 7. If the current salary is the same as or greater than the maximum of the lower grade, the employee shall receive the maximum salary for the lower grade. If the current salary is less than the maximum of the lower grade, the employee shall receive the closest salary rate of the lower grade.
- The Department of Human Resources shall prepare and maintain a list, known as a "Reemployment List," of all persons who are reduced in rank or laid off, by rank or classification. In the event that vacancies occur within the Department while persons remain on the Reemployment List, the order of recall shall be determined by reference to the Reemployment List. Reemployment List(s) shall remain in effect for 24 months after the date of a layoff (unless extended by the Department of Human Resources) and shall be used to offer employment opportunities that may become available by seniority to all persons who have been reduced or laid off, before any employees are promoted from one rank to another or any persons are hired or transferred (from other City agencies) to become new employees of the Fire Department. No person may be hired, nor may any person be transferred from another City agency, while any person in that rank or classification remains in a reduced rank or on the Reemployment List. Any persons who are returned to their former positions shall be placed in the pay grade of their former rank, restored to the level of total annual compensation that they would currently receive had they not been reduced in rank or placed on the Reemployment List. The employee shall receive no credit for longevity while on layoff.
- 9. Notice of recall to the employee's former position shall be given to the employee in writing at his or her last known post office address, it being the employee's obligation to notify the Personnel Administrator, or other designated agent of the Fire Department, of any change in address while laid off or reduced in rank. The notice shall be by certified mail, return receipt requested. The employee shall be given 20 days to accept an offer of reinstatement, in which case written acceptance shall be sufficient if filed in any form with the Personnel Administrator.
- 10. Any employee who is reduced in rank, pursuant to this Article, and is on a promotional list when demoted shall remain on the list and remain eligible for promotion until the list expires, subject however to the recall or reinstatement rights of any laid off or demoted employee under the terms of this Article.
- 11. The provisions of this Article shall govern to determine the rights of any employee who is demoted or laid off on or after July 1, 1992.

E. No members of the bargaining unit shall be laid off during Fiscal Years 2014, 2015, and 2016.

ARTICLE 24: FIRE OFFICERS' PAC FUND AND DEFERRED COMPENSATION PLAN

- A. The Employer and the Union shall provide for deductions of Fire Officers' Union Political Action Committee contributions from payroll and pension checks upon proper voluntary written authorization by participating employees at no cost to the Union or to the Political Action Committee.
- B. The Employer shall assume the administrative cost for employees participating in the deferred compensation plan.

ARTICLE 25: PROMOTIONAL SYSTEM

- A. The Employer will not deviate from the present policy of selection of the first candidate on a list, through all grades up to and including Battalion Chief.
- B. Promotion lists shall run for 2 years from posted date, and shall not be extended except by agreement of the parties.
- C. Vacancies shall be filled from current eligible lists commencing with the following pay period, and other vacancies as soon as possible. BCFD shall consult with the Union in Labor-Management about beginning a criminal background check before positions shall become vacant.
- D. Promotion lists to be maintained in all grades up to and including Battalion Chief, and as soon as possible in other classifications as the need arises.
- E. The Union and management shall convene a joint committee to review, discuss and prepare educational requirements for promotions within the Department. The joint committee shall complete its written report and recommended educational requirements on or before February 1, 2012, for subsequent review and discussion with the Chief of Fire Department.

ARTICLE 26: UNIFORMS

- A. The Employer shall supply suitable jackets to Chief Officers.
- B. The wearing of uniforms to and from work shall be at the option of the employee.

- C. The Employer shall maintain and replace uniforms as the need arises.
- D. At all times there shall be at least 25 complete sets of turnout gear in stock at the Supply Division.
- E. The Employer shall provide a clothing allowance of \$250 to members assigned or detailed to the Public Information Office.

ARTICLE 27: EMPLOYEE'S PERSONNEL AND MEDICAL FILE

- A. No material relating to an employee's conduct, service, character, or personality shall be placed in the member's personnel file unless it is signed by the person submitting the information. By appointment, and after proper identification, employees shall have the right to examine their file, and employees shall in writing indicate the date of the examination and affix their signature. Personnel files shall be read or examined only by those persons so authorized by the Chief of Fire Department.
- By appointment and after proper identification, an employee or the employee's В. designated representative, acting on behalf of the employee with a notarized written statement of authorization signed by the employee, shall have the right to examine his personnel and/or medical file, and the employee and/or his authorized representative shall, in writing, indicate the date of said examination and affix his signature. Personnel and/or medical files shall be read or examined only by those persons so authorized by the Chief of Fire Department, and in the presence of the Fire Department Personnel Administrator or his/her designee who will be responsible for maintaining the security and confidentiality of the file documents during the review process. The Personnel Administrator will safeguard the file documents against alteration, removal, or tampering and insure that no document, record or other material is placed in the file during the review, by requiring that reasonable security procedures be adhered to during the review process. medical files, the employee will be responsible for usual and customary administrative processing fees and any additional cost associated with the document reproductions.
- C. All documents whether formal or informal, that record discipline considered or sustained against an employee with the exception of offenses under MOP 336, shall be expunged from the files of the Fire Department should the same offense not recur within forty-eight (48) months.
- D. No previous charge over forty-eight (48) months (with the exception of previous violations of the substance abuse and testing policies and procedures and aftercare

arrangements (MOP 336 to 336-9 inclusive) will be considered in the process of adjudicating departmental charges.

E. The parties shall jointly review MOP 312 as revised January 1, 2011, and MOP 336, to determine on or before February 1, 2012 what adjustment are needed in those MOPs, and to appropriately reduce the reckoning periods in ¶C and ¶D above.

ARTICLE 28: BEREAVEMENT LEAVE

- A. Employees shall be entitled to bereavement leave for death of blood relatives and in-laws set forth at AM-204-8 of the Employer's Administrative Manual in effect on the date of execution of the Agreement. In addition, effective July 1, 2003, the Employer shall include in immediate family: ex-wife or ex-husband who is the parent of an employee's child under the age of 18.
- B.
- 1. In addition, effective July 1, 2003, the Employer shall permit an employee to claim and receive one day of leave, without pay, for the death of a former mother-in-law or former father-in-law who is grandparent to a child parented by the employee, or of a brother-in-law or sister-in-law of the employee. At the employee's option, to obtain leave without pay for the death of a former mother-in-law or former father-in-law who is grandparent to a child parented by the employee, or of a brother-in-law or sister-in-law of the employee, the Employer shall allow the employee to cover the absence with accrued leave, which shall be debited against the employee's account.
- 2. The one day of leave of absence must be taken within 6 calendar days of the date of death, or on the day of the funeral of the relative if the funeral occurs more than 6 days after the death, as provided in MOP 319 in effect on March 1, 2001.
- C. Any employee qualifying for the four (4) days of Bereavement Leave under this Agreement, may at his or her choosing take additional Bereavement Leave of four (4) additional work days, to be used from the employee's vacation bank, for a total of eight (8) consecutive work days.
- D. The terms of MOP 319 shall continue to be observed. Employees may take bereavement leave as their days of necessity fall, whether or not such day falls on an impact day. On or after January 1, 2014, any personnel who are assigned to a 24-shift may take up to two (2) full 24-hour shifts as bereavement days in those situations which allow four (4) bereavement days (i.e. either two regular work days or one work day and one impact day). Bereavement practices under the 10/14-hour and other schedules shall not change.

ARTICLE 29: EDUCATION

The Employer shall reimburse each employee for a sum of up to \$2,500 per Fiscal Year to cover a portion of the employee's cost of tuition and books for tuition and books for job related college courses related to a degree which are not reimbursed by State funds. A grade of "pass" in a pass/fail course, or an "A" (GPA 4.0) shall be reimbursed at 75%; 65% for a "B" (GPA 3.0); 55% for a "C" (GPA 2.0). The employee must document completion of the course with a certified transcript from the educational program in which he/she was enrolled. To qualify for reimbursement, college credits must be received by the employee for courses taken and successfully completed at an accredited educational institution. Non-reimbursable courses may be eligible for reimbursement if documentation is provided by the educational institution showing an accreditation conversion and the acceptance of the credits as a part of an accredited degree program. Administrative fees as defined in AM-219-1 will be reimbursed up to a maximum of \$25.00 per semester (out of the \$2,500).

ARTICLE 30: VACATION

- A. The parties shall continue in effect their Joint Addendum on Leave and Leave Accruals (dated July 21, 2010) which Joint Addendum is appended as a part of this Agreement as Addendum L, and they shall continue to observe the terms of the Addendum. Subject to and with the exception of Section P below, where the terms of the Joint Addendum L are in conflict with any term of or condition of this Agreement the terms in the Joint Addendum L shall supersede and prevail over that other language.
- B. Three Suppression Battalion Chiefs shall be allowed off on first choice vacation on each shift.
- C. The practice of numbering first choice vacation opportunities shall be continued. In order to assign first choice vacation opportunities, all Fire Suppression and EMS employees who are members of the Group System, as provided in Article 8, shall be assigned to six (6) numbered groups. An EMS employee shall be entitled to a first choice vacation opportunity consisting, on a 10/14 schedule, of four (4) consecutive shifts when the employee's number appears on the work schedule and, on a 24 hour schedule, of two (2) consecutive shifts when the employee's number appears on the work schedule. Each employee on a 10/14 schedule shall receive approximately thirty (30) first choice vacation opportunities within a year; each employee on a 24 hour schedule shall receive approximately fifteen (15) first choice vacation opportunities within each year.
- D. Second choice vacations will be permitted if sufficient personnel are available.

- E. Employees may exchange vacation options with the consent of the respective Battalion Chief, Battalion Commander, or Division Chief(s), as the case may be, as stated in Article 8, Section B.
- F. Effective July 1, 2011, the accrual rate of a leave day shall be 12 hours for all purposes under MOP 322, and for leave or vacation conversion, except that upon permanent separation or retirement from service with the City of Baltimore, unused leave shall be liquidated at the rate of 8.424 hours for each day of accrued leave. Leave shall be used on an hour-for-hour basis, i.e., use of a day shift shall exhaust 10 hours and use of a night shift shall exhaust 14 hours.
- G. No employee shall at any time be compelled to take vacation time.
- H. Effective January 1, 2014, for personnel assigned to a 47-hour work schedule, the accrual rate of a leave day shall continue to be 12 hours for all purposes under MOP 322, and for leave or vacation conversion, except that upon permanent separation or retirement from service with the City of Baltimore, unused leave shall be liquidated at the rate of 9.4 hours for each day of accrued leave. Leave shall be used on an hour-for-hour basis.
- I. The Employer may reassign members to different group numbers within the six-number system to equalize shifts and vacation numbers. The Employer shall nonetheless ensure that each member's vacation opportunities are not cut short. The members shall be afforded the opportunity to take the proper number of vacation options per year.
- J. On and after January 1, 2014, upon permanent separation or retirement from service of each Employee who is assigned to a 47-hour work schedule, all unused leave earned and accumulated by that employee after December 31, 2013 and over and above the amount accumulated and which appears on the written statement as of December 31, 2013, shall be liquidated at the rate of 9.4 hours for each day. In January 2014, the City of Baltimore and the Fire Department shall prepare a written statement for each member of the Fire Department through December 31, 2013, accounting to that member (and the Union) for all leave earned and accumulated by the member through December 31, 2013. On and after January 1, 2014, upon permanent separation or retirement from service, all unused leave earned and accumulated before January 1, 2014 shall be liquidated at the rate of 8.424 hours for each day of accrued leave.
- K. On and after January 1, 2014, the Employer shall devote its "best efforts" as practicable to separately account for holiday leave time on the payroll records and

pay stub of each bargaining unit employee, which shall separately account for all prior accrued holiday leave.

- L. On and after January 1, 2014, Employees assigned to a 47-hour work (24-hour shift) schedule may use first choice vacation leave in 10, 14 and/or 24-hour blocks as elected by the employee.
- M. Regulations pertaining to vacation under MOP 322 shall remain in effect for employees hired into the Fire Service prior to July 1, 1979.
- N. For those employees hired into the Fire Service after July 1, 1979, vacation leave is accrued in relationship to the length of continuous service with the Employer as follows:
 - 1. Employees with less than six (6) full years of completed service shall earn vacation leave of one (1) day for each month of completed service, or a total of 12 days per year.
 - 2. Employees who have six (6) but less than eleven (11) full years of completed service shall earn vacation leave of 1¹/₄ days for each month of completed service, or a total of 15 days per year.
 - 3. Employees who have eleven (11) but less than fourteen (14) years of completed service shall earn vacation leave of $1\frac{1}{2}$ days for each month of completed service, or a total of 18 days per year.
 - 4. Employees who have fourteen (14) but less than nineteen (19) years of completed service shall earn vacation leave of 1¾ days for each month of completed service, or a total of 21 days per year.
 - 5. Employees who have nineteen (19) or more years of service shall earn vacation leave of 2 days for each month of completed service, or a total of 24 days per year.
- O. Employees shall be allowed to accumulate vacation up to the maximum number of days as provided in Addendum L. All leave days shall be considered vacation days for the purpose of this Article.
- P. Notwithstanding any other contrary provision of or addendum to this Agreement or any other agreement, policy or procedure, all members of the Baltimore Fire Officers, Local 964 hired by the Baltimore City Fire Department on or after July 1, 2016, may accrue, accumulate, use, and trade vacation and other leave on the same terms as employees hired before that date but, upon permanent

separation or retirement from service, shall be allowed to liquidate (i.e., "cash-in") a maximum of fifty (50) days of accrued leave (meaning 50 days of vacation, personal leave and holidays in the aggregate). In all other respects, regulations pertaining to vacation and other leave shall remain the same. Regulations pertaining to vacation under MOP 366-2, MOP 366-5, and any other related MOP(s) shall be changed to reflect this limitation on cashing in vacation upon termination for those hired after July 1, 2016.

Q. The existing Joint Labor-Management Committee shall be continued for the purpose of addressing any problems or concerns, which arise from the implementation of this policy.

The Committee shall consist of six (6) persons, two (2) of whom shall be appointed by the Fire Department from its management staff and 2 each from each of the Local Unions, each person so appointed having equal right to participation in the Committee's affairs. The Committee shall have the authority to recommend to the parties any change, which might be viewed as necessary to improve the work schedule, granting each party the right to review any such recommendation. The Committee shall conduct its first meeting after the beginning of the contract year in the first week of October 1992, and thereafter with such frequency as its members believe is necessary to the best interest of the Department and its members.

ARTICLE 31: OTHER LEAVE

A. Injury and/or Sick Leave (Non-Line of Duty)

No deduction shall be made in the salaries of employees of the bargaining unit on account of non-line of duty illness or injury; provided such sickness does not last longer than 6 months; and provided further that if employees shall absent themselves from duty on account of non-line of duty illness or injury they shall, before receiving their salary, present or have presented to the unit officer of the company of which they are members, a certificate from the physician employed by the Fire Department, stating that on account of the employee's illness or injury, they are unable to perform their duties.

B. Injury and/or Sick leave (Line of Duty)

Members of the Department, receiving injury or becoming disabled while in the discharge of duties, so as to prevent them from following their daily occupation or attending to their duties as a member of said Department, such members shall, for the space of twelve (12) months, provided their disability shall last that time, receive their usual salary.

Employees shall be entitled to receive no Workers' Compensation benefits for temporary total disability during the time, or covering the period, that said employees are receiving their full-salary job injury leave as outlined above.

C. Catastrophic Injury or Illness

In addition to leave available in Sections A and B above, should a permanent full-time employee covered by this Agreement sustain a catastrophic injury or illness, and complete medical recovery is reasonably anticipated; but, return to full regular duty requires additional recovery/rehabilitation time, he or she will be allowed to use twelve weeks of accrued leave time as Family and Medical Leave for a serious health condition provided the following conditions are met: The reasonable prognosis of complete recovery within twelve weeks referred to in this section C, must be certified by a physician licensed in the State of Maryland.

D. Family and Medical Leave

- 1. Use of accrued leave as provided in this Article does not modify the combination of types of leave specified in the City of Baltimore Administrative Manual, AM 203-2 Family and Medical Leave. Use of Family and Medical Leave under the provisions of this section is limited to the twelve (12) week per twelve (12) month entitlement of the Family and Medical Leave Act of 1993("FMLA") and the Employee Eligibility criteria specified in AM 203-2.
- 2. The Employer shall continue to follow its paid leave practices for line of duty and non-line of duty leave in the event of illness or injury. When an employee is out of work for an illness or injury that qualifies for the FMLA, that leave shall be counted toward an employee's twelve (12) weeks of FMLA coverage, and he/she shall be notified that the FMLA shall be applied to the absence. In the event of other absence covered by the FMLA, e.g. for child care or parental leave, then such absences shall be charged against the employee's vacation leave accrual, if any remains, but the employee shall not forfeit any first choice opportunities for such leave. In the event that an employee exhausts the twelve (12) week FMLS coverage, in the absence of leave abuse, the Employer shall give due consideration for requests for extended leave to avoid hardship or loss of employment.

E. Retirement Leave

All employees of the bargaining unit shall receive ninety (90) day leave with pay just prior to retirement.

F. Union Leave

With prior approval of the Chief of the Department, employees may be granted Union Leave without loss of pay to attend scheduled conferences, seminars, meetings and conventions. The total amount of this leave available during the term of this Agreement is equal to 155 days per year. Up to 155 days of Union Leave that is unused may be carried over from one fiscal year to the next, and it shall be available for use in addition to the 155 days that shall be allotted for the new fiscal year.

Subject to approval by the Chief of Fire Department, an employee with accumulated vacation days may transfer up to two (2) vacation days per calendar per to another employee who is experiencing a personal hardship, providing the following conditions are met:

- 1. The recipient has exhausted all of his or her accrued leave including vacation and personal leave.
- 2. The transfer of vacation days pursuant to this program is strictly a voluntary donation. Vacation days may not be transferred in exchange for cash or other remuneration.
- 3. The recipient must be experiencing a hardship for which the transfer of days would provide relief.
- 4. All days transferred pursuant to this program are irrevocable transfers.
- 5. An employee may receive no more than thirty (30) transferred days if they are a day-work employee or twenty-eight (28) transferred days if they are a shift work employee.
- 6. Use of donated days by an employee on suspension or termination is not permitted.

ARTICLE 32: PENSION COMMITTEE

The parties agree that the present joint committee to review the existing pension system will continue. Union representation for the joint committee shall be composed of six representatives, two each, from and appointed by the following bargaining agents: IAFF Local 734, IAFF Local 964 and Fraternal Order of Police ("FOP"). It shall be permitted to recommend appropriate pension changes during the term of this Agreement.

ARTICLE 33: PRINTING

The cost of printing a sufficient number of copies of this Agreement for distribution to members of the bargaining unit and the Employer representatives shall be shared equally by the parties and the printing shall be by Union shop as selected by the Union. IAFF Local 964 shall be provided with a PDF copy of the signed and adopted Agreement with all addenda and attachments.

ARTICLE 34: SEVERABILITY

- A. Should any Article or part of any Article of this Agreement be declared by a Court of competent jurisdiction to be invalid or unconstitutional, the remainder of this Agreement shall not thereby be invalidated but shall remain in full force and effect to the same end and effect as if such invalid portion had not been included. In such event, the parties agree that at the request of either of them, negotiations will be commenced for a mutually agreeable replacement provision.
- B. If, as a condition for receipt by the City of state or federal grant-in-aid funds or other state or federal allotments of money, a provision of the Memorandum is required by the awarding agency to be deleted or modified, the parties shall promptly meet to discuss compliance with such condition and the adoption of substitute contractual provisions to preserve and protect the rights and privileges of the parties as intended by the provision required to be deleted or modified.

ARTICLE 35: WORK RULES

Each employee who is covered by this Agreement shall be given ten (10) days notice in advance of any change in assignment or of any Departmental decision to change an employee's shift (including vacation numbers). Any decision to change an employee's shift will be based, first, on unit seniority on the shift involved, and then on battalion seniority on the shift involved, unless the Department can demonstrate unusual and unforeseen circumstances.

ARTICLE 36: TERMINATION, CHANGE OR AMENDMENT

A. This Agreement shall become effective July 1, 2017 and remain in full force and effect until June 30, 2020. It shall automatically be renewed from year to year thereafter unless either party shall give to the other party written notice of a desire to terminate, modify or amend this Memorandum of Understanding. Such notice shall be given the other party in writing by certified mail no later than January 1, 2020. The provisions of Section 8.F.1 shall remain in effect after the expiration of the remainder of this Agreement.

B. If a substantial and material change occurs in the fiscal status of the City of Baltimore's General Fund subsequent to the formation of the current Interest Arbitration Award or Memorandum of Understanding, then in such event the Mayor may require the reopening of the Interest Arbitration Award or Memorandum of Understanding, as to wages only, upon 20-days written notice to the other party. The Mayor's notice shall be noted in the minutes of the Board of Estimates. Should the parties fail to reach an agreement regarding a change in wages by negotiation, within 20 days following the commencement of negotiation, the parties shall submit the wage adjustment issue to binding interest arbitration, consistent with the procedures set forth in Baltimore City Charter (As Last Amended by Ch. 624, Acts of 2013), Article II, Section 55(b).

The neutral member of the Board of Arbitration shall be a member of the National Academy of Arbitrators.

The issue submitted to the Board of Arbitration will be whether the Arbitration Award or Memorandum of Understanding must be modified in light of substantial and material changed fiscal circumstances in the City of Baltimore's General Fund which could not reasonably have been expected at the time of the interest arbitration or prior negotiation. The Board of Arbitration shall have the authority to modify the wage component of the Award or Memorandum of Understanding based upon the final and last positions taken by the parties. Any such modification shall only be prospective. The decision of the Board of Arbitration shall be rendered within 30 days of the commencement of the hearing.

(THE REMINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK)

This Agreement is signed on the $\frac{14^{a}}{}$ day _	June of 2017 in Baltimore, Maryland.
MAYOR AND CITY COUNCIL OF BALTIMORE:	BALTIMORE FIRE OFFICERS, IAFF, LOCAL 964, AFL-CIO, CLC:
Deboral Fr. Moore-Cartes	mil 3. Cll
Deborah F. Moore-Carter	Michael B. Campbell
Mile MZ	Manuel Mones
Niles R. Ford, Ph.D.	George E. Jones
Boman Clark &.	Thomas Mary
Roman Clark, Sr.	Thomas G. Nosek
Teresa Eyerett	Stephen M. Hørchar
IM ()	ILA CL
Jeffery Segal	Thomas A Skinner, Jr.
Mach Wagner	
Mark W. Wagner	David T. Zepp
TAR	HayT Como
Philip S. Gear	Harry T. Conway
MILLINI	
Quinton M. Herbert	
Xvette Brown	
and hours	
Jacla Smith	
APPROVED FOR LEGAL FORM AND	NOTED BY THE BOARD OF
LEGAL SUFFICIENCY:	ESTIMATES:
Weglia Oreparele	Bunce I Juga 6/2017
Meghan Stepanek, Legal Counsel	Clerk Date
Baltimore City Fire Department	

ADDENDUM A: HEALTH AND WELFARE BENEFITS

Deborah F. Moore-Carter, Labor Commissioner CITY OF BALTIMORE ACIENCY NAMES & NOOTESS 0 Office of the Labor Commissioner 2 417 E. Fayette Street, Room 1405 H. TRANSITION HEALTH AND PRESCRIPTION DRUG PLAN AGREEMENT 120-106-4365 April 4, 2016

TO

Honorable President and Board Members of the Board of Estimates City Hall, Room 204 Baltimore, MD 21202

Dear Mr. President and Members:

ACTION REQUESTED OF BOARD OF ESTIMATES:

Authorization is requested from your Honorable Board to execute the attached negotiated Transition Health and Prescription Drug Plan ("Agreement") between the Mayor and City of Baltimore, the Office of the Labor Commissioner, Fraternal Order of Police, IAFF Local 734 Fire Fighters, IAFF Local 964 Fire Officers, City Union of Baltimore and AFSCME Council 67 Locals 44, 558, and 2202. The City's obligation to the Managerial and Professional Society is to "meet and confer", but MAPS was invited to participate in the discussions regarding the new agreement.

AMOUNT OF MONEY AND SOURCE OF FUNDS: N/A

BACKGROUND/EXPLANATION:

A Transition Health and Prescription Drug Plan Agreement was negotiated to replace the original agreement approved by your Honorable Board of Estimates on November 7, 2012. The attached successor agreement, which was drafted by attorneys representing the City of Baltimore and the Unions, reflects agreed upon terms and conditions. The successor agreement shall remain in effect through December 31, 2017.

MBE/WBE PARTICIPTION:

BALTIMORE CITY RESIDENTS FIRST (BCRF):

BCRF applicable __yes_x_ no
If not, why: _x_ other (AFSCME Local 44 FY 2014-2016)
BCFR Certification Statement completed and returned to Agency __yes_x_ no

NOTED BY BOARD OF ESTIMATES

Terrece J. Jaylog R 1 3 2016 CLERK DATE

DFMC/bmrr

Andrew Smullian Quinton Herbert Yvette Brown **Henry Raymond** Mary Talley

LABOR COMMISSIONER

Deborah F. Moore-Carter

APPROVED AS TO FORM AND

LEGAL SUFFICIENTY

Gary Gilkey Shiel City Solicitor

TRANSITION HEALTH AND PRESCRIPTION DRUG PLAN AGREEMENT

This Transition Agreement is made by and between the City of Baltimore (the "City") and the employee organizations designated as exclusive representatives of City employees in bargaining units certified under the Municipal Employee Relations Ordinance, including CUB, AFSCME, FOP, IAFF, and also including MAPS¹ (the "Unions") (hereinafter referred to as the "Agreement").

WHEREAS, the City and the Unions entered into a Health and Prescription Drug Plan Agreement which was adopted by the Board of Estimates on November 7, 2012 (the "2012 Agreement"); and

WHEREAS, pursuant to Paragraph 14 of the 2012 Agreement, the 2012 Agreement was included as an attachment to each of the Unions' respective collective bargaining agreements (viz. Memorandum of Understanding) to begin with Fiscal Year 2013; and

WHEREAS, the 2012 Agreement is expiring in 2016 for each of the signatory Unions, and the City and the Unions desire to continue to address health and prescription drug benefits on a City-wide basis with an agreement to succeed the 2012 Agreement through December 31, 2017;

IT IS HEREBY AGREED by and between the parties hereto:

- 1. Health Insurance Committee Meetings and Activities. The Health Insurance Committee ("HIC") that was re-established under Paragraph 9 of the 2012 Agreement shall continue in effect as follows:
 - a. The HIC shall be composed of equal numbers of Union and City representatives. Each Union and MAPS shall appoint one representative to the HIC, and the City shall designate representatives from the Office of the Labor Commissioner, the Department of Human Resources (including the Division of Employee Benefits), the Department of Finance, and the Office of Mayor. The parties' representatives may designate professional consultants to attend the meetings and participate in the business of the HIC. Should the Unions choose to have a consultant participate in HIC meetings, they shall choose a joint consultant.
 - b. The HIC shall meet no less frequently than one time each calendar quarter beginning in the month of January to discuss cost containment, efficiencies, wellness, and other relevant issues, to review data for each plan for active employees and other relevant information, as raised or requested by the Unions or the City, or their respective consultants.

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¹ The City's obligation to MAPS is to "meet and confer." Consistent with the parties' practice under the preceding Health and Prescription Drug Plan Agreement, MAPS was invited to participate in the discussions regarding this Agreement. Nothing in this Agreement should be construed as modifying MAPS' status under the Municipal Employees Relations Ordinance or in any way creating a duty to bargain with MAPS.

- c. The City shall continue to provide the Unions' consultant with the same or similar quarterly information that it has been providing to date. In the event that the Unions' consultant requests to meet and confer with the City's representatives, or requests information related to the City's plans, the City shall respond to such requests within a reasonable period of time (and where the response is a denial of the Unions' request, the City shall provide the reason for such denial). No data or documents may be unreasonably withheld nor may any communication be unreasonably delayed. Any complaints regarding the content or timing of the City's response, if not resolved directly between the consultants or between the Unions' consultant and the involved City representative, shall be brought to the attention of the Labor Commissioner who shall attempt to resolve the issue promptly. Access to data and documents available under this Agreement shall be in addition to any rights or remedies conferred under the State's Public Information Act.
- d. One of the aforementioned quarterly HIC meetings shall be used to discuss each health insurance provider's Annual Provider Report as set forth in Paragraph 2 below. The consultants designated by the Unions and the City may be required to attend the HIC meeting(s) concerning the Annual Provider Reports.
- 2. <u>Annual Provider Reports.</u> Each health insurance plan provider engaged by the City shall provide the City with an "Annual Provider Report" which shall include, for the prior plan year, data relating to enrollment, claims (including data regarding claims exceeding \$75,000), administrative costs, utilization trends, any surplus or deficit for the prior plan year, and other relevant information about the plan. The City shall provide the Annual Provider Reports to the Unions and their consultant promptly after receiving the reports from the providers but in any event no later than June 15.
- 3. 2017 and 2018 Plan Years Premiums/Premium Equivalents. Subsequent to receiving from its consultant the projected premiums and/or premium equivalent rates for the 2017 and 2018 plan years, the City shall provide the Unions with a report containing the projected premiums and/or premium equivalent rates for each plan (including both self-insured and fully-insured plans) proposed for each of those plan years, with supporting data. Should the Unions or the Unions' consultant wish to confer with the City's consultant concerning the proposed rates, the Unions shall request such meeting(s) in writing no later than 15 days following the disclosure of the proposed rates. Such meeting(s) shall be held prior to the submission of the proposed rates to the Board of Estimates. The City shall consider and respond to the Unions' positions (and those of the Unions' consultants) at least one week before submission of the proposed rates to the Board of Estimates.
- 4. <u>Current Plans and Cost Sharing</u>. The plan of benefits for each of the City's plans (as published in the City of Baltimore 2016 Benefits Guide) shall remain unchanged for plan years 2016 and 2017. The current statement of benefits is attached hereto as Exhibit A. The current employee/employer split in percentage of premium rates shall remain unchanged for plan (calendar) years 2016 and 2017.

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5. Requests for Proposals.

- a. It is understood that the City intends to issue Request(s) for Proposals ("RFPs") for some or all of its plans for plan year 2018, through which the City may solicit proposals from current and/or other health insurance providers, as appropriate and consistent with the City's Charter. Before issuing any RFP, the City shall engage in meaningful discussions with the Unions and their benefits consultant between April 1, 2016 and January 31, 2017 about which health insurance benefit programs, benefit options, providers, pricing and methods of delivery are in the best interests of the City and all benefit plan participants. In entering into these discussions, the City does not waive its Charter prerogatives to determine providers and pricing.
- b. In addition to the discussions that are described in Paragraph 5.a., above, no less than 45 days before the release of any RFPs, the City shall notify the Unions of the proposed health insurance benefit options and plan structure(s) to be included in the RFP(s). After the Unions have been provided with this information, there shall be at least one HIC meeting at which the Unions shall have a meaningful opportunity to review and discuss with the City the RFP, and to propose changes to the proposed RFP(s) to which the City shall give meaningful consideration and response at least 5 days prior to issuance of each RFP.
- c. After the City has received and reviewed the response(s) to an RFP, should the City decide that it wishes to add or eliminate a particular health insurance provider, the City shall so advise the Unions and provide the reasons for its desire to make such a change (e.g., because of proposed premium increases, service to participants, lack of participation in a given plan, efficiency through consolidation, etc.) af least 30 days before such action is recommended to the Board of Estimates. The Unions and the Unions' consultant shall have a meaningful opportunity to discuss within the HIC any such proposed changes before the changes are implemented by the City.
- d. The parties shall be reasonable in exercising their rights under this Paragraph 5 and shall not impair or cause any unreasonable delay to the procurement of new health and prescription drug benefits.
- e. In any event, all health and prescription benefit procurements shall be subject and subordinate to Article VI of the City Charter, and the sole authority of the Board of Estimates and the Director of Finance in that process.

Surplus from Self-Insured Plans.

a. Following the close of each plan years 2016 and 2017, the City shall furnish the plan operating gain/loss statement for each self-insured plan to the Unions through their designated consultant. The plan operating gain/loss statement shall account for premiums collected on behalf of the plan for the benefit year as compared to expenditures for the plan. Expenditures shall include but not be limited to, estimated incurred claims, premiums paid, administrative, network and other fees, and any taxes.

- b. In the event that for any plan a surplus results from the difference between premiums and payments received from covered employees in excess of plan expenses in the aggregate for all health and prescription drug plans (i.e., taking into account any variance (positive or negative) in all plans), the appropriate application of any year-end surplus shall be discussed between the City and the Unions to determine what amount, if any, shall be refunded to currently enrolled active employees and/or retained to fund the City's self-insured health insurance plans, including maintaining proper current and/or OPEB reserves. Surplus funds may not be applied by the City for any other purpose than the City's medical insurance plans or OPEB liability.
- c. Surplus (between premiums collected and payments disbursed) attributable to currently enrolled active employees may not be used to offset the City's OPEB liability or applied to support the City's OPEB Trust without full and complete disclosure in advance to the HIC.
- d. In no event shall any refund from any year-end surplus (as defined herein) exceed the portion of such surplus attributable to active employee premiums.
- 7. <u>Future Agreements.</u> It is the intent of the parties to enter into negotiations for a successor to this transitional Agreement following the completion of the RFP process referenced in Paragraph 5 above.

8. Resolution of Dispute over Results from Prior Years.

There exists a difference of opinion between the Unions and the City as to the appropriate resolution of the year-end surplus for Plan Years 2014 and 2015, however, all claims and disputes between the Unions and the City with respect to year-end surplus (as defined in Paragraph 6, above) or the use thereof for Plan Years 2014 and 2015 are waived, released, concluded and resolved under this Agreement in this manner:

- a. The City shall release the final CareFirst year-end retrospective settlement for plan year 2015 to the Unions' benefits consultant on or before March 15, 2016.
- b. The City shall grant one premium holiday to all current CareFirst active employee plan participants, meaning that the City shall not demand payment or payroll deduct premiums in the amount of 1/26th of the annual premium for each employee. Such premium holiday shall occur on the first pay period of June, 2016.
- c. These terms are without precedent and without prejudice to any claims or defenses asserted by the parties with respect to future plan years.
- Attachment to Individual Union MOUs. This Agreement (including referenced attachments) shall be included as an attachment to each Union's MOU.
- Disputes: All disputes about the application or interpretation of the terms of this
 Agreement shall first be presented in writing to the HIC, and absent agreement, shall be referred,

collectively by the participating employee organizations that are exclusive representatives under the Municipal Employee Relations Ordinance, and/or the City, for decision by a neutral arbitrator who is a member of the National Academy of Arbitrators using the administrative processes of the American Arbitration Association. The fees and costs of the Association and of the selected neutral arbitrator shall be shared equally between the two parties.

- Notice: For all purposes, notice to the Unions shall be sufficient if given to the Unions and to the City of Baltimore through correspondence in writing addressed to the Office of the Labor Commissioner
- Term. This Agreement shall remain in effect through December 31, 2017, except for those provisions which expressly refer to events occurring after that date (e.g., Paragraphs 5 and 6).

MAYOR AND CITY OF BALTIMORE:

Andrew Smullian

AFSCME, LOCAL 44

AFSCME, LOCAL 2202

PEGGY PEACOCK GM

AFSCME, LOCAL 558

CITY UNION OF BALTIMORE

Wendy Smith

Yvonne Rice

BALTIMORE FIRE OFFICERS ASSOCIATION

BALTIMORE CITY LODGE NO. 3, FRATERNAL ORDER OF POLICE, INC.

BALTIMORE FIRE FIGHTERS

ASSOCIATION

Rick Hoffman

MANAGERIAL AND PROFESSIONAL SOCIETY OF BALTIMORE, INC

APPROVED AS TO FORM AND LEGAL SUFFICIENCY THIS DAY OF

DAY OF

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Exhībit A
City of Baltimore Standard and High Option Plan Designs

	Artes PPO ST	ANDARD OFFICE	ACCES OF LUCH OFFICIAL	
	Tri-hietwork	Out-of-Network	lin-Network	Out of Network®
Deductible	\$253 per individual \$500 per family	\$500 per individual \$1,000 per family	None	None
Annual Out-of-Pocket (OOP) Maximum (based on salary) (Deductible, copays, and coinsurance amounts included in OOP max.)	Employee salary < \$45,000: \$1,000 per individual/\$2,000 per family Employee salary > \$44,999: \$1,500 per individual/\$3,000 per family	Employee salary < \$45,000: \$2,000 per individual/\$4,000 per family Employee salary > \$44,999: \$3,000 per individual/\$6,000 per family	\$1,000 per individual/ \$2,000 per family	None
Lifetime Maximum Benefit	Unlimited	Unlimited	Unlimited	Unlimited
Routine & Preventive	Section of the Control		TO CAMPAGE AND	
Routine Annual Physical	100%	100% allowed benefit®	Covered in full	100% allowed benefit*
Well Baby /Child Care (age & schedule apply)	100%	100% allowed benefit*	Covered in full	100% allowed benefit*
Routine GYN Examination (limit: one per year)	100%	100% allowed benefit*	Covered in full	100% allowed benefit*
Mammography, Colorectal Screening, Prostate Screening (call for plan limits)	100%	100% allowed benefit*	Covered in full	100% allowed benefit*
Physician Office Visits (Sick)	Non-routine)			EU CONTRACTOR
Physician Office Visit	\$25 copay	80%	\$5 co-pay per visit	\$5 co-pay per visit; 100% allowed benefit*
Specialist Office Visit	\$40 copay	80%	\$5 co-pay per visit	\$5 co-pay per visit; 100% allowed benefit*
Emergency & Urgent Care		PERSONAL PROPERTY.		d resident
Emergency Room	90%	90%	\$50 co-pay (waived if admitted)	\$50 co-pay [waived if admitted]
Urgent Care	\$25 copay, then plan pays 90%	\$25 copay, then plan pays 90%	\$5 copay per visit	\$5 copay per visit; 100% allowed benefit*
Hospital Impatient Services	the same than			St St St. St.
Inpatient Hospital Services, Including Room, Board & General Nursing Services	90%	70%	Covered in full	100% allowed benefit*
npatient Medical Surgical Physician Services	90%	70%	Covered in full	100% allowed benefit*
npatient Diagnostic Lab Work B. X-rays	90%	70%	Covered in full	100% allowed benefit*
npatient Physical, Speech,	90%	70%	Covered in full	100% allowed benefit*

SER VINESCONDEN	AETHA PPO R	ANDARD OPTION	Actor PPO HIGH DPTION	
	So-Nicowark	Old-of-Hebrish	bil Nichwork	Out of Helsonich
Organ Transplant (Pre- Authorization Required)	50% at institutes of feedlesse facilities; 20% at other in- metwork facilities	70%	Covered in full	क्षेत्र द्वारासम्बद्ध
Outpolient Services	NAME TO SERVICE	SEALING LOOK	Charles and Charle	The State of the S
Outpatient (Regnostic Lab Work & X-cays	908	70%	Covered to full	190% allowed benefit*
Outpatient Surgery	90%	70%	Covered in full	100% allowed benefit*
Desputient Physical, Speech, & Docupational Therapy	90% up to 60 visits per year (physical, speech, & occupational therapier combined)	70% up to 80 vicks per year (physical, speech, & occupations) they spies considered)	\$5 to-pay pervisit; up to 60 visits per year (physical, speeds, & occupational therapies combined)	\$5 to gay per visit, then Plan pays 107% ellowed benefit"; up to 60 visits per year (physical, speech, & occupational therapies combined)
Pre-Administra Testing	90%	708	Covered in full	100% allowed benefit*
Aftergy Testing	90%	70%	\$5 coping per wish:	\$5 copey per stat, then Plan pays 100% allowed benefit
Allergy Serven	90%; call Antha for plan details	70%; call Aetna for plan detafs	\$5 copay per visit	\$3 coppy pervisit, then Plan pays 100% allowed benefit
Malemily	Company of the		San Carp Color	THE RESERVE OF THE PARTY OF THE
Pre- and Post-Natal Care (Physician services)	Covered in full	20%	Covered in full	\$6 copay initial visit to determine pregrancy, then covered at 100% allowed benefit*
Delivery (Inputient)	ines	20%	Covered in full	100% allowed benefit*
Revisors Care (Impatient)	90% after deductfile	70% after deductfule	Covered in full	100% allowed benefit*
Fortility Testing & Forelly 24	anning Indiana	N. Stranger	AS A PERSON AND A	OFF IN SACTOR
Fertility Testing & Family Planning	Member cost sharing based on type of service and place where service is provided	Member cost sharing based on type of service and place where service is provided	Member cost shering leased on type of service and place where service is provided	Nember cost sharing based on type of service and place where service is provided; 100% allowed benefit
in-Vitro Fertilization	90%; \$100,000 maximum lifetime benefit; up to 3 attempts per live litrit combined with ART, AL and AD	70%; \$100,000 maximum Bletime benefit; up to 3 attempts per 8ve birth mediated with ART, AL, and AO	Covered to full up; \$100,000 maximum lifetime benefit; up to 3 sttempts per live birth combined with ART, AL, and AG	300% allowed benefit"; \$100,000 maximum Betime benefit; up to 3 attampts per live tirth combined with ART, Al, and AO

是1450 END	NETNA PR	O STANDARD OPTION	Actino Pf	O HIGH OPTION
	Tri-Network	Out-of-Network*	In Helwork	Out-of-Nelwork*
Mental Health & Substance	Abuse Benefits		Secretary and the	
Inpatient Mental Health & Alcohol/Substance Abuse	90%	70%	Covered in full	100% allowed benefit*
Outpatient Mental Health & Akohol/Substance Abuse	\$25 copay	50%	\$5 co-pay per visit	\$5 co-pay pervisit; 100% allowed benefit *
Other				
Diabetic Supplies fnot Including Insulin and syringes, which are covered by Rx Plan	90%	70%	Covered in full	100% allowed benefit*
Durable Medical Equipment	90%	70%	Covered in full	100% allowed benefit*
Private duty nursing (pre- authorization required)	90%	70%	Covered in full	100% allowed benefit*
Hospice Care	90%	70%	Covered in full	100% allowed benefit*

^{*}Out-of-network benefits are based on the allowed benefit, which is 50% of the reasonable and customary (R&C) amount. Out-ofnetwork providers can balance bill the difference between the allowed amount and the billed arrount. This table is to be used as a guide only. Actual benefits will be governed by the terms and conditions of the Booklet Certificate.

Exhibit A
City of Baltimore Standard and High Option Plan Designs

	ChreFirst PPR 51	ANDARD DPTICE	CareFirst PPN HIGH OPTION	
SECTION AND POST	In-Network	Out-of-Network*	[tn-Wefwork	Out-of-Network*
Deductible	\$250 per Individual	\$500 per Individual	None	None
	\$500 per family	\$1,000 per family	i	
Annual Out-of-Pocket Maximum (based on salary) (Deductible, copuys, and	Employee salary < \$45,000: \$1,000 per individual/\$2,000 per family	Employee salary < \$45,000: \$2,000 per Individual/ \$4,000 per family	\$1,000 per individual/ \$2,000 per family	N/A
coinsurance amounts included in OOP max.)	Employee salary > \$44,999; \$1,500 per individual/ \$3,000 per family	Employee salary > \$44,999: \$3,000 per Individual/ \$6,000 per family		
Ufetime Maximum Benefit	Unlimited	Unlimited	Unlimited	Unlimited
Routine & Preventive				
Routine Annual Physical	100% Allowed Benefit	100% Allowed Benefit	100% Allowed Benefit	80% Allowed Benefit
Well Baby/Child Care through age 5 (includes Immunizations and vaccinations)	100% Allowed Benefit	100% Allowed Benefit	100% Allowed Benefit	80% Allowed Benefit
Routine GYN Examination (limit: 1 per year)	100% Allowed Benefit	100% Allowed Benefit	100% Allowed Benefit	80% Allowed Seneils
Mammography, Colorectal Screening & Prostate Screening	100% Allowed Benefit	100% Allowed Benefit	100% Allowed Benefit	80% Allowed Benefit
Physician Office Visits (51ci	/ Non-Boutine)	F v		> sometime
Maps & Unrepresented: Physician Office Visit Includes family, general, Internal medicine, and pediatricians	\$25 сорау	80% Allowed Benefit	\$20 copay per visit, then Plan pays 100% Allowed Benefit	80% Allowed Benefit
Represented: Physician Office Visit Includes family, general, internal medicine, and pediatricians	\$25 copay	80% Allowed Benefit	\$10 copay per visit, then Plan pays 100% Allowed Benefit	80% Allowed Benefit
Maps & Unrepresented: Specialist Office Visit	\$40 copay	80% Allowed Benefit	\$25 copay per visit, then Plan pays 100% Allowed Benefit	80% Allowed Benefit
Represented: Specialist Office Visit	\$40 copay	80% Allowed Benefit	\$15 capay per visit, then Plan pays 100% Allowed Benefit	80% Allowed Benefit

	Careficst PPN ST	CANDARD DETION	Carrefirst BINI HIGH OPTION	
	in-Network	Out of Network	In-Network	Out of Network
Emergency & Urgant Care	Charles Children	SEPARATION OF		- WEN - WEN
Emergency Room	90% after deductible	90% after deductible	\$50 copsy per visit (waived if admitted)	\$50 capsy per visit (waived if admitted)
Urgent Care	\$25 copay, then Plan pays 90% Allowed Benefit	\$25 copay, then Plan pays 90% Allowed Benefit	\$10 copay per visit	100% Allowed Senefit
Bospital Inpetient Services		STEPHENIS		
Maps & Unrepresented: impatient Happital Services, Including Room, Board & General Nursing Services (does not include acute inpatient rehabilitation); presumented or regulated regulated regulated regulated	90% after deductible	70% after deductible	300% Alimwed Benefit	\$100 deductible per admission, then Plan pays 70% up to \$1,500 out-of-pocket maximum per admission, then 100% Allowed Benefit
Represented: inputient Hospital Senices, including Room, Board & General Mursing Services (does not include acute inputient rehabilitation); pre- authorization required	90% after deductible	70% after deductible	100% Allowed Benefit	\$100 deductible per admission, then Plan pays 80% up to \$1,500 out-of-pocket maximum per admission, then 100% Allowed Benefit
Inpatient Diagnostic Lab Work & X-rays	90% Allowed Benefit	70% Allowed Benefit	100% Allowed Benefit	100% Allowed Benefit
Inpatient Medical Surgical Physician Services	90% after deductible	70% after deductible	100% Allowed Benefit	80% Allowed Benefit
inpatient Physical, Speech, & Occupational Therapy	90% after deductible	70% after deductible	100% Allowed Benefit	80% Allowed Benefit
Organ Transplant (Pre- authorization required)	90% after deductible	70% inter deductible (\$30,000 per transplant max.)	100% Allowed Benefit	100% Allowed Benefit
Outpatient Services		A CONTRACTOR	ZACZNELIA I SE	TAX SA STORY
Outpatient Diagnostic	90% Allowed Benefit	70% Allowed Benefit	100% Allowed Benefit	80% Allowed Benefit
Outpatient Surgery	90% after deductible	70% after deductible	100% Allowed Benefit	80% Allowed Benefit

Exhibit A
City of Baltimore Standard and High Option Plan Designs

STATE OF THE PARTY	Care list PPN S	TANDARD OFTION	Careflist PPN HIGH DETION	
	in-Network:	Cut-of-Helwork*	In-Network	Out of Networks
Maps & Unrepresented: Outpatient: Physical, Speech, & Occupational Therapy (Presethorization required after 10 th lifetime visit)	90% after deductible for up to 80 visits per calendar year (physical, speech, and occupational therapies combined)	70% after defactible for up to 80 visits per calendar year (physical, speech, and occupational therapies combined)	100% Allowed Benefit for up to 100 visits per calendar year (physical, speech, and compational therapies combined)	BCN Allowed Benefit for up to 100 visits per calendar year [physical, speech, and occupational therapies combined]
Represented: Outpatient Physical, Speech & Occupational Therapy (Preauthorization required after 10 th Hietime visit)	90% after deductible for up to 60 visits per calendar yeas (physical, speech, and occupational therapies combined)	70% after deductible for up to 60 visits per calendar year [physical, speech, and occupational therapies combined]	Facility: \$10 copay per visit; Office: 100% Allowed Benefit for up to 100 visits per calendar year (physical, speech, and occupational therapies combined)	80% Allowed Benefit for up to 100 visits per calendar year (physical, speech, and occupational theraples combined)
Pre-Admission Testing	90% Allowed Benefit	70% Allowed Benefit	100% Allowed Benefit	80% Allowed Senefit
Allergy Testing	90% Allowed Benefit	70% Allowed Benefit	100% Allowed Benefit	80% Allowed Senefit
Allergy Serum (\$200 Annual Maximum)	90% Allowed Benefit after deductible up to annual maximum	70% Allowed Benefit after deductible to annual maximum	100% Allowed Benefit up to annual maximum	80% Allowed Benefit up to annual maximum
Maternity	ALL HOUSE TO BE	ALCOHOLD STATE OF		
Pre- and Post-Natal Care (Physician Services)	100% Allowed Benefit	80% Allowed Senefit	100% Allowed Benefit	BDK Allowed Benefit
Delivery [Inpatient]	100% ABowed Benefit	B0% Allowed Benefit	Represented: 100% allowed benefit; pre- certification required MAPS/tamepresented: 100% allowed banefit; pre-certification required	Represented: \$100 deductible per admission, then plan pays 80% up to \$1,500 out-of-pocket maximum per admission, then 100% allowed benefit. Precertification required. MAPS/Unrepresented \$100 deductible per admission, then plan pays 70% up to \$1,500 out-of-pocket maximum per admission, then 100% allowed benefit. Precertification required.
Newborn Care	100% Allowed Benefit	80% Allowed Benefit	100% Allowed Benefit	80% Allowed Benefit

SELVEN DA	CareFirst PPN 5	NOCTED DRAGRAT	CareFirst PPN HIGH OPTION	
	Iri-Network	Out of Network	Insyetwork	Out-of-Networks
Fertility Testing & Fac	nily Planning			S. L. LANGE
Fertility Testing & Family Planning	90% after deductible	70% after deductible	100% Allowed Benefit	80% Allowed Benefit
in-Vitro Fertilization (IVF)	30% after deductible (\$100,000 lifetime maximum)	70% after deductible (\$100,000 Hietime maximum)	100% Allowed Benefit (\$12,000 lifetime maximum)	80% Allowed Benefit (\$12,000 Riefime maximum)
Inpatient Mental Heal	ith & Substance Abuse B	enelits – Provided by B	eacon Health Options	Control Street
Maps & Unrepresented: lopatient Mental Health & Alcohol/Substance Abuse; Preauthorization required	90% Allowed Benefit.	70% Allowed Benefit	100% Allowed Benefit	\$100 deductible per admission, then Plan pays 70% up to \$1,500 out-of- pocket maximum per admission, then 100% Allowed Benefit
Represented: Inpatient Mental Health & Alcohol/Substance Abuse; Pre- authorization required	90% Allowed Benefit	70% Allowed Benefit	100% Allowed Benefit	\$100 deductible per admission, then Plan pays 80% up to \$1,500 out-of- pocket maximum per admission, then 100% Allowed Benefit
Outpatient Mental He	alth & Substance Abuse	Benefits - Provided by	Beacon Health Options	
Maps & Unrepresented: Outpatient Mental Health & Alcohol/Substance Abuse; Pre- authorization required	\$25 copay	80% Allowed Benefit	\$20 copay per visit, then Plan pays 100% Allowed Benefit	80% Allowed Benefit
Represented: Outpatient Mental Health & Alcohol/Substance Abuse: Pre- authorization required	\$25 copay	80% Allowed Benefit	\$10 copay per visit, then Plan pays 100% Allowed Benefit	80% Allowed Benefit

Exhibit A

City of Baltimore Standard and High Option Plan Designs

Free Land	Carefrist 674	LSTANDARD OPTION	CareFirst PPN HIGH OPTION		
	in Network	Out of Network	In-Nebiork	Out-of-Network	
Other					
Diabetic Supplies (not including insulin and syringes, which are covered by Rx Plan)	90% after deductible	70% after deductible	100% Allowed Benefit, Including lancets, test strips, and glucometers	100% Allowed Benefit, including lancets, test strips, and glucometers	
Durabie Medical Equipment	90% Allowed Benefit after deductible	70% Allowed Benefit after deductible	See Major Medical benefit	See Major Medical benefi	
Private duty nursing (pre-authorization required)	90% Allowed Benefit after deductible	70% Allowed Benefit after deductible	Based on medical necessity; see Major Medical benefit	Based on medical necessity; see Major Medical benefit	
Hospice Care [pre- authorization required]	90% after deductible	70% after deductible	100% Allowed Benefit	190% Allowed Benefit	
Major Medical Benefits	N/A	N/A	Preferred Provider Major Medical Services: private duty nursing, medical supplies, ambulance (ground transport only), whole blood, orthopedic devices and durable medical equipment.		
Maps & Unrepresented: Major Medical Annual Deductible	N/A	N/A	Major medical expenses only: \$250 per person per year		
Represented: Major Medical Annual Deductible	N/A	N/A	Major medical expenses only: \$200 per person per policy year		
Maps & Unrepresented: Major Medical Benefit Percentages	N/A	N/A	After deductible, plan pays 100% of the first \$30,000 of allowed expenses; thereafter, plan pays 50% allowed benefit		
Represented: Major Medical Benefit Percentages	N/A	N/A	After deductible, plan pays 80% allowed benefit		

*Any out-of-network provider can balance bill the difference between allowed amount and billed amount.

Note: This table is to be used as a guide only. Actual benefits will be governed by the terms and conditions of the Booklet Certificate.

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Exhibit A
City of Baltimore Standard and High Option Plan Designs

		Point of Service (POS) Option Plan	UnitedHealthcare Pr	olat-of-Service (POS)
	In Network	Out-of-Network	Just Opt	The second secon
Deductible		The State of the S	and Divine Administration of the Con-	Out of Network
	\$250 per Individual \$500 per family	\$500 per individual \$1,000 per family	Hane	None
Annual Out-of- Pocket Maximum (based on salary) (Deductible, counsurance amounts included to OOP max.)	Employee salary < \$45,000: \$1,000 per individual/\$2,000 per family Employee salary > \$44,999: \$1,500 per individual/\$3,000 per family	Employee salary < \$45,000: \$2,000 per individual/\$4,000 per family Employee salary > \$44,999: \$3,000 per individual/\$5,000 per family	\$1,000 per individual/ \$2,000 per family	N/A
Lifetime Maximum Benziit	Unlimited	Unlimited	Unlimited	Unlimited
Routine & Preventivo	TEXASELL PERSONAL			
Routine Annual Physical	100%	100%	Covered in full	\$5 copay pervisit, then Plan pays 100% allowed benefit*
Weil Baby/Child Care	100%	100%	Covered in full	\$5 copay per visit, then Plan pays 100% allowed benefit*
Routine GYN Examination	100%	100%	Covered in full	\$5 copay per visit, then Plan pays 100% allowed benefit*
Mammography, Colorectal & Prostate Screening	100%	100%	Covered in full. Call plan for frequency limits	190% allowed benefit* Call plan for frequency limits
Physician Office Visit	(Sick/Non-routine)		SOM NO THE RE	A 2
Physician Office Visit	\$25 copay per visit	80%	\$5 copay per visit	\$5 copay per visit, then Plan pays 100% allowed benefit*
Specialist Office Visit	\$40 copay per visit	80%	\$5 copay per visit	\$5 copay pervisit, then Plan pays 100% allowed benefit*
Emergency & Urgant	Care	COLUMN TO SERVICE STATE OF THE PARTY OF THE	ALL THE LEFT	ENDER DE LA
Emergency Room	90%	90%	\$50 copay (waived if admitted)	\$50 copay (walved if admitted)
Urgent Care	\$25 copey, then Plan pays 90%	\$25 copay, then Plan pays 90%	\$5 copay per visit	\$5 copay per visit, then Plan pays 100% allowed benefit*

Exhibit A
City of Baltimore Standard and High Option Plan Designs

	United tealthcare Point of Service (POS) Standard Option Plan		United Healthcare Point of Service (POS) High Option Plan	
	In-Metalionic	Out-of-Network	In-Network	Out-of-Network
Hospital Impatient Ser	rvices	THE THE PER		HOUSE CHANNE
Inpatient Hospital Sendoes, Including Room, Board & General Nursing Sendoes	90%	70%	Covered in full	100% allowed benefit*
inpatient Diagnostic Lab Work & X-rays	90%	70%	Covered in full	100% allowed benefit*
Inpatient Medical Surgical Physician Services	90%	70%	Covered in full	100% allowed banefit*
Inpatient Physical, Speech, & Occupational Therapy	90%	70%	Covered in full	100% allowed benefit*
Organ Transplant (pre- authorization required)	90% for non- experimental transplants	70% (out-of-setwork limit: \$30,000 per transplant) non- experimental transplants	Covered in full for non-experimental transplants	100% allowed benefit" (out-of- network limit: \$30,00 per transplant) non- experimental transplants
Outpatient Services	THE PART OF THE PA	THE CONTRACT		
Outpatient Diagnostic Lab Work & X-rays	90%	70%	Covered in full	100% allowed benefit ^a
Outpatient Surgery	90%	70%	Covered in full	100% allowed benefit*
Outpatient Physical, Speech, & Occupational Therapy ("Combined" means physical, speech, & occupational therapy visits added together)	90% up to 60 visits per year combined	70% up to 60 visits per year combined	\$5 copay per visit; up to 60 visits per year combined	\$5 copay per visit, then Plan pays 100% allowed benefit*; up to 60 visits per year combined
Pre-Admission Testing	90%	70%	\$5 copay per visit; testing covered in full	\$5 copay per visit, then Plan pays 100% allowed benefit*
Allergy Testing	90%	70%	\$5 copay per visit	\$5 copay per visit, up to 100% allowed benefit
Allergy Serum	90%	70%	Covered in full	100% allowed benefit

Exhibit A City of Baltimore Standard and High Option Plan Designs

		Point-of-Service (POS) Option Plan	OnliedHealthcare Point of Service [POS] High Option Plan	
	In Network	Clut-of-Network	in-Network	Out of Network
Materally		ELIVE THE D		CONTRACTOR OF THE PARTY OF THE
Pre- and Post-Natal Care (Physician Services)	\$40 capay for Initial visit to determine pregnancy, then covered in full	80%	\$5 copay for initial visit to determine pregnancy, then covered in full	\$5 copay for initial visit to determine pregnancy, then Plan pays 100% allowed benefit*
Delivery (Inpatient)	90%	70%	Covered in full	100% allowed benefit*
Newborn Care (Inpatient)	90%	70%	Covered in full	100% allowed benefit*
Fertility Testing & Family	Planning			
Fertility Testing & Family Planning	90%	70%	\$5 copay per visit	\$5 copay per visit, then Plan pays 100% allowed benefit
In-Vitro Fertilization	90% allowable charges; \$100,000 maximum lifetime benefit; up to 3 attempts per live birth	70% allowed benefit; \$100,000 maximum lifetime benefit; up to 3 attempts per live birth	100% allowable charges; \$100,000 maximum lifetime benefit; up to 3 attempts per live birth	100% allowed benefit; \$100,000 maximum lifetime benefit; up to 3 attempts per live birth
Mental Health & Substan	ce Abusa Benefits	STATE OF STATE		
inpatient Mental Health & Alcohol/Substance Abuse	90%	70%	Covered in full	100% allowed benefit*
Outpatient Mental Health & Alcohol/Substance Abuse	\$25 copay per visit	80% after deductible	\$5 copay per visit	\$5 copay per visit, then Plan pays 100% allowed benefit*
Other	MAN STATE OF THE S	的。 自己是 1000 10		Marine Marine
Diabetic Supplies (not including Insulin and syringes, which are covered by Rx Plan)	90%	70%	Covered in full, including lancets, test strips, and glucometers	100% allowed benefit," including lancets, test strips, and glucometers
Durable Medical Equipment (pre- authorization required)	90%	70%	Covered in full	100% allowed benefit*
Private duty nursing pre-authorization required)	Contact Plan for details	Contact Plan for details	Covered in full for skilled care based on medical necessity	100% allowed benefit*
Hospice Care (pre- suthorization required)	90%	70%	Covered in full	100% allowed benefit*

Note: This table is to be used as a guide only. Actual benefits will be governed by the official plan documents.

ADDENDUM B: SALARY SCHEDULE

Addendum B (+2%)

Effective 07/01/17 Salary Schedule Fire Officers, Local 964

Effective	07/01/17	Personnel	on fire
		-tt	

suppressi	ion schedule oi	nly					
Grade	Full	Full	Experienced	Maximum	L-1	L2-3	L4-5
	Performance	Performance	Level	Level	1%	3.5%	7.0%
	Level A	Level B					
338	62,326	64, 758	74,193	76,048	760	2,662	5,323
339	62,326	64,758	74,193	76,048	760	2,662	5,323
374	64,135	66,567	76,003	77,904	779	2,727	5,453
341	69,861	72,998	84,081	86,169	862	3,016	6,032
378	71,669	74,808	85,877	87,630	876	3,067	6,134
344	79,528	82,103	96,937	99,360	994	3,478	6,955
381	81,339	85,143	98,746	101,216	1,012	3,543	7,085
345	88,293	92,159	107,194	109,874	1,099	3,846	7,691
	07/01/17 Persor						
fire suppr	ession schedu	le					
Grade	Full	Full	Experienced	Maximum	L-1	L2-3	L4-5
	Performance	Performance	Level	Level	1%	3.5%	7.0%
	Level A	Level B					
242	50.040	50.040	07.000	00.074		0.440	4.005
340	56,610	58,818	67,389	69,074	691	2,418	4,835
339	56,610	58,818	67,389	69,074	691	2,418	4,835
342	63,455	66,304	76,370	78,267	783	2,739	5,479
343	72,234	75,692	88,046	90,249	902	3,159	6,317
345	80,195	83,706	96,325	99,799	998	3,493	6,986
373	58,252	60,463	69,034	70,759	708	2,477	4,953
375	59,045	61,318	69,824	71,571	716	2,505	5,010
376	62,371	64,580	73,151	74,943	749	2,623	5,246
377	64,461	67,206	76,421	81,392	814	2,849	5,697
372	65,096	67,948	78,001	79,952	800	2,798	5,597
379	62,578	68,740	78,795	80,762	808	2,827	5,653
380	69,215	72,068	82,120	84,135	841	2,945	5,889
384	¹ 73,511	76,952	89,244	91,476	<mark>'91</mark> 5	3,202	6,403
382	74,670	78,127	90,483	92,746	927	3,246	6,492
383	77,997	81,455	93,810	96,119	961	3,364	6,728
385	81,840	85,350	99,008	101,484	1,015	3,552	7,104
392	62,818	65,561	74,777	76,646	766	2,683	5,365

FO 964 FY 2018

Addendum B (+2%)

Effective 07/01/18 (For FY '19 & FY '20)

Salary Schedule Fire Officers, Local 964

Effective 07/01/18 Personnel on fire suppression schedule only

Grade	Full Performance	Full Performance	Experienced Level	Maximum Level	L-1 1%	L2-3 3.5%	L4-5 7.0%
	Level A	Level B					
338	63,573	65,870	75,677	77,569	776	2,715	5,430
339	63,573	65,870	75,677	77,569	776	2,715	5,430
374	65,418	67,898	77,523	79,462	795	2,781	5,562
341	71,258	74,458	85,763	87,892	879	3,076	6,152
378	73,102	76,304	87,595	89,383	894	3,128	6,257
344	81,119	83,745	98,876	101,347	1,013	3,547	7,094
381	82,966	86,846	100,721	103,240	1,032	3,613	7,227
345	90,059	94,002	109,338	112,071	1,121	3,923	7,845

Effective 07/01/18 Personnel NOT on fire suppression schedule

Grade	Full	Full	Experienced	Maximum	L-1	L2-3	L4-5
	Performance	Performance	Level	Level	1%	3.5%	7.0%
	Level A	Level B					
340	57,742	59,994	68,737	70,455	705	2,466	4,932
339	57,742	59,994	68,737	70,455	705	2,466	4,932
342	64,724	67,630	77,897	79,832	798	2,794	5,588
343	73,679	77,206	89,807	92,054	921	3,222	6,444
345	81,799	85,380	98,252	101,795	1,018	3,563	7,126
373	59,417	61,672	70,415	72,174	722	2,526	5,052
375	60,226	62,544	71,220	73,002	730	2,555	5,110
376	65,118	67,372	76,114	77,483	775	2,712	5,424
377	65,750	68,550	77,949	83,020	830	2,906	5,811
372	66,398	69,307	79,561	81,551	816	2,854	5,709
379	63,830	70,115	80,371	82,377	824	2,883	5,766
380	70,599	73,509	83,762	85,818	858	3,004	6,007
380	72,099	75,009	85,262	87,318	873	3,056	6,112
384	74,981	78,491	91,029	93,306	933	3,266	6,531
382	76,163	79,690	92,293	94,601	946	3,311	6,622
383	81,057	84,584	97,186	99,541	995	3,484	6,968
385	83,477	87,057	100,988	103,514	1,035	3,623	7,246
392	64,074	66,872	76,273	78,179	782	2,736	5,473

FO 964 FY 2019 & FY 2020

ADDENDUM B-1: BI-WEEKLY SALARY SCHEDULE

Addendum B-1 (+2.0% wage increase) Effective July 1, 2017

			C 4= 0		40 4- 4	A	40 1- 4	0	20.4- 0	A	. 05	
	< 5 \	years	5 10 9	years	10 to 1	4 years	15 to 1	9 years	2U 10 2	4 years	> 25	years
Grade	Annual	Bi-weekly										
338 339	76,048 76,048	2,924.93 2,924.93	76,809 76,809	2,954.18 2,954.18	79,470 79,470	3,056.55 3,056.55	82,132 82,132	3,158.92 3,158.92	87,455 87,455	3,363.67 3,363.67	92,779 92,779	3,568.41 3,568.41
374	77,904	2,996.29	78,683	3,026.25	81,409	3,131.12	84,136	3,235.99	89,589	3,445.73	95,042	3,655.47
341 378	86,169 87,630	3,314.18 3,370.39	87,030 88,507	3,347.32 3,404.10	90,046 91,574	3,463.31 3,522.06	93,062 94,641	3,579.31 3,640.03	99,094 100,775	3,811.30 3,875.95	105,126 106,909	4,043.29 4,111.88
344	99,360	3,821.55	100,354	3,859.76	103,831	3,993.52	107,309	4,127.27	114,264	4,394.78	121,219	4,662.29
381 345	101,216 109,874	3,892.91 4,225.94	102,228 110,973	3,931.84 4,268.20	105,770 114,819	4,068.09 4,416.11	109,313 118,664	4,204.34 4,564.01	116,398 126,356	4,476.84 4,859.83	123,483 134,047	4,749.35 5,155.64
	, , ,			,				.,		,		-1
040	00.074	0.050.74	00 705	0.000.07	70.400	0.770.00	74.000	0.000.04	70 400	0.055.04	04.074	0.044.40
340 339	69,074 69,074	2,656.71 2,656.71	69,765 69,765	2,683.27 2,683.27	72,183 72,183	2,776.26 2,776.26	74,600 74,600	2,869.24 2,869.24	79,436 79,436	3,055.21 3,055.21	84,271 84,271	3,241.18 3,241.18
342	78,267	3,010.26	79,049	3,040.36	81,789	3,145.72	84,528	3,251.08	90,007	3,461.79	95,485	3,672.51
343	90,249	3,471.10	91,151	3,505.81	94,310	3,627.30	97,468	3,748.79	103,786	3,991.76	110,103	4,234.74
345	99,799	3,838.42	100,797	3,876.80	104,290	4,011.15	107,783	4,145.49	114,769	4,414.18	121,755	4,682.87
373	70,759	2,721.52	71,467	2,748.73	73,944	2,843.99	76,420	2,939.24	81,373	3,129.74	86,327	3,320.25
375	71,571	2,752.74	72,287	2,780.27	74,792	2,876.62	77,297	2,972.96	82,307	3,165.66	87,317	3,358.35
376	74,943	2,882.42	75,692	2,911.25	78,315	3,012.12	80,938	3,113.00	86,184	3,314.77	91,430	3,516.54
377	78,332	3,012.77	79,115	3,042.89	81,857	3,148,34	84,598	3,253.79	90,082	3,464.68	95,565	3,675.57
372	79,952	3,075.06	80,751	3,105.82	83,550	3,213.44	86,348	3,321.07	91,944	3,536.32	97,541	3,751.58
379	80,762	3,106.21	81,569	3,137.28	84,396	3,245.99	87,222	3,354.71	92,876	3,572.15	98,529	3,789.58
⁺380	84,135	3,235.96	84,976	3,268.31	87,921	3,381.58	90,866	3,494.85	96,755	3,721.35	102,644	3,947.85
384	91,933	3,535,87	92,852	3,571.23	96,070	3,694.98	99,287	3,818.74	105,722	4,066.25	112,158	4,313.76
382	92,746	3,567.14	93,673	3,602.81	96,919	3,727.66	100,165	3,852.51	106,657	4,102.21	113,150	4,351.91
383	96,119	3,696.88	97,080	3,733.85	100,444	3,863.23	103,808	3,992.62	110,536	4,251.38	117,264	4,510.15
385	101,484	3,903.23	102,499	3,942.26	106,051	4,078.87	109,603	4,215.48	116,706	4,488.71	123,810	4,761.94
392	76,646	2,947.92	77,412	2,977.40	80,095	3,080.57	82,778	3,183.75	88,143	3,390.11	93,508	3,596.46

Addendum B-1 (+2.0% wage increase) Effective July 1, 2018 (For FY'19 & FY'20)

	<5)	/ears	5 to 9	years	10 to 1	4 years	15 to 1	9 years	20 to 2	4 years	> 25	years
Grade	Annual	Bi-weekly										
338	77,569	2,983.42	78,345	3,013.26	81,060	3,117.68	83,774	3,222.10	89,204	3,430.93	94,634	3,639.77
339	77,569	2,983.42	78,345	3,013.26	81,060	3,117.68	83,774	3,222.10	89,204	3,430.93	94,634	3,639.77
374	79,462	3,056.23	80,257	3,086.80	83,038	3,193.76	85,819	3,300.73	91,381	3,514.67	96,944	3,728.61
341	87,892	3,380.48	88,771	3,414.28	91,848	3,532.60	94,924	3,650.91	101,076	3,887.55	107,229	4,124.18
378	89,383	3,437.79	90,276	3,472.17	93,405	3,592.49	96,533	3,712.82	102,790	3,953.46	109,047	4,194.11
344	101,347	3,897.97	102,361	3,936.95	105,908	4,073.38	109,455	4,209.81	116,549	4,482.66	123,644	4,755.52
381	103,240	3,970.78	104,273	4,010.49	107,886	4,149.47	111,500	4,288.44	118,726	4,566.40	125,953	4,844.35
345	112,071	4,310.44	113,192	4,353.55	117,115	4,504.41	121,037	4,655.28	128,882	4,957.01	136,727	5,258.74
340	70,455	2,709.81	71,160	2,736.92	73,626	2,831.77	76,092	2,926.61	81,024	3,116.30	85,956	3,305.99
339	70,455	2,709.83	71,160	2,736.92	73,626	2,831.77	76,092	2,926.61	81,024	3,116.30	85,956	3,305.99
342	79,832	3,070.47	80,631	3,101.18	83,425	3,208.65	86,219	3,316.11	91,807	3,531.05	97,395	3,745.98
343	92,054	3,540.54	92,975	3,575.94	96,196	3,699.86	99,418	3,823.78	105,862	4,071.62	112,306	4,319.46
345	101,795	3,915.19	102,813	3,954.34	106,376	4,091.38	109,939	4,228.41	117,064	4,502.47	124,190	4,776.53
373	72,174	2,775.93	72,896	2,803.69	75,422	2,900.85	77,948	2,998.00	83,000	3,192.32	88,052	3,386.63
375	73,002	2,807.79	73,732	2,835.86	76,288	2,934.14	78,843	3,032.41	83,953	3,228.95	89,063	3,425.50
376	74,943	2,882.42	82,213	3,162.02	78,315	3,012.12	80,938	3,113.00	86,184	3,314.77	91,430	3,516.54
377	79,899	3,073.02	80,698	3,103.75	83,494	3,211.31	86,291	3,318.87	91,883	3,533.98	97,476	3,749.09
372	81,551	3,136.58	82,367	3,167.94	85,221	3,277.72	88,075	3,387.50	93,784	3,607.07	99,492	3,826.63
379	82,377	3,168.36	83,201	3,200.04	86,084	3,310.93	88,967	3,421.82	94,734	3,643.61	100,500	3,865.39
380	84,135	3,235.96	84,976	3,268.31	87,921	3,381.58	90,866	3,494.85	96,755	3,721.35	102,644	3,947.85
384	93,772	3,606.60	94,709	3,642.67	97,991	3,768.90	101,273	3,895.13	107,837	4,147.59	114,401	4,400.05
382	96,493	3,711.27	97,458	3,748.38	100,835	3,878.28	104,212	4,008.17	110,967	4,267.96	117,721	4,527.75
383	96,119	3,696.88	97,080	3,733.85	100,444	3,863.23	103,808	3,992.62	110,536	4,251.38	117,264	4,510.15
385	103,514	3,981.30	104,549	4,021.11	108,172	4,160.45	111,795	4,299.80	119,041	4,578.49	126,287	4,857.18
392	78,179	3,006.88	78,961	3,036.95	81,697	3,142.19	84,433	3,247.43	89,906	3,457.91	95,378	3,668.40

ADDENDUM C: WORK SCHEDULES (July 1, 2017-June 30, 2020)

July 2017 BALTIMORE CITY FIRE OFFICERS LOCAL #964 Jun 2019 F MINT 6 0 10 31 12 11 17 15 14 45 16 17 25 In 25 to 17 ps ps 18 19 20 21 21 25 24 * H H H H H H H H 25 26 27 28 29 30 27 28 29 39 31 DATAZ NICHTOI 2 3 4 5 6 7 8 **B2** DAYB2 ST IMPACT DAY ladependence BI MARKET DAY DAYDO DAY C2 DATC2 DATE: DAY D2 DAYAS NIGHT B2 NICHT AZ NIGHT A2 NIGHT C2 NUMBER CO NIGHT 82 PAYON ACTUAL NOSHT D2 9 10 11 12 13 14 15 BESMPACT DAY DAYDS DAYAS DAYCI **DAYC3** DAYB3 DAYB3 DAYDS NUHU'B3 NICHTOL NIGHT A3 NEOHT A3 NUHT CS NIGHT C3 NORTES Prysing Balance 16 17 18 19 20 2I22 BA INDIACT DAY DAYB4 DAYA4 DAYAL DAYC4 DAYC4 DAYB4 DAYDS MICHTC4 MIGHT DE HIGHT DS NICETTAL NIGHT A4 NIGHT C4 NIGHT B4 PHEORYACINE 23 24 25 26 27 28 29 STOPACT DAY BE DEVICT DAY DAT DE DAYAS DAYAS DAYCS DAYCS DAY B5 DAYBS NIGHT B4 MIGHT DA MICHT D4 NIGHTAS MURITAS NIGHTCS NIGHT C3 30 31 **B**5 DAYDS DAYDS NGHTB5 NIGHT B5

August 2017

		District Control	The State of the S			S. Certer III
	2817	1	2	3	4	5
2 3 4	W T F 8	Аб	C5	A6	D6	B6
29 34 25 30 3t	2 21 25	DAYAS NIGHT DS	DAYAS NIGHT DS	DATCS NEGHTAS	DAYCS NIGHTAS PRESTACING	DAYB6 NGERT CG
6	7	8	9	10	II	12
D6	B6	C6	A1	C6	A1	D1
NIGHT C6	NICHTES	NGICTES	DAYA1 NIGHTEM	DAYA] NEGHTD6	DAYCI	DAYCI
	0.000			North Lo	NIGHTAI	NIGHT AL
13	14	15	16	17	18	19
B1	D1	B1	C1	A2	C1	A2
DAYBI	DAYBI	DAYDI	DAYDI	DAYAZ	DAYA2	BAYCE DAYCE
Mairci	MOHITCI	NICHTB1	NOHTBL	NICHYDI	NICRTIDI PRESVACINE	NOCET A2
20	21	. 22	23	24	25	26
D2	B2	D2	B2	C2	A3	C2
DAY CZ NIGHT A2	DAY,B2 MUHT C2	DAYB2	DAYD2	DAYD2	DAYA3	DAYA3
	14011 62	NOHTCZ	NKHTB2	NIGHTB2	NIGHT D2	NIGHT D2
A3	D3	B3	30 D3	B3	3 4 5 6 10 11 12 13 17 15 19 20	1 2 7 8 9 14 15 16 21 22 21
Day C3 Night a3	Dayo) Mightai	DAYES NIGHT CS	DAYES NOTE:	DAYDS	24 25 26 27	28 29 30
	PIGHTAS	Defente (C)	NIGHT C3	NOHTB3	0)	

September 2017

Mensue in			12000	The same		Contraction
	Augusta B M I W 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	5 4 5 1 2 5 11 12 8 9 7 15 39 15 10 N 13 36 22 23	Cu 2017 T W T F 3 3 4 5 6 7 18 18 12 15 14 17 35 19 29 21 22 23 26 37 29 31		DAYES BIGHTES FANDERALES	DAYA4 NOGHT D3
3	4	5	6	7	8	9
C3	BY MACT BAY DAYCA	D4	B4	D4	B4	C4
DAYAA	LiveDer	DAYC4 NGHTA4	DAYB4 NEGHTC4	DAYB4 Night C4	DAYD4 Nightb4	DAYD4 NEGHT B4
10	NIGHTAL 27	12	13	14	15	16
A5	C4	A5	D5	B 5	D5 DATES	B 5
DAYAS NIGHTD4	DAYAS NIGHT D4	DAYCS NIGHT AS	DAYCS NIGHT AS	DAY 85 NIGHTCS	NEGHT C5 Per trouchus Partin Retrot	DAYD5 NIGHTES
17	18	19	20	21	22	23
C5	A6	C5	A6	D6	B6	D6
DAYES NIGHTES	DAYA6 NIGHT DS	DAYA6 NKIHTDS	DAYC6 DAYC6	DAYO6 NKHTA6	DAYB6 NICHTC6	DATE6 NIDHT C6
B6	25 C6	26	27 C6	28 A1 BE MONICT DAY	29 D1	30 B1
DAYD6 NIGHT B6	DAYD6 NIGHTB6	DAYAI NGHTD6	DAYA1 NIGHTD6	MOIII.VI DVAGI	DAYCI NEGHTAI PAYDAYAGNE	DAYBI MEHTCI

October 2017

	STATE OF THE STATE		N-Fireson		ITO INC.	
1	2	3	4	5	6	7
DATE!	B1 DAYDE MIGHTER	MICHU B1	PATAZ DATAZ SIGRITOI	DAYA2 HIGHTDA	DEMPHET DAY DAYES NIGHT AS	D2 DAYCE NGHTA2
8	9	10	11	12	13	14
B2 DAYB2 NIGHTC2	Columbia Day (Observal) D2 DAYB1 Name cq.	B2 EAYE2 NIGHT B2	EAYDO NOHT B2	WZ NAMOCT DAY DAYAS NICHT DZ	DAYA3 NIGHT D2 NIGHT ACIDE	BIOMICT DAY DAYCS KERITAL
15	16	17	18	19	20	21
D3 DAYC3	B3	D3	B3	C3	M HMACT DAY	C3
RIGHTA3	MOTTECS	ивант сэ	MOHTB3	житвз	NGHTES	NIGHT DS
22	23	24	25	26	27	28
B3 MPACT DAY DAYC# NUHTA4	DAYC4 NIGHTA4	B4 DAYB4 NEBIT C4	DAYBA NORTC4	B4 DAYD4 NURIT B4	DAYDA NXXHTB4	THE IMPACT DAY DAYAS NIGHT DA
29	30	31			PEDINACINE	0
C4	A5 BIRPACT DAY DAYCS	D5 DAYCS Halloween	3 4 10 11 17 28 34 25	\$9 2017 7 W T F 6 1 2 5 4 7 2 9 12 13 14 15 14 15 26 11 22 23 26 27 18 39 39	Her 2017 3 bt T W T 2 2 3 6 7 8 9 1 12 13 14 15 16 1 19 20 21 72 23 1 26 27 28 79 90	F 3 3 4 10 11 17 18 14 19
NIGHTD4	NIGHT AS	NIGHT AS	L			

November 2017

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Con 2007 3 24 27 W 7 1 2 3 4 5 4 9 30 11 U 15 16 17 Et 12 22 23 34 25 2 29 30 21	2 13 14 2 4 1 25 11 16 33	Dis 2017 T W T F S	B5 DAYES RECHTES	DAYES NORTES	B5 EAYDS MIGHTES	DATES NIGHTES
BE INFACT DAY BE INFACT DAY DAYA Daylage Serings Time Ends NIGHT DS	DAYA6 NUCHTUS	AG WHACT DAY DAYCG Electron Day NUGSIT AG	DAYC6 NICHT AS	B6 EATB6 NGITC6	D6 DAYB6 NIGHT C6 PRISENTATION	B6 DAYDS NOHITES Velenis Day
DAYD6 NICHTBE	BIEDACT DAY DAYAI NIGHTDG	DAYA!	92 REPACT DAY DAYCI NUTHT A1 Perser horse	DAYCI NIGHTAI	B1 DAYBI	DAYBI NOHECI
B1 DAYD) NIERTBI	DAYDI NIGHTB1	BSHIMCT DAY DAYA2 NIGHT DI	DAYA2 NIGHT D1	23 SA IMPACT DAY DAY C2 NUMTA2 Thesiagiving	DAY C2 NOHT A2 AND PACTOR	B2 DAYB2 NGRIT C2
DAY 82 NIGHT C2	B2 DAYDS MICHTB2	28 DAYD2 NKHT B2	29 SEMPLET DAY DAYA3 NIGHT DZ	DATAS NIGHT DZ		

December 2017

0.000	(SR#58A)	D. Helman				Tolora -
	25 2017 3 M T W 1 1 7 7 2 1 2 5 7 2 1 82 23 14 13 6 89 29 21 22 2 36 27 28 29 3	7 4 2 1 15 5 74 25 21 22 21 22	1 H T F 5 2 3 4 5 4 9 10 11 12 20 25 24 23 35 17 36 31		A3 market day DAYCS NIGHTAS	D3 EATCS NORTAS
B3 DAYB3 EXCEPTES	DAYB3 NIGHT C3	B3 DAYDS NUMBERS	DAYD9	T MINACT DAY, DAYAA SQUITTER	DAYA+ NIOHT DS	9 A4 BERRACT DAY DAYC4 KERTAA
DAY C4 NGSHT A4	B4 BATBA NUGETICA	DAYB4 NKIHT CA	B4 DAYD4 NUBITB4	DAYD4 DESHTB4	B2 BRACY DAY DAYAS NIGHT D4 Fresh, Pares	DAYAS NIGHT D4
DI SUPACT DAY DAYCS NIGHTAS	D5 DAYCS NIGHTAS	B5 DAYBS MICHICS	20 D5 DAYBS NIGHT CS	B5 DAYDS NIGHT 85	DAYES NIGHTES ANDWACKE	23 A 6 B4 REPACT DAY DAYAG NIGHT DG
24 C5 DAYAS NIOHTOS	25 BREACT DAY Christian DAY C6 NIGHT A6	DAYC6	B6 DAYB6 NIGHT C6	28 DAYB6	B6 DAYD6 NIGHT E6	30 DAYD6 NIGHT B6
BE BEFRET DAY DAY A1 hiew You's Ever NEGHT D6			13000	react Co	INAMA BU	PAGET I BO

January 2018

	DALAINGURE CH I FIRE OFFICERS LUCAL 19961								
		OR PARE	1000	TO THE STATE OF	1000	7077 SAP (# 15)			
	CE	2	Character 1	At limited to the		6 AT HITROXE DAY			
	DAYAI	SE MEACT DAY	D1	B 1	D1	B1			
	New York Day NORT DS	DAYC! BUSHEAL	DAYCI	DAYBI NGCHT C1	DAYBI MERICI SPORICES	TAYDI MGHTB1			
7	8	9	10	П	12	13			
C1	ERYAS	DAYA2	A2	D2	B2	D2			
NIGHTBI	NICHTDI	NIGHT DI	DAYC2 NICHTA2	DAYC2 NIGHTA2	DATE2 Nighte2	DAYB2 NUMEC2			
14	15	16	17	18	19	20			
B2	DAYER Marria Lather King, Fe	A3 BI MMACT DAY DAYAI	C2	MAJ C3	D3	B3			
MIGHT B2	NOHTB2 Pepting Related	NIGHT D2	MOULTE	EATHDÖK	EA THOSE	NEOHT CS			
D3 DAYBS NIGHTC3	B3 DAYIDS NIGHT B3	DAYDS NIGHT B3	BARRIPACT DAY DAYAS NIGHT DI	DAYAA NICHT D3	BAMPACT DAY DAYCA NAGHTAA	DAYC4 NOGHT A4			
B4 DAYB4 NIGHT C4	DAYB4 NIGHT C4	B4 DAYD: NICHTB4	DAYDA NIGHT B4	Dec 2017 5 M 7 W 2 3 4 5 6 7 10 13 13 13 14 17 18 17 20 21 24 25 24 27 28 36	1 2 2 9 6 5 15 16 21 12 : 17 25 12 15 :	Fc0 2018 1 W Y F 5 1 2 3 4 7 8 9 10 17 14 15 14 17 20 71 72 23 24 17 28			

February 2018

SECTION OF SECTION	17.1.24 41.2 .000		11 MAY /	COLUMBA CO		
5 3 7 1 34 4 20 2 20 2	Ins 2913 4 T W T P X 1 2 3 4 5 6 5 9 10 11 17 13 5 16 17 51 19 21 2 23 25 29 26 27 9 30 34	3 34 3 W T 3 34 3 W T 4 5 4 7 8 51 10 25 14 15 38 19 20 21 12 20 25 27 20 20	F S 2 3 9 10 16 17 25 24 10 15	A5 DE IMPACT, DAY DAYAS MIGHETEM	DAYAS Controlles Do PROBLED DA	A5 MINUS MINUS MINUS MINUS
DAYCS NIGHTAS	B5 DAYB3 NIGHTES	DAYES NIGHT CS	B5 DAYDS NIGHTES	DAYES MUCHTES	9 A6 B7 HBACT DAY DAYA6 NIGHT DS	DAYA6
AG BREAGT DAY DAY CG NIGHT AG	DS DAY 06 Limeles Birthlig NIGHT A6	B6 DATES NICHTICS	DAYBO NORTCO Valentee's Day	B6 DAYDS NIGHTES Paylor Pines	DATES PROBLEMS PROBLEMS	17 82 MINGT DAY DAYAI NIGHT D6
DAYAI NIGHT DIS	IP THE MANUEL BAY DAYCI NEGHT AI President's Day	DAYCI NOHTAL	B1 DAYBI NIGHTCI	DAYBI NIGHT CI Washington's Bartskay	B1 DAYDI NIGHTBI	DAYEN NICHTEI
25- MA BIPACT DAY DAYA2 NIGHT DI	DAYA1 NIGHT DI	83 MPACT DAY DAY C2 NIGHT A2	DAYC2 NIOHTAZ			

March 2018

Barrie Barry	TOTAL CHEST		Constant			
		CONTRACTOR AND AND ADDRESS.				
4 1 11 1 12 2	200-2018 H T W T F S 1 2 3 H 6 1 8 9 19 2 10 14 15 16 17 9 20 21 12 20 34 H 17 20	Acc 2043 3	6 † 13 64 25 71	B2 DAYE2 NESTIC2	DAYB2 RESITC2 str (maging	B2 DAYIN MINIT B2
4	5	6	7	8	9	10
C2	A3	C2	A3	D3	B3	D3
DAYD2 NEGHTB2	DAYAS	DAYA3	DAYC3	DAYC3	ĐAY Đ3	DAY83
PROSELES	NKHT D2	MIGHTD2	NIGHT A3	NEGHT A3	MCHTC3	NIGHT C3
11	12	13	14	15	16	17
B3 DAYDS	C3	A4	C3	A4	D4	B4
Daylight Savings	DAYES	DAYA4	DAYAA	DAYC4	DAY C4	DAYB4
Their Begins NEOHT DS	мангез	MIGHT DS	NIGHT (23	NIGHTAA	NGHTAA	अवसारः।
18	10	20		Payday Sabasa	Rive Save such sale	3. Panidis Day
DAY B4 NIGHT C4	B4 DAYDS NEORITES	DAYIDA NICHT B-4	DAYAS NIGHTD4	DAYAS NIGHT DA	EX MAPACT DAY DAY'CS NIGHT AS	DAYCS NOHTAS
B5 DAY B5 NIGHT CS	DAYBS NIGHT CS	B5 DAYLS NEHTB5	DAYLIS NICHTES	A 6 B3 MINACT DAY DAYAG NIGHT DS	DAYAS NIGHT DS	M4 IMPACT DAY DAYC6 NXHTA6

April 2018

			Magain L	Charles III		
April Fuchs the	B6	3 D6	B6	C-6	BEINACT DAY	C6
NORTAS	NIGHT C6	NEGHTC6	NEGHTRA	NUGHT B6	NIGHT DS	NIGHT DS
8 MALT DAY DAYCI DAYCI NGGHTAL	DAYCI NIGHTAL	B1 DAYB1 MKHTCI	DATEI NORTCI	B1 DAYDI SUGRITBI	DAYD)	A2 BP IMPACT DAY DAYAZ MURTDI
DAYA2 NIGHT D1	16 SE MARCT DAY DAYC2 NUMBER AZ	DAYC2	18 B2 DATB2	19 D2 DAYB2	20 B2 DAY102	C2
22 A3 BRINGACT DAY DAYAS	23 DAYA3	2-4 B1 IMPACT DAY DAYC3	25 DAYC3	26 B3 DAY #3	27 D3 DAYB3	28 B3 DAYES
DAYIO NIGHTB3	30 34 REPACT DAY DAYA4 NIGHT D3	ККНГА3	NICHTA3 Mac 2248 S 34 T W T T V T	F 8 8 34 1 2 3 9 10 4 7 1 16 17 13 14 1 23 24 29 21 2	NGHT C3 ANY DEF A S 1	NICHT 83

May 2018

in the state of	Contraction		NI PEREN		Tree	
3 34 T 1 2 3 4 9 16 17 36 19	2018 22	DATAA MERUES	BAMPACT DAY DAYCH NIGHT AA	DAY C4 MICHTAA	B4 DAYB4 NAMIC4	DAYES MIGHT CS
B4 DAYD4 NIGHTB4	DAYDA NOHTB4	BRIMPACT DAY DAYAS MICHUIDA	9 DAYAS NIGHT D4	IO SERVET DAY DAYCE BILDITAS	DAYES NACHTAS SAUNTAINS	B5 DAYBS NIGHTES
DAYBS Method's Day NORTICS	B5 EAYES NIGHT BS	DAYINS NIGHTES Paying Paying	A6 BRIMMACT DAY DAYAS NIGHT DS	EAYAG NIGHT DS	A6 BT IMPACT DAY DAYC6 NIGHT A6	Armed Forces Day DAYC6 NIGHT A6
B6 DAYB6 NIGHT C6	DAYB6 NIGHT C6	B6 DAYDS NIGHT 86	DAYD6 NICHTB6	24 BI IMPACT DAY DAYAL NIGHT D6	25 CASAI NIGHT DA FW DW ACTIVE	26 REMINCT DAY BAYCI NIGHTAL
DAYCI NORTAL	DAYBI Menerial Day (Choeved) NIGHT C1	DAYB1 NIGHT CI	B1 DAYIDI NICHTBI	DAYDA NICHTBI	5 M T F 3 4 3 6 10 11 12 1: 17 18 19 2: 24 25 26 2	7 T F B 1 2 7 8 9 1 19 15 16 1 12 23 23

June 2018

	IV SAME	100			Contraction of the contraction o	THE COURSE OF
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BA HERICT DAY DAYCZ NEIGHT A2	DAYC2 NIGHT A2	B2 DAYE2 MORTC2	DAYB2 NIGHT C2	B2 DAYD2 HIGHT B2	DAYD2 PRETERS PRESENCE	DATAS NIGHTED
DAYAS NIGHT D2	BA EPACTOAY DAYCS NIGHT AS	DAYCS NIGHT AS	B3 DAYB3 MIGHT es	DAY B3 Flag Day NIGHT C3	DAY D3 NOTE TO B3 NOTE TO B3 NOTE TO B3 NOTE TO B3	DAYED NORTES
SV NEFFACT DAY DAYAA Father's Day NICHT'DS	DAYAA NURTUS	BE INFRET DAY DAYCA NEGHT AA	DATC4 NIGHT As	B4 DAYB4 MIGHTC4	DATEA NICHT C4 PHI DIN ACDIE	B4 DAYDA NICHTB4
24 CAI DAYEM NEHTB4	25 A5 BRIMPACT DAY DAYAS NIGHT DA	DAYAS NIGHTD4	BI IMPACT DAY DAYCS NIGHT AS	DAYCS NICHTAS	B5 DAYBS NIGHTCS	DAYES NIGHT CS

July 2018

0.00		ELES II		0 To 0000	ALL HARDS	
B5 DAYDS NICHTES	DATES NORTES	SM BREACT DAY DAYAS NEGHT DS	DAYA6 Joh; enime Day NIGHT D5	A 6 BO MENCY DAY DAYCH NIGHT A6	DAYOS NUHICAS PAYON ACANS	B6 DAYB6 NUMBER C6
DAYB6 NIGHTO6	B6 DAYDE NIGHTBE	EAYDS NIGHT B4	BRIMPACT DAY DAYAL PASHIT D6	DATAI NICECTUS	SERBACTEAY DATCI NURTAI	DAYCI BUGHTAL
DAYBI NIGHT C1 PEAGG SERVE	DAYBI NIGHTCI	B1 DAYIDI NIKIHI B1	DAYDI NIGHT BI	BRIDGACT DAY DAYAC NIGHT DE	DAYA2 NIGHTDI PRODUACNE	BY MAPLET DAY DAYCZ NEOHT A2
DAYC2 NIGHT A2	B2 DAYB2 NIGHT C2	DAYB2 NEXITC2	B2 DAYEZ NIGHT B2	DAYE2	BI MOMET DAY DAYAS NOCHT LIZ	28 DAYA3 NIGHT D2
B3 MACT DAY DAY C3 NIGHT A3	DAY C3 NIGHT A3	B3 DAYB3 NIGHTC3	5 84 3 4 19 11 67 19 34 21	Aus 2018 T W T P A 1 2 5 6 7 % 9 13 13 14 15 14 19 10 21 22 23 26 27 28 29 30	Aug 2018 5 M T W T 1 2 5 6 7 8 9 12 13 14 15 16 19 20 21 22 23 22 21 25 29 36	3

August 2018

	1000		D. A. M. H.			
3 2 3 4 3 8 3 35 61 1 22 56 37 (6)		## # # # # # # # # # # # # # # # # # #	DAYES NIGHT CS	B3 DAYDS MINITES	DAYIN NUMBER NUMBER PATERA ASING	ESI BIRACTI DAY DAYAS NESHT DS
DAYAH NEJHEDS	SA INFACTURY DAYCA NICHTAA	DAYC4	B4 DAYB4 NIGHT CA	DAYB4 NGHTC4	B4 DATE NEET 84	DAYD4 NIGHT B4
BE BIFACT DAY DAYAS NIGHT DI	DAYAS NEGHTD4	DE HATAGE DAY DAYES NIGHT AS	DAYCS NIGHT AS	B5 DAYBS NIGHT CS	DAYBS NICHTCS FAIDMACTIE	B5 DAYDS NIGHT B5
DAY DS NIGHT B3	20 A6 BY MPACT DAY DAYAG NIGHT DS	DAYA6 NIGHTUS	22 BEINGACT DAY DAYC6 NIGHT A6	DAYC6 NIGHTA6	B6 DAYBS NIGHT CS	DAYB6 NIGHT C6
B6 DAYD6 NICHTB6	27 Cook DAYD6 NIGHT B6	28 SER IMPACT DAY DAYAI NICHT D6	DAYAI NIGHT Do	30 A1 MACT DAY DAYCI NEGHTAL	DAYCE MIGHTAL PAR DAYAGEA	

September 2018

The state of	The Park Co.	DESME				The section is
	5 M 13 U 19 H 19 H	Aug 2223. T W T # 3 1 2 3 4 7 8 9 80 11 14 15 16 87 32 22 22 23 24 25 23 29 38 38	On 2013 5 M T W W 1 2 3 6 7 8 9 50 83 14 15 34 27 82 21 22 23 24 25 23 29 39 31	1 4 12 5 29 28		B1 DAYBI KREATCE
2	3 Mannagine	4	5	6	7	8
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DAYBI	LiberDay NGHTB1	DAYDI NGHTBI	DAYA2 NIGHT Di	DAYA2 NXHTDI	DAYCE NICHTAE	DAYC2 NIGHTAL
9	10	11	12	13	14	15
B2	D2	B2	C2	A3	C2 DAYAS	A3 BE IMPLET DAY DAYCS
DAYB2	DAYB2	DAYDE	DAYER	DAYAS	NIGHTD2	NORTAL
NIOHY C1	NIGHT C2	NIGHT B2	NIGHT B2	KIGHTD2	BRIDGREE	PeytonPittine
D3	B3	D3	B3	C3	A4	C3
DAYC3	DAYB3	DAYB3	DAYDS	DAYDs	DAYA	DAYA4
NGRTAI	NIGHT C3	NKIHT C3	CG THOP!	NIGHTBS	NIGHTES	NIGHT D3
AA ST IMPACT DAY	D4	B4	D4	B4	28 C4	A5
DAY C4	DAYC4	DAYB4	DAYB4	DAYD4	NATES .	DAYAS
NIGHT A4	NIGHT A4	NIGHT C4	NKHTC4	VEGHAB1	PRINTER ACTIVE	NICHT D4
DATAS NIGHT DA						

October 2018

A STATE OF	Section 1	Walter Ball	1009 10 KANDO	CONTRACTOR OF THE	PARTIES SHOWN	30/25 (6)
	BE BUNGT DAY DAY CS MIGHT AS	DAYES NIGHTAS	B5 DAYES NOTE:	DATES HERTES	B5 DAYES NUMBES	C.5 DAYES MIGHT BS
AG BJ IMPACT DAY DAYAG NKIHT D6	Columbra Day (Observed) DAYA6 NICHTIM	PATCA BAHBAGT DAY BAYCA NUHTAG	DAYOS NOGHTAS	B6 DAYBO	D6 DATES HIGHT OS	B6 DAYES NICHT B6
DAYLS NIGHT B6	BE IMPACT DAY DAYAI NIGHT DO Page Page Page	DAYAI NICHT DS	88 IMPACTIONY DAYCE NIGHT A1	DATCI NIOSITAI	B1 DAYBI NOCHTCE	DATE!
B1 DAY DI NICHT B1	DAYDI NIGHT BI	B7 MACT DAY DAYA2 NIGHT DI	2-4 DATA2 NIGHTDI	BE MACT DAY DAY C2 NIGHT A2	DAYC2 NIGHTA2 DWDerACINE	B2 DAYB2 NIGHT C2
DAYB2 NICHTC2	B2 DAYEZ NIGHTE2	DAYIE NIGHT B1	B2 MEACT DAY DAYA3 Hallowen NIGHT ID2	Dep 2008 5 M4 T W T 2 3 4 5 6 9 10 18 52 13 16 17 38 29 29 23 24 25 36 21	1 7 4 4 5 11 12 12 12 12 12 12 13 12 15 19 19 1	Nov 2018 7 W 7 F 8 6 2 3 6 7 R 9 38 13 14 15 16 17 19 21 22 23 24 17 28 29 20

November 2018

8 M 6 7 R 84 IS 22 22 30 30	October 1	Dec 2018 2 80 7 8 7 2 2 4 3 5 9 10 11 82 13 36 87 18 19 23 39 24 12 36 22 29 33	F 3 1 7 8 14 15 21 23 28 29	DATAS NEGICTEZ	A3 RI MUNCT DAY DAYC3 NSGRITAS	DAYCS NGHTAJ
B3 DAYES DAYES Time Esh NIGHTCS	DAYB3 NIGHTC3	B3 DATES DATES NICHT B3	CAYDS NEGRI'B3	SA IMMET DAY DATAM NIGHTER	DATAA NIGHTEB PATAATEE	GS MENCT DAY DAYON DOGST AN
DAYCA NEORT AA Verienna Day	B4 DAYB4 NIGHTCA	DAYB4 NICHTC4	B4 DAYD4 NIGHT 84	EAYD4 NIGHTB4 Pepay Rosse	BE BRIMGT DAY TAYAS NIGHT DA	DAYAS NICHTDA
A5 BS IMPACT DAY DAY CS NIGHT AS	DAYES MICHTAS	B5 DAYES NOTHITCS	DAYBS NIGHT CS	B5 DAYES NIGHT B5 Thesisping	DAYDS RIGHTBS PRICHAGNE	24 AG BE HEFACT DAY DAYAG NIGHT DS
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December 2018

MARKET CO.		444				
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NIGHT D6	MIGHTIDS	NIGHTAI	NIGHTAL	MGHTCI	PHYDOACER	NSCHT B1
C1	A2	C1	A2	D2	B2	D2 DAYB2
DAYDI	DAYA2 NIGHTOI	DAYA2	DAYC2	DAYCZ	DAYB2	NICETT C2
16	17	MGHTDI	NIGHTA2	NIGHTAL	NORT C2	Popularies
B2 DAYD2 NIGHTB2	C2 DAYE2	ENYAS	DAYA3	A3. BA IMPACT DAY DAYCS	D3 DAYC3 NIGHTA3	B3 DAYB3
23	NICHTB2	NIGHT D2	NICETICS	NIGHTAS	PRIORIEGE	NIGHT (3
D3	B3	Claistens	26	27 C3	AA.	D4
DAYB3	DAYDS	DAYDS	DAYAA	DAYA4 .	DAYC	DAYC4
30 B4 DAYB4 NIGHTC4	NIGHTB3 3/ SAME SAME DAYB4 NEW YEARS FINE NIGHT CA	NGOHT B3	NIGHTD3	NIGHT D3	NIGHT A4	NGHT A4

January 2019

for a telephone	Market Co.		IN COMMEN			****
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6	7	8	9	10	11	12
D5 DAYCS	B5 DAYBS	D5	B5	C5	A6	C5
NIGHT AS	NEETCS	Numes	NOGET ES	NORTES	DAYAS NUMET DIS	DAYA6
13	14	15	16	17	18	19
B3 MARCT DAY DAYC6 NIGHT AG	DAYC6 NIGHT A6	B6 DAYB6 NEHI C6 Physic barns	DAYB6 NXIEIT C6	B6 DAY D6 MREHT B6	DAYD6 NIGHTB6	PATAL NIGHT DAY
20	21	22	23	24	Per serve	26
DAYAI NIGHTD6	B6 60McT DAY DAY C1 Mertin Lither Ring. 5:	DAYCI NGHTAI	B1	DAYBI NICHTCI	B1 DAY DI NIGHTEI	DAYDI NIGHT III
27	MGHTA)	20				140/1101
ES IMPACT DAY DAYA2 NIGHTD1	28 OF STATE	DAYC2 NICHTA2	DAYC2 NKIHT AZ	B2 DAYB2 NKHTC2	3 14 7 17 17 18 19 11 12 11 17 18 19 24 25 26 27	T F S 1 2 7 2 0 14 15 14 21 20 23

February 2019

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B3 DAYES NIGHT B3	DAY DS NIGHT B3	Bandact Bay Dayas Licolay Buthay NOCHT D2	DAYAN NIGHT DS	BARRACT DAY DAYCA NIGHT AA Vilotine's Dy	DAYCA NIGHT AA AN DAYCHE PROSPRING	B4 DAYB4 NIGHT C4
DAYB4 NIGHT C4	B4 DAYIM NIGHT B4 President's Day	DAYIM NICHTB4	ES HANCT DAY EAYAS NIGHT DA	CAYAS NIGHT D4	22 ASS BENEFIT DAY DAYCS NIGHT AS Washington's Bistbalar	DAYCS NIGHTAS
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March 2019

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•						and the same
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3	AZIMBNEY DAY	5	б	7	8	9
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DAYOS	DAYBS	DAYB6	DATDS	D MODE	REISEACT DAY	DE MINISTER AND
NEGHT AS	NUMET'C4	HIGHTOS	NIGET B6	DAYD6 NIGHTB6	DAYAI	DAYAI
10	11	12	13	14	NIGHTOS	NIGHTOS
At	THE MARKET SHAPE	AAMBACT DAY	CALIFORNIA CONTRACTOR	S. S. SHOPLET DAY	15	16
DAYCI Daylett Smines	D1	B1	D1	B1	EAYDI	A2
Time Begins	DATCI	DAYBI	DAYBI	DASTDI	MGHTBI	DAYAZ
NUMBER	NIGHTAI	MRECI	MORTCI	NICHTEL	Firth Acting Party Setus	NIGHTDI
17	18	19	20	21	22	23
DAY #2	A2 as smace our	D2	B2	D2	B2	C2
NICHTDL	DAYC2	DAYC2	DAY82	DAY82	DATES	DAYD2
It Panid's Day	NIGHTA2	NGHTA2	MUHT C2	NIGHT C2	NIGHT B2	NGHTB2
24	25	26	27	28	29	30
A3	C2	A3	D3	B3	D3	B3
DAYA3	EAYAG	DAYC3	DAYC3	DAYB3	DAYB3 NGHTC3	DAYDs
NIGHT D2	NIGHTUX	CAJHD84	FATHOR!	NIGHTC3	PACHICA	NIGHT B3
DAYES NIGHT B3						

April 2019

		_DAMESX	The Period	C. Verde		
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	And Fact the	C3	A4	D4	B4	D4
	DAYAS	DAYM	B73MNCT TMY ENYC4	DAYC4	DAYB4	DAY34
	NGHT138	150GE/1710	NGRTAA	NUHTA	MARTICA	NIOHT C4
7	8	9	10	11	12	13
B4	C4	A5	C4	A5	D5	B 5
DAYD4 NICHTB4	DAYD\$	DAYAS NIOHTO4	DAYA5 NGHT134	DAYCS NGHTAS	DAYCS DIGHTAS PROPERTY	DAYBS NIGHT CS
14	15	16	17	18	19	20
D5	B 5	C5	A6	C5	A6	D6
DAYB5 NIGHTCS	DAYDS NIGHTBS	DAYDS	DAYA6	DAYA6	DAY C6	DAYC6
	Penyland	NIGHT 195	NIGHT DS	NIGHTOS	NIGHTA6	NICHT AS
21	22	23	24	25	26	27
B6	D6	B6	C6	A1	C6	A1
DAY NO NIGHT Co	DAYE6	DAYD	DAYDS	DAYAI	DAYAI NICHT D6	DAYCI
	NIGHT CG	NICHT B6	NIGHT B6	NICHT(DS	PAP DATAGRAS	NOCET A1
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DAYC1 NIGHTA1	DAYB1 NGHTC1	DAYBI NIGHTCI	F	19 20 21 22 23) 26 27 28 19 30	19 20 21 22 23 3 25 21 23 39 30 3	1

May 2019

		TALITA SWEETS	In Committee	St. Fig. Plans William		
Aprilit		* E31	1	2	3	4
5 M T R 1 2 3 7 8 9 19 H 13 M 17	T F 5 4 11 12 23 2 9 10 26 27 25 38 30	T W T F &	B1	DAYDI MISHTBI	87 RPACT DAY DAYAZ NIGHTDI	C1 DAYAL
5	6	7				SOUT DI
	THE REAL PROPERTY.	ABMOTOAY	SE MARCE CAY	A) MESCE DAY	10	11
RESIDENCE DAY	D2	B2	D2	B2	C2	A3
NEELLVI	DAYC2	DAYB2 MGHTC2	DAYB2 NIGHT C2	DAY D2 NGHTB2	10005112	DATAS
12	13	14			FreGrendan	NEGRI D2
C2	A3	D3	B3	D3	B3	Annel Fenes
Mether's Day	DAYCS	DAYES	DAYB3 MIGHTC3	DATB3	DAYDS	DA MERCY DAY
NOHTOE	NIGHT A3	MIGHTAL	Phoy Relief	MIGHTCS	NIGHT B3	DAYDS NIGHT B3
19	20	21	22	23	24	25
A4 B4 RBPACT DAY	C3	A4	D4	B4	D4	B4
DAYA4 NIGHTDS	DAYA4 NIGHTD3	Dayca Nortaa	Dayca Night a4	DAYB4 NICHTC4	DAY B4 NICHTC4	DAYD4 NIGHT B4
26	27	28	29	30	. 31	
C4	DO BUPACT DAY DAYAS	C4	A5	D5	B 5	
DAYD4 NIGHTB4	Memorial Day (Choerved)	DAYA5 NIGHTID4	DAYCS	DAYCS	DAYBS	
	NIGHT D4	munii L4	NIGHTAS	NIGHTAS	NIGHT C5	

June 2019

			CONTRACTOR			-
May 2019 May 2019						DATES MIGHT ES
B5 DAYDS	DAYDS NIGHTES	A G BE SEPACT DAY DAYA6 NICHTON	5 DAYAS	A6 BY WACT DAY DAYCS	DAYCS HIGHTAS	B6 DAYBS
9 D6 DAYB6	B6	11 C6	12 A1 BI IMPACT DAY DAYAI	I 3	14 AT MARKET DAY DAYCI Fing Day	15 D4 DAYC1
NIGHT 06	NGHTB6	NGHTB6 18 AL MORREDOV	МОНТО 6	NEGHTION 20	NEGHTAI	NOGET AT
B1 DAYBI Father's Day NAMIT CI	DAYB1 NORHTC1	B1 DAYDI NICHTBI	DAYDI NICHTBI	GRI MERRICE DAY EAYAZ NEGHTEN	DAYAZ NICHTDI PRI DINADIK	DAYC2
D2	B2	D2	B2	27 C2	28 A3	29 C2
DAYC2 NERTA2 30 A3 Be induct day	DAYB3 NASHTC2	DAYH2 MICHTC2	DAYEZ NIGHTB2	DAYE2	DAYA3 NESHT D2	NIOHTD2

July 2019

			-01-8 to 2-10		N. S. BOOK ST.	CENTRAL CONTRACTOR
	DAYCS MORTAS	B3 DAYES MIGHT CS	DAYES NGHTCS	B3 DAYDS Liquidence Day MARKETES	DATES CATES NUMBERS	B7 IMPACT DAY DAYA4 NEHII D3
DAYA4 KIGHTOB	ESI IMPACY DAY DAYC4 NIGHTAA	DAYCA NORTAS	B4 DAYB4 NIGHT C4	DAY B4 NEGHT C4	B4 DAYD4 NIGHTB4	DAYEM NEET B4
BZ IMPACT DAY DAYAS NEGHT DA	DAYAS NIGHTD4 Franchis	BI MEMOTERNY DAYCS NIGHT AS	DAYCS NIGHT AS	B5 EATES NICHT C5	DAYBS NIGHTCS PAR DAYAGREE	B5 DAYLS NIGHT B5
DAYES NIGHTES	84 SEPACT DAY DAYAG NIGHTOS	23 SIEWATER DAYAS NICHTES	24 83 IMPACT DAY DAYC6 NIGHT A6	D6 DAYC6 HIGHTAS	26 B6 DAYB6 MIGHT C6	D6 DAYBS NKIHT C6
28 B6 DAYDS NIGHT B6	DAYD6 NICHT86	BRIMMACT DAY DAYAI NIGHT D6	DAYAI NIGHT DA	3 M T W T 2 3 4 3 6 9 10 11 12 13 16 17 18 19 21 23 24 25 26 21 30	T 7 8 4 5 11 12 11 12 11 12	Ang 3019 T W T F 55 2 2 9 4 7 8 9 10 13 14 15 14 17 30 21 72 23 24 27 25 29 34 51

August 2019

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D1 DAYBI NGHTCI	B1 DAYDI MICHTEI	DAYDA NOGHTB1	88 MPACT DAY DAYAZ NOORTDI	DAYAZ	9 A2 BY NUMET DAY DAYCS NIGHT AS	DAYC2 HAGHT A2
B2 DAYB2 NIGHTC2	DAY B2 NIGHT C2	B2 DAYER NORTB2	DAYD2 NGRTB2	A3 B1 SEPACT DAY DAYA3 NICHT D2 Policy retrus	DAYA3 NIGHT D2 MATATORE	B2 MAGT DAY DAYC3 NIGHT A3
DAYC3 NIGHTA3	B3 DAYB3 MIGHT C3	DAYES NIGHTCS	B3 DAYLB NIGHTB3	DAYDS NIGHTB3	23 SER REPRICT DAY DAYA4 NESHT DB	24 DAYA4 NIGHT D3
BA BEPACT DAY DAY CA NIGHT AA	DAY C4 NEDHTA4	B4 DAYB4 NIGHTC4	DATB4 NIGHTC4	B4 DAYD4 NIGHT B4	DAYD4 NICHT'B4 MIT DIVINGE	31 DE HERRECT DAY DAYAS NIGHT DA

September 2019

1	To the same of			To the last		
DAYAS NEOTITOs	BE REPRICE DAY DAY CS Liber Day MIGHT AS	D5 DAYCS ROUTAS	B5 DATES NUMBERCS	D5 DATES BIOHITCS	B5 DATE NUMBER	7 G5 DAYES NURTES
8 87 INPACT DAY DAYAS NECHTIOS	DAYAS NORTOS	A6 BI BIFACT DAY DAYOS NIGHT AS	DAYC6 NIGHT A6	B6 ENAYB6 NIGHT C6	DAYB6 NIGHT C6	B6 DAYDS NUCHTES
DAYDS NYCHTBS Popularinovi	B2 MEACT DAY DAYAI NIGHT D6	DAYAI NIGHT De	ET IMPACT DAY DAYCI NIGHT AL	DAYCI NIGHTAL	B1 DAYBI	DAYBI MOHTCI
B1 DAY DI NICHT BI	23 DAYDI NIGHTBI	EA IMPACT DAY DAYA2 NIGHT DI	25 DAYA2 NIGHT'DI	26 BE REPRICT DAY DAY C2 NICHTA2	DAYC2 NIGHT A2 PRIGHT ACTOR	B2 DAYB2 NIGHT C2
DAY B2 NIGHT C2	B2 DAYER NICHTE2		Aug 3502 3 M T W T 4 5 6 7 6 11 12 15 14 15 12 19 20 21 22 23 26 17 28 29	3 9 10 6 7 16 17 13 14 1 23 24 25 11 :	On July 7 W 7 F 8 1 2 3 4 9 8 9 10 13 12 15 16 17 18 19 21 23 34 25 16 29 34 31	

October 2019

EXCEPTION OF				US New Aus		
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6	7	8	9	10	11	12
B3 DAYB3 NIGHTC3	DAYES NIGHT CS	B3 DAYDS NGORT B3	DAYUS NIGHT E3	EN BRINCT DAY DAYA4 MOSITTES	DAYAA BAGRIT DE DAYBAY ACINE	BY HIPACT DAY DAYCA NIGHT AA
13	14	15	16	17	18	19
D4	B4 Columbra Day (Observal)	D4	B4	C4	A5	C4
DAYC4 NIGHTA4	DAYB4	NIGHT C4	DAYD4	DAYD4	DATAS	DAYAS
PASISION .	NIGHTC4	Popular Holland	NIGHT'B4	NIGHTB4	NKIHTD4	NGHTDI
20	21	22	23	24	25	26
A5	D5	B 5	D5	B 5	C5	A6
DAYC3	DAYCS NIGHTA1	DAYES	DAYB5	DAYDS	NOHT B5	DAYA6
	MURIA	NOET CS	NGHT C5	NIGHT B3	RW DAYASINE	NIGHT D5
DAYA6 NIGHT D5	28 B4 MERICT DAY DAY C6 NIGHT A6	DAYC6 NIGHT A6	B6 CAYES NIGHT C6	DAYB6 Halloween	3 4 5 6 30 17 18 17 18 17 18 17 21 21 21 21 21 21 21 21 21 21 21 21 21	7 F S 3 2 7 8 9 14 25 16

November 2019

	office officers		DOMESTICS.			C. A. H. San
	0a229 3 M T W 1 2 2 1 4 T # 9 1 13 14 65 16 2 20 21 22 23 2 27 20 29 39 3	9 11 17 2 9 7 12 19 15 36 1 15 25 21 23	B ₁₂ M ₂ 9 T W T F S 3 4 5 6 7 18 21 12 13 14 17 18 19 20 21 24 25 16 27 25		B6 DAYES DESCRIPTION	2 C 6 EATRICE DAY DAYES PROFITES
BAYAI DayAI DayAI DayIgh Saings Time Ends NEGHTOR	DAYAI NGHT D6	BE MATACT DAY DAYCE Electron Day NIGHTAL	DAYCI NEHITAL	B1 DATBI NGHTCI	DATES DATES NIGHT C:	B1 DAYDI
DAYDI NICHTBI	82 MARAT DAY DAYA2 NIGHT DI Veteans Day	DAYA2	BE REPACT DAY DAYC2 NICHT A2	DAYC2 NGHT A2	B2 DAY B2 NIGHT C2 Pursuy flatrog	D2 EAYB2 NIGHT C2
B2 DAYD2 NJOHTB2	DAYD2 NIGHTB2	19 R2 MPACT DAY DAYA3 NIGHT D2	DAYA3 NIGHT D2	21 GI MERCT DAY DAY C3 NIGHTA3	DAYCS NOCHTA3 FIRE DAYAGRAE	23 Adding to be a part of the
DAYBS NIGHT CS	B3 DAYDS NAGHTB3	DAYLS NECHT B3	BA MPACT DAY DAYAA NIGHT D3	DAYAA NIGHTEB Thanksgiving	BS MISACT DAY DAYC4 NIGHT A4	DAYC4 NBOHT A4

December 2019

ALC: HE HE	STATE OF THE PARTY OF		- Alexandra		THE PERSON NAMED IN	of the base decreases
1	2	3	4	5	6	7
B4 DATE4 NICHTC4	DAYB4 NGGHTC4	B4 DAYDA NIGHTB4	DAYDO NICHTBA	A5 MINIMATERY DAYAS NIGHT DA	DAYAS MEHTTON BAYEN 12306	A5 BE REPORT DAY DAYCS DIGHT AS
- 8	9	10	П	12	13	14
D5 DAYCS MILITAS	B5 DAYBS	D5 DAYES	B5	C5	A 6 M MACT DAY DAYAG	C5 DAYA6
	NIGHTC3	NIGHT CS	NUGETTES	MIGHT B5	NGCHT DS	MICHTOS
EATO6	16 D6	B6	18 D6	B6	20 C6 DAYDS	RI IMPACT DAY
Franchip Restrict	nkietas	Ж ОНТС6	NIGHT C6	MGHT96	NKHT B6	NIGHT D6
DAYA1 NIGHTE6	B2 MOMET DAY BAYCI NIGHTAL	DAY CE NIGHT AT	25 B1 Cfristmas DAYBI NEGRETICI	DAYBI NIGHTCE	B1 DAY DA NIGHT B1	28 DAYDI NEGHT B1
29 SE IMPROT DAY DAYA2 NIGHT DI	DAYA2 NXHIDI	B4 IMPLET BAY BAY C2 New York Eve NGHT A2	3 4 10 11 17 22	Nov 2319 T W T F 3 1 2 5 6 7 8 9 12 13 14 55 16 19 30 21 22 23 26 27 28 29 30	22 12 14 15 16	3 4 10 11 17 13 30 25

January 2020

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F 9 30 E E 13 H 17 H E 22 23 24 29 2	2 13 14 2 3 7 23 21 2 19 6 27 22 14 17	4 3 6 7 8 11 12 13 14 15 13 19 29 21 22	DATE:	B2	D2	B2
37 30 31	27 38	2 11 12 2	New Yorks Day Nechtral	DAY82 NGTC1	DAYBI MISHTOZ PROHACINE	DAYUS NUGHT B2
5	6	7	8	9	10	Н
C2	A3	C2	A3	D3	B 3	D3
DAYEE	DAYA3	DAYAS	DAYC3	DAYC3	EMYB3	DAYB3
MGHTB2	PRINKLDS	MOHT D2	EATHORN	NIOHTAS	MiGHTC3	NUGHT C3
12	13	14	15	16	17	18
B3	C3	B7 IMPACT DAY	C3	A4	D4 DAYC4	B4
Museu e3	NORTB)	NIGHT DS	NIGHT DS Perfector	Day C4 Night A4	NIGHT A4	DAYE4 NIGHTC4
19	20	21	22	23	24	25
D4	B4	C4	A5	C4	A5	D5
DAYB4	Martin Littler King., St.	DAYD4	DAYA5	DAYAS	DAYCS	DAYCS
NICHTC4	MUSTER	NIGHT B4	VBORILID4	NORTH	NIGHT A5	NIGHT A5
26	27	28	29	30	31	
B 5	D5	B 5	C5	А6	C5	·
DAYB3	DAYBS	DAYDS	DAYDS	DAYA6	NIGHT D5	
NIGHT C5	NACHTC5	NGHT B5	MGHTB5	NIGHT D5	PAYDAYACTUE	

February 2020

A COMPANY			STATE STATE OF	10000		
1						BA IMPACE DAY DAYCE MIGHT AS
DAYCE First Owner Groundley Des	B6 DAY B6 NIGHT C6	DAYES NIGHT'CS	B6 DAYD6 NIGHTB6	EAY D6	DAYAI DESIRED OF	DAYAI TOGHT DS
BE IMPACT DAY DAY C1 Full Moon NOCHTA1	DAYCI NICHTAL	B1 DAYBI NIGHT CI	DAYB1 Limsulus Birthday NEGHTC1	B1 DAYD! NUMBI	CAYDI NOCHT B1 ************************************	DE INSPACT DAY DAYAJ NOSHT DE
DAYA2 NIGHTER	ST BEFACT DAY DAY C2 Lest Queter NROST A2 President's Day	DAYCZ NIGHT A2	B2 DAYEZ NUCHTC2	DAY B2 NIGHT C2	B2 DAYER NOTE:	DAYD2 MOSET B2 Washington's Binhay
BI IMPACT DAY DAYAS NIGHT DZ	DAYAS NIGHTD2	PERMACT DAY DAYC3 New Moon NIGHT A3	DAYCS NIGHTA3	B3 DAYB3 NIOHTC3	DAYBI NIGHT C3 PRE DAY ACTIVE	B3 DAYDS

March 2020

BALTIMORE CITYFIRE OFFICERS LOCAL #964

	N. C.		7 7 3 - b	3 3 3 5 7 6 7 5 7	N O History	
	2	3	4	5	6	7
DATES DATES DIGHTES	BI MPACTICAY DAYAA NKIHTIDI	DAYA4 First Guader NOGHT ES	DAYC4 NEXHI AS	DAYCA NICHT A4	B4 DAYB4 MURICH	DAYE4 NIGHT CA
8	9	10	11	12	13	14
DAYDA Deslight Sadings Time Begins NIGHTBA	DAY DA NGGET B4	SE BRACT DAY DAYAS NEGHTDA	DAYAS Pull Moon NIGHT D4	BE DEFACT DAY EAY CS NIGHT AS	DAYCS NIGHTAS	B5 DAYES NUMBER
15	16	17	18	19	20	21
DAYBS NIGHT C5 Truto Retric	B5 DAYES NUCHTES	DAYLO NEIHTB5 51. Patrick's Day	ES SEPACT DAY DAYAS NIGHT DS	EAYA6 Last Queter NBOHTD6	ED MERGET DAY DATC6 NICHTA6	D6 DAYC6 MOUIT A6
22	23	24	25	26	27	28
B6 DAYBG NUSHTC6	DAYB6 NIGHT C6	B6 DAYDS NIGHTB6	DAYDS NKHTB6	B3 MPACT DAY DAYAI New Moon NIGHT DS	DAYAI NIGHTD6	DAYCI NIGHT A1
29	30	31		INIOIT DO	PIO DEFAUTA	
D1 DAYCI	B1 DAYBI	DAYB1	2 3 9 10 16 19	7 W T P S 1 4 5 6 7 8 11 12 13 14 15 16 19 22 11 22 23 24 27 15 29	Apr 33300 1 20 3 3 64 27 28 29 39	3 4 0 11 7 13
NEGHTAI	NIGHT C1	NGHTCI				

April 2020

BALTIMORE CITYFIRE OFFICERS LOCAL#964

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Mar 2020 S M T W T J S L 2 S & 5 6 7 S B 13 13 12 13 14 15 14 17 38 19 20 21 22 23 28 29 26 27 28 39 30 28 31 12 23 28 29 26 27 28 31 29 30 28 32 33 29 36 27 28 29 30 33 31		April Fodd Day B1 DAYD1 ENGINEER	DAYDI Fret Querter NIGHTER	A2 MINIMETERS DAYAS RIGHT DI	DAYA2 NEARTDI	
5	6	7	8	9	10	11
BRIDINGT DAY DAYC2 NUGHT A2	DAYC2 NGHTA2	B2 DAY B2 NK#HT C2	DAYB2 MIGHT C2	DAY DO PUT MOON NIGHT HO	DAYD2 NOTITE2 Fit DOLCORS	A3 BU HENCTIDAY BAYAS NOCHT E2
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June 2020

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ADDENDUM D: RELEASE FROM WORK

CITY OF BALTIMORE
STEPHANIE RAWLINGS-BLAKE, MOSTER



OFFICE OF THE LABOR COMMISSIONER

DESORAH F. MOURE-CARLER, MAR Labor Commissioner 417 E. Payette Stroet, Kalie 1407 Baltimore, Mary Lud 21262

ADDENDUM D RELEASE FROM WORK

Michael B. Campbell, President Baltimore Fire Officers, IAFF Local #964 1030 S Linwood Avenue Baltimore, Maryland 21224

April 30, 2012

Sincerely,

Re: Time Off To Process Grievances and Attend Committee Meetings

Dear Mr. Campbell:

Callbacks, except for major emergency incidents, shall not be a reason to deny leave under Article 7 and Article 15 of the Memorandum of Understanding.

Deforal To-Moore-Carter

Deborah F. Moore-Carter Labor Commissioner

ACCEPTED FOR IAFF, LOCAL 964:

Michael B. Campbell, President

DFMC/lw-mcn/FO 964 FY 2013.doc

cc: James Clack

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FO 964 PY 2013

CITY OF BALTIMORE

CATHERINE E. PUGH, Mayor



OFFICE OF THE LABOR COMMISSIONER

DEBORAH F. MOORE-CARTER, SPHR, SHRM-SCP Labor Commissioner 417 E. Fayette Street, Suite 1405 Baltimore, Maryland 21202 410-396-4365

ADDENDUM E: ALS CERTIFICATION

August 8, 2013

Michael B. Campbell, President Baltimore Fire Officers, IAFF Local #964 1030 S. Linwood Avenue Baltimore, Maryland 21234

RE: Advanced Life Support (ALS) Certifications

Dear Mr. Campbell:

Subject to the operation of Section 8.D. of the Agreement, the Baltimore City Fire Department (BCFD) and/or Baltimore City's Civil Service Commission shall have the authority to amend the classification descriptions for promotional examinations posted for "rated" positions after July 1, 2007, to prospectively require any member who holds certification as Cardiac Rescue Technician (CRT), Emergency Medical Technician-I (EMT-I) or Emergency Medical Technician-P (EMT-P) to continue to maintain that certification as a condition of employment upon acceptance of a promotion.

Sincerely,

Deborah F. Moore-Carter Labor Commissioner

eloral & Move - Carter

ACCEPTED FOR IAFF, LOCAL 964:

Michael B. Campbell, President

cc: Jeffrey Segal

110

Fire Officers Local 964

FY 2018-2020



ADDENDUM F: MIEMSS CERTIFICATION

CITY OF BALTIMURE STEPHANIE RAWLINGS-BLAKE, Mayor



OFFICE OF THE LABOR COMMISSIONED

DEBORAH F. MKR.RE-CARTER, SPIER Labor Commissioner 417 E. Payette Steer, Suite 1405 Balliother, May be 1 31,277

ADDENDUM F MIEMSS CERTIFICATION

Michael B. Campbell, President Baltimore Fire Officers, IAFF Local #964 1030 S. Linwood Avenue Baltimore, Maryland 21224 April 30, 2012

Re:

MIEMSS Certification

Dear Mr. Campbell:

Employees who are permanently assigned to positions within the Emergency Medical Services Division of the Baltimore City Fire Department shall maintain their Maryland Institute for Emergency Medical Services Systems (MIEMSS) certifications as in the past.

Sincerely,

Willoud J. Moore-Carter
Deborah F. Moore-Carter
Labor Commissioner

ACCEPTED FOR IAFF, LOCAL 964:

Michael B. Campbell, President

DFMC/lw-mcn/F0 964 FY 2013

cc: James Clack

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FO 964 FY 2013

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ADDENDUM G: VACATION

CITY OF BALTIMORE STEPHANIE RAWLINGS-BLAKE, Mayor



OFFICE OF THE LABOR COMMISSION FR

DEBORAH E. MOGREK &FTER, SERK Labor Commissioner 417 E. Psynte Street, Scho 1405 Baltimorn, Maryland 21202

ADDENDUM G ARTICLE 30, Vacation

Michael B. Campbell, President Baltimore Fire Officers, IAFF Local 964 1030 S. Linwood Avenue Baltimore, Maryland 21224

April 30, 2012

FY 2010-11 MOU Side Letter Agreement, Article 30

Dear Mr. Campbell:

Please accept this letter as confirmation of our mutual agreement to modify the language contained in Article 30, paragraph A of the Memorandum of Understanding. On those shifts where a floating suppression Battalion Chief is assigned, a fourth Battalion Chief shall be authorized to utilize first-choice vacation on the following days.

- Thanksgiving Day & Night Shifts
- Christmas Eve Night Shift
- Christmas Day Day & Night Shifts
- New Year's Eve Night Shift
- New Year's Day Day Shift

This side letter agreement shall continue from year-to-year unless or until modified through collective bargaining between the parties reaching mutual agreement.

eloul St. Mosse-Cartes

Labor Commissioner

Michael B. Campbell, President

DFMC/lw-mcn/FO 964 FY 2013

James Clack

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FO 964 FY 2013

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ADDENDUM H: TUITION REIMBURSEMENT

CITY OF BALTIMORE STEPHANIE RAWLINGS-BLAKE, MAYOR



OFFICE OF THE LABOR COMMISSIONER

DEBORAH F. MOORE-CARTER, SPHR Labor Commissioner 417 E. Fayette Street, Suite 1405 Bultimmre, Maryland 21202

Michael B. Campbell, President Baltimore Fire Officers, IAFF Local 964 1030 S. Linwood Avenue Baltimore, Maryland 21224 April 30, 2012

Re: Tuition Reimbursement

Dear Mr. Campbell:

Notwithstanding the language in Article 29, Education, in the Memorandum of Understanding, the Employer shall make available the sum of \$2,500 per member per fiscal year to cover the cost of tuition and books for job related college courses related toward a degree, which are not reimbursed by State funds. The current grade requirement remains in effect.

This side letter agreement shall continue unless or until modified by the parties through collective bargaining.

Sincerely,

Deborah F. Moore-Carter Labor Commissioner

Moral J. Mone - Carte.

ACCEPTED FOR IAFF, LOCAL 964:

Michael B. Campbell, President DFMC/lw-mcn/F0 964 FY 2013

cc: James Clack

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ADDENDUM I: NON-LINE OF DUTY ILLNESS

JOINT ADDENDUM TO
MEMORANDA OF UNDERSTANDING
Between
Bultimore Fire Officers, Local 964, LAFF,
Bultimore Fire Fighters, Local 734, LAFF,
And the Mayor and City Council of Bultimore

This Agreement is made between Baltimore Fire Officers, Local 964, IAFF and Baltimore Fire Fighters, Local 734, IAFF (the "Fire Unions") and the Baltimore City Fire Department ("BCFD") about the proper interpretation and application of Baltimore City Code (2010) Article 9, § 6-1, BCFD MOP 366-1, and Article 31, ¶ A, C and E of the Memorandum of Understanding for FY10 and FY11 for each of the Fire Unions' bargaining units. To clarify and amend the terms and conditions that shall apply to Injury and Sick Leave (Non-Line of Duty), Catastrophic Injury or Illness, and Retirement Leave, the Fire Unions, BCFD and the Mayor and City Council agree as follows:

Non-Line of Duly Illness and/or Injury.

- 1. Bultimore City Code (2010) Article 9, § 6-1 and MOU Article 31, § A shall continue in effect. No deduction shall be made in the salary of any employee on account of non-line of duty illness or injury, provided that such sickness does not last longer than δ months, and provided further that if an employee is absent from duty on account of non-line of duty illness or injury lickne shall, before receiving his/her salary, present or have presented to the unit officer of the company of which he/she is a member a report from the physician employed by the Fire Department (the "PSI Visitation/Disposition Report") stating that the employee, on account of illness or injury, is unable to perform his or her duties.
- 2. There shall also be a Medical Review Report from the Public Safety Infirmary (the "PSI") which report shall be based on an examination of the employee and the employee's relevant medical records, and it shall identify the causes of and likely prognosis for the illness or injury that renders the employee usable to perform his or her duties. It shall be the obligation of the employee to appear for an examination and to authorize release of his/her pertinent medical records when so directed. Once completed, copies of the Medical Review Report shall be promptly delivered to the employee, and, if authorized by the employee, then a copy shall also be delivered to the Fire Union that is the employee's bargaining agent, and to BCFD, but, in no event shall delivery to any party occur later than 10 days after the date of the Report.
- 3. In the event of an initial disagreement between the employee's attending physician(s) and the physician employed by the Fire Department as to whether the nature or extent of a non-line of duty iliness or injury renders an employee mable to perform his or her duties, such disagreement shall be referred to an independent third party physician who is board certified in excupational health. The referral shall be made to an agreed physician, jointly appointed on a continuing subsis by the Fire Unions and BCFD, and it shall occur within 15 days after a disagreement as to the nature or extent of disability of the employee is evident, and, in any event, within 15 days after receipt of a Medical Review Report concerning the employee. There shall be no right to independent review if such referral for an independent evaluation is not requested within 15 days after delivery of the Medical Review Report to the mamber and/or the Union. The independent physician shall release a comprehensive report of the physician's opinion (the "Independent Opinion") about the employee's fitness for duty, applying the employee on the independent, within 20 days after examining the employee and review of the medical records that the physician deems relevant, which review shall include the Medical Review Report if one has been issued. Copies of the Independent Opinion shall be promptly delivered to employee, the Fire Union that is the employee's bargaining agent, if authorized, and to BCFD, but in no event, not more than

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. 1. . .

- 3.../10 days after the date of the Opinion. The Opinion of the independent physician shall be final and binding on the employee, the Fire Union that is the employee's bargaining agent, BCFD and the City of Builimore to determine the employee's catificment to paid leave under § 1 and the employee's ability to return to work and when, and it shall not be subject to further dispute or appeal as to the employee's employment rights under the City Civil Service system or Union Memorandum of Understanding.
 - 4. Once an employee completes 135 consecutive days of leave for a non-line of doty illness or injury, the Chief of Department may direct that employee to report for a fitness for duty examination by the physician employed by the Fire Department, the purpose of which shall be to determine whether it is reasonably foresectable that the employee will be sufficiently fit to return to duty upon the expiration of the 6 month period of paid leave under § 1 applying the minimum qualifications necessary for the employee's occupational classification, and, as suitable, NFPA, MFRI and MIEMSS standards. The physician employed by the Fire Department (or the PSI) shall issue a report (the "Medical Review Report") as to whether or not the employee will be sufficiently fit to be able to return to duty before the employee completes 150 consecutive days of leave. Copies of the Medical Review Report shall be promptly distributed to employee, and if authorized by the employee then to the Fire Union that is the employee's bargaining agent, and to BCFD, but, in no evant shall delivery to any party occur later than 10 days after the date of the Report.
 - 5. Should the employee and his attending physician(s) disagree with the opinion and findings of the physician employed by the Phe Department given under ¶ 4 as to the employee's condition and/or the likelihood that the employee will be able to return to work, the employee and/or the employee's Fire Union may request review by the independent physician jointly appointed and the procedure set out in ¶ 3 shall be followed to conclusively determine whether the employee will be able to return to work, or, alternatively, is permanently disabled and cannot return to work in the form of an Independent Opinion.
 - 6. If it is finally determined in the Medical Review Report and/or Independent Opinion rendered under TI 2, 3, 4 and/or 5 that a complete recovery is reasonably anticipated but the employee's return to full regular duty requires additional recovery/rehabilitation time, the employee will be allowed to use for the purposes of this Agreement up to an additional 8 weeks of accrued leave as Catastrophic Leave paid time off to complete recuperation, to the extent that the employee has accrued the right to such leave. Upon return to work, leave expended by the employee to cover the additional recovery/rehabilitation time shall be deducted day from the employee's leave account. An employee who returns to work within the 6 month plus 8 week period shall suffer no loss in other leave or benefit, including retirement leave when the employee elects to retire. If, upon completion of the 6 month and 8 week Catastrophic Leave periods, an employee is unable to return to work due to a non-line of duty illness or injury, the employee's Catastrophic Leave of up to 8 weeks shall be converted into rethement leave, and the employee shall not be entitled to any further leave as his/her retirement leave shall be deemed exhausted.
 - 7. If it is finally determined in the Medical Review Report and/or independent Opinion rendered under £1 2, 3, 4 and/or 5 that a complete recovery is not reasonably anticipated and that the employee is not likely to sufficiently recover to be able to return to duty, upon exhaustion of the 6 month paid leave, the employee shall begin paid retirement leave of 60 days. Should the employee nonetheless actually return to duty before the 60 day retirement leave expires, the Lime expended by the employee to cover the additional recovery/rehabilitation, formerly as retirement leave, shall be deducted day for day from the employee's leave account, unless the employee had insufficient leave accused, in which case leave that was not covered will be repaid by the employee to BCFD within two years subsequent to reinstatement.
 - 8. Under no circumstances shall any employee be entitled to a total of more than 8 months leave with pay on account of a non-line of duty illness or injury; that is, the 5 month leave and then either

- Application his Leave in the event a return to work or 60 days as retirement leave immediately before separation from BCFD for a non-line of duty illness or injury. When an employee permanently leaves BCFD, he/she shall be paid by the City of Baltimore for any account paid leave remaining unused on the date of separation at the employee's rate of pay at the time of separation.
- The cost of review by the independent third party physician shall be covered to the extent possible by the City Health Plan in which the employee is sorolled. The uncovered cost of an independent review shall be apportioned as follows. One, if the Independent Opinion concurs with the findings in the Medical Review Report that the employee is unable to return to work, the employee shall be responsible to cover the entire uninsuced cost. Two, should the independent Opinion disagree with the findings in the Medical Review Report and conclude, instead, that the employee is or will be able to return to work then BCFD and the employee shall equally share payment of the uncovered cost on a 50/50

Confirmation and Effective Date

- This Joint Addendum shall become operative upon approval and ratification by the Office of the Labor Commissioner, the Fire Unions, the Chief of Department, BCFD and the City's Board of Estimates, and it shall remain in effect through Piscal Year 2012. It shall be subject to negotiation for Fiscal Year 2013.
- Once operative, the terms of this Joint Addendum shall be applied to any person who was subject to non-line of duty benefits on and after September 1, 2009. This Joint Addendum also shall apply to any member on restricted duty at present who was placed in such duty beginning in 2009, and who has asserted by physician's documentation the ability to return to full duty. Persons notified under this paragraph shall have 30 days from notification to elect review under this Joint Addendum.

Baltimore Fire Fighters, Local 734:

For Bultimore City Fire Department:

For the Office of the Labor Commissioner:

Deborah P. Moore-Carter,

Labor Commissioner

Clack, Chief of Fire Department

Approved as to form and Legal Sufficiency:

ADDENDUM J: REORGANIZATION OF EMS

Statement of Labor Management Committee on the Reorganization of the BCFD EMS Division

(As Edited February 28, 2011 from Version Adopted August 5, 2009)

1. Mission Statement

The Labor Management Committee on the Reorganization of the Baltimore City Fire Department (BCFD) Emergency Medical Services (EMS) Division was formed in September 2008 out of a manual interest on the part of both the management team of the BCFD and the two Firefighter Labor Unions to reorganize how emergency medical services are organized and delivered in Baltimore City. The contents of this document have been reached by consent between the BCFD, IAFF Local 734 and IAFF Local 964. The discussions that have taken place during committee meetings are to assist in the reorganization of the EMS Division.

The goal of the EMS Division of the BCFD is to provide timely, efficient and effective medical intervention and transport to patients in need of service within the City of Baltimore, delivered by professional Advanced Life Support (ALS) and Basic Life Support (BLS) staff who are adequately trained, certified and/or licensed by the State of Maryland. The EMS Division will be adequately supported, and will endeavor to recover revenue in order to sustain the high level of EMS care that Baltimore City residents and visitors enjoy.

2. Positions

The job classes of personnel assigned to the operational units within the EMS Division will consist of Emergency Medical Technician/Firefighters (EMT/FF), Firefighter Paramedic Apprentices (FPA), Paramedics and Firefighter/Paramedics.

Beginning with recruit classes 07-01, the position of EMT/FF shall be the entry level position for Fire Suppression Division, with the member to be trained by the BCFD in BLS functions and in Fire Suppression activities. The EMT/FF shall be (i) certified by Maryland Fire and Rescue Institute (MFRI) as a firefighter and (ii) certified by MIEMSS as an EMT-Basic, both of which must be maintained as a condition of employment. The probationary period for EMT/FF shall be one year from date of hire. When a probationary EMT/FF is assigned to a suppression company assigned to a critical alert medic unit, the member will ride as the third person on the medic unit and not be the primary care provider.

BCFD (and City DHR) shall, consistent with Article 19 of the Union MOUs, confer with the Fire Unions about the minimum qualifications and duties that are to be assigned to each job class within the EMS Division before a job class description is changed or newly adopted. The job class description for the new position of EMT/Firefighter is attached to this document as addendum "A".

In-grade placements for lateral hires shall be discussed with the Fire Unions before any change is implemented.

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All candidates hired off a list of eligibles for assignment to any position within the Fire Department shall be fully trained in all skills necessary to competently and safely perform all duties expected of the candidates' job class before completion of the training program. Training shall be completed within the first six (6) months of hire. Probation for all employees shall be completed within twelve (12) months of hire.

Paramedic and Fire Fighter/Paramedic (or fike positions as determined by the City DHR) shall be rated positions within the PMS Division. Entry into those positions shall require licensure as an ALS provider by MIEMSS and also successful completion of BCFD's firefighter training curriculum. The minimum qualifications adopted by the City DHR for the job class of Paramedic and of Fire Fighter/Paramedic shall require the member to be trained and ficensed in Advanced Life Support (ALS) by MIEMSS, and fully trained in Fire Suppression Division duties satisfactory to Maryland Fire Rescue Institute (MFRI) standards to engage in fire suppression work. Personnel assigned to the EMS Division may be required to perform fire suppression tasks on the fire ground.

As a condition of employment, all members of the EMS Division shall:

- (i) he trained to standard in ALS/BLS and Fire Suppression and maintain those qualifications and abilities;
- (ii) be responsible to engage in both ALS/BLS and Fire Suppression activities;
- (iii) be fully provisioned with first line fire suppression turnout gear including self—contained breathing apparatus (SCBA) on active units, annually certified to wear SCBA, and various other Fire Suppression tools and equipment; and,
- (iv) be subject to assignment to HMS and/or Fire Suppression units, and be subject to command and control by Fire Suppression Command Staff at the scene of fires and other emergency events.

3. Pension

The City shall continue to require as a condition of employment those items listed in ¶ 3(i) through 3(iv), immediately above, for the purpose, among other things, of keeping EMS personnel exempt from FICA obligation and thereby eligible for participation in Fire and Police Employees' Retirement System of Baltimore City ("FPRS") under the present requirements of the FPRS.

4. Work Rules, Discipline and Scheduling

When members working on an EMS unit are not able to take a break due to the volume of emergency calls, units shall be granted a paid off duty lunch break of approximately 30 minutes for the purpose of eating, as well as other reasonable breaks for personal convenience and

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hygiene during each shift. These break periods will be managed by the EMS Battalian Chief so that they are reasonably staggered during the shift to have the least impact on service delivery.

Consistent with management's reserved rights and with their mutual obligations under the Municipal Employee Relations Ordinance, BCFD and the Fire Unions shall work cooperatively to develop operational protocols and work rules for the EMS Division. BCFD shall train its EMS managers to apply reasonable, consistent and progressive discipline to members of the EMS Division. Consistent with good human resources practices, the intent of the BCFD EMS Division disciplinary process is to improve the performance of its members for the benefit of the public.

The EMS Division shall continue to be assigned to the 10 hour day shift and 14 hour night shift 42-hour work schedule under Article 8 of the Local 734 MOU. Beginning July 8, 2009, all members of the EMS Division will not be considered as FLSA § 7(k) exempt and each member will be compensated accordingly.

A separate, posted "staggered" relief schedule may be implemented for the operational units of the EMS Division, but only upon agreement between BCFD and the Fire Unions. Labor and Management agree to discuss various scheduling and relief schedules for personnel assigned to field units within the EMS Division, with the primary goals of increased efficiency, improved customer service and minimizing the impact on fire suppression forces.

5. Downgrade from ALS Licensure to BLS Certification

Any member promoted to a "rated" position (Pump Operator, Emergency Vehicle Driver, Fire Lieutenant, Fire Captain, Fire Battalion Chief or Emergency Boat Operator) that was posted after July 1, 2007 who holds certification as a CRT or an EMT-P will not be allowed to reduce to EMT-B.

Non-rated members holding licensure as a CRT or EMT-P who are not in the EMS Division will be permitted to reduce to the EMT-B job class subject to the requirement that the Department must maintain a minimum of 500 ALS providers. Requests to downgrade shall be honored in order of length of service (based upon original ALS certification date or hiring date, whichever is later) of the respective members within BCFD.

In order for an ALS provider to reduce, a BLS position must be open and available. Every sworn member of the BCFD who is not an ALS provider will be required to be minimally certified as an EMT-B by July 1, 2011. All members who reduce from ALS to BLS will forfeit any future ALS stipends or premium pay due them under the labor agreements effective from the date of such reduction. Members who elect to downgrade, and who are permitted to downgrade, may be required to accept temporary assignments (for one shift or less) to staff a medic or ambulance unit as a BLS provider as authorized under the Critical Alert protocol. Members who are

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¹ Pursuant to the arbitration decision of March 2, 2008, rated members who promoted to a position that was posted before July 1, 2007 can downgrade upon submission of a Special Report requesting the downgrade.

permitted to downgrade will be obligated to maintain their ALS becase through the end of the current term of their MIEMSS ALS license.

6. Implementation

Effective after July 8, 2009, to the extent funded and operational, BCFD shall require all sworn personnel who are newly hared to fill a position within the EMS Division (Lateral Entry ALS personnel) to successfully pass a physical ability test. The physical standard requirement shall be the same for both lateral hires and EMT/FF.

All candidates also shall be expected to satisfy the requirements of NFPA 1582 as a condition of employment prior to hire, including no use of tobacco products while on duty.

The job classification of FPA shall be frozen, with no new candidates admitted to that classification. Only members assigned to FPA Classes 1 – 19 may occupy this job classification. Members hired in the classification of Firefighter Paramedic Apprentice shall be required to obtain their Maryland ALS licensure.

7. Oversight

The EMS Committee shall continue to meet periodically to review implementation of these terms, and to evaluate the impact of changes implemented, including EMD procedures, response time(s), patient care and effects on quality of service and working conditions. No term or condition of employment may be altered without the consent of the parties.

ADDENDUM K: GENERAL ORDER ON OVERTIME

BALTEKORE CITY FIRE DEPARTMENT

CENERAL ORDER NO. 45-09 (EEVISED) (p. 1 of 3)

July 21, 3009

Subject: Overfime Pay For Members Assigned To The KMS Division

Policy Statement;

Beginning July 8, 2009, all swom members of the Baltimore City Pine Department who are assigned to the Hinergency Medical Services Division and working as field providers on HMS units will neceive overtime pay for hours worked in excess of 40 hours per week. HMS officers working in the field and members essigned to suppression units who are on 1800 hour details are included. These members will continue to perform fixelighter duties when necessary, but their primary job will be to staff field HMS units.

For purposes of the calculation of overtime, this calendar week began at 1700 hours on July 7, 2009 and will continue to begin each Tuesday afternoon at 1700 hours and will end on each Tuesday afternoon the following week at 1659 hours.

The current labor agreement with the unions outlines an annual rate of pay for an average of 42 hours per week, or 2190 hours per year. For purposes of calculating evertime, the annual pay rate for each member will be determined by dividing the annual pay rate outlined in the various labor agreements by 2190 hours to arrive at the hourly base pay rate.

The current labor agreement base pay rates are based on an average of forty-two (42) hours per weak of work. Under this policy, each member will be paid an additional ½ hour of pay for the forty-first (41*) and forty-second (42**) hour worked during each calendar week. Overtime worked in excess of 42 hours in each calendar week will be compensated at one and one-half times the normal hourly rate.

Example: Assumes the 42 hour average work week and base pay of \$30 per hour.

Hours Type of Pay	Base Pay	Overtime
1-40 Base pay	$40 \times $30 = $1,200$	
41-42 Base pay + haif-time	2x\$30 = 60	$2 \times $15 = 30
43-48 Time-and-a-half		$6 \times $45 = 270$
Total	\$1,260	\$300

For example, if a qualified member works a total of 48 hours in a calendar week, the member will be due an extra one hour of base pay for the first two hours of work and 1 ½ times base pay for the additional six hours over first two hours. If the member's normal pay rate is \$30.00 per hour, this works out to an extra \$15,00 an hour (or half-pay) for each of the first two hours and \$45.00 an hour (or time plus one-half) for each of the remaining six hours, or a total of \$300 in overtime pay for that week.

In order to be qualified for overtime pay, all hours must be actually worked. Various types of leave (vacation, sick, compensatory time, etc.) are disqualifying hours for purposes of overtime eligibility. Members assigned to suppression units and continuously detailed to the HMS division in excess of and including one complete payroll period (14 calendar days) also qualify for overtime under this policy as long as all the provisions of this policy are otherwise met.

(continued)

Procedure Statement

In order to record the overtime hours for FLSA that were worked based on the Policy Statement above each person's time worked must be reviewed by the payroll supervisor each pay period to determine the number for eligible overtime hours based on the person's scheduled work shift. The scheduled work shift starting and ending point changes each pay period due to the work cycle being different from the payroll period.

Currently Etime Payroll does not have a specific Pay Code for the scheduled shift hours worked for hour 41 and 42 to pay an employee the additional half hour over their straight pay. The only way to calculate this is to review the employee's work hours each week and determine the number of total hours that they worked over the 40 hour minimum. (This would include any additional time worked, additional shifts worked and the employees regular scheduled shift hours.)

REMEMBER THE HOURS OF WORK CAPTURED MUST BE FROM TUESDAY 1700 TO TUESDAY 1659 HOURS FOR EACH CALENDAR WIEK.

Calculating Overtime Under FLSA

To calculate an employee's overtime under FLSA please follow the following steps:

- Step 1: Determine total number of hours employee worked weekly.
- Step 2: If the employee worked in excess of 40 hours in a given work week, at that point then subtract 2 hours (for hour 41 and 42) from the total number of hours worked.

 For Etime payroll calculate 20 minutes each for hours 41 and 42 (total of 40 minutes)
- Step 3: Do this calculation for both Wook 1 and Week 2 of the given payroll period and then add the hours up for both weeks for hour 41 42.
- Step 4: Add the remainder of hours that is in excess of 42 hours worked in a normal scheduled work week to come up with the total hours to enter into Etime payroll system.

*Please note that any additional shifts or call backs worked or hours worked when members are held over beyond their regular work day will not be calculated into the FLSA overtime and not charged as per this procedure, but will still be recorded in Etime Payroll as overtime worked.

Making Fniries Into Etime

- Step 1: Enter a separate line at the end of the pay period.
- Step 2: Enter a Pay Code of "Fire FLSA OT @ 1.5" with the total hours recorded in the Amount Column and the following account code as above in the Transfer column.

 (1001-000000-3190-308780-601065) (This entry is the number of hours which is like entering Over Time hours. Etime will calculate the dollar amount to be paid.)

 This is a total of hours calculated above for FLSA. For example, if the regular worked hours were 48 for each week of a given payroll period, the total PLSA OT in this entry would be 13 hours and 20 minutes. (This is 6 hours and 40 minutes per week for the 8 hours over 40 hours). Hours 41 and 42 at half time, converted to 20 minute increments for a total of 40 minutes and then multiplied times the 1.5 overtime rate; and hours 43 to 48 at 1.5 overtime rate.

(continued)

Making Entries Into Etime (continued)

Again if the employee works any additional shifts in a given payroll period, their time is considered as time worked and should be recorded in Etime Payroll as a Pay Code of "Overtime @ 1.5" with the appropriate hours worked recorded in the entry on the date line.

Please Note: If there are any problems or concerns when applying this to the payroll or after the payroll is submitted and/or paid please report it through email via Etime Payroll to "BCFD.Etime" to record the concern and BCFD Payroll/HR Office.

By order of,

JAMESS. CLACK

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ADDENDUM L: VACATION/HOLIDAY LEAVE

JOINT ADDENDUM TO MEMORANDA OF UNDERSTANDING Between

Baltimore Fire Officers, Local 954, IAFF, Baltimore Fire Fighters, Local 734, IAFF, And the Mayor and City Council of Baltimore

This Agreement is made between Baltimore Fire Officers, Local 964, IAFF and Baltimore Fire Fighters, Local 734, IAFF (the "Fire Unions") and the Baltimore City Fire Department ("BCFD") about the proper interpretation and application of BCFD MOP 322, 322-1, 322-2, 341-1, and 343-2 and Article 30 of the Memorandum of Understanding for FY10 and FY11 for each of the Fire Unions' bargaining units. To clarify and amend the terms and conditions that shall apply to Vacation and Holidays, Compensatory Leave and Continuing Bducation Leave, the Fire Unions, BCFD and the Mayor and City Council agree as follows:

1. For all purposes, for BCFD members who permanently separate from employment with nineteen (19) or more years of service, then, under Article 30 the maximum number of days of paid Holiday and Vacation Leave (over and above accrued Compensatory Leave and Leave for Continuing Education which shall be separately accounted for and not included in these figures) that can be accrued and held by those employees shall be:

For All BCFD Employees hired prior to July 1, 1979:

Vacation, Holidays and Election Days Grouped Together				
964 Unit Mem	ibers: B.C. Capt. Lieut.	$(5 \times 40 = 200)$ can be working on 6^{th} year = $(5 \times 38 = 190)$ can be working on 6^{th} year =		
734 Unit Men	ibers:	$(4 \times 36 = 144)$ can be working on 5^{th} year =	182 days	
For All BFCT	Employees hired af	ler <u>,[uly 1, 1979</u>		
Nincteen (19)	years or more service		Total:	
964 Members	Vacation: Personal Leave: Holidays:	$(5 \times 24 = 120)$ can be working on 6^{th} year = $(5 \times 04 = 20)$ can be working on 6^{th} year = $(5 \times 11 = 55)$ can be working on 6^{th} year =	24 days	
	Sub-Total: Election Days Total;	* An	234 days 2 days 236 days	
734 Members	Vacation: Personal Leave: Holidays:	$(4 \times 24 = 96)$ can be working on 5^{th} year = $(4 \times 04 = 16)$ can be working on 5^{th} year = $(4 \times 11 = 44)$ can be working on 5^{th} year =	120 days 20 days 55 days	
	Sub-Total: Plus 2 Election Days Total:		195 days 2 days 197 days	

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- 2. For employees who permanently separate from employment with less than nineteen (19) years of service, the maximum number of days allowable under ¶ 1 of this Agreement shall be apportioned accordingly.
- 3. Paid Compensatory Leave shall be separately accounted in hours, and it shall not exceed a maximum of 480 hours at any given time (with the exception of compensatory bours awarded on account of apprenticeship service under 734 MOU Arts. 8.1. and 9.1. which amount may then exceed 480 hours in total without a cap or limit).
- 4. In addition to the amounts of paid days off recognized under the previous paragraphs in this Agreement, any other balances recognized by BCFD and/or the Mayor and City Council in any other agreements with IAFF Local 734 and/or IAFF Local 964, including any that pertains to furlough days, vacation days (5 days (FPA Agreement)), and/or continuing education days, shall continue to be observed.

Confirmation and Effective Date

This Joint Addendum shall become operative upon approval and ratification by the Office
of the Labor Commissioner, the Fire Unions, the Chief of Department, BCFD and the City's Board of
Estimates.

Agreed as of this	29 day	of June	2010.
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For palituere Fire Offigers, Local 944:

Stephan G. Fugate, President

For the Office of the Labor Commissioner:

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For the Baltimore City Fire Department:

James S. Clack, Fire Chief

Approved as to form and Legal Sufficiency:

Deborah F. Moore-Carter, Labor Commissioner

Sabrina Willis, Assistant Solicitor

NOTED BY THE BOARD OF ESTIMATES:

JUL 2 1 2010

Date

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ADDENDUM M: STAFFING ESTIMATES

The City shall provide a Side Letter setting forth its estimate of the number of Fire Suppression Rated Positions after the shift change on January 1, 2014:

- -- Battalion Chiefs
- -- Fire Captains
- -- Fire Captains assigned to Fire Investigation Bureau
- -- Fire Lieutenants

CITY OF BALTIMORE

CATHERINE E. PUGH, Mayor



FIRE DEPARTMENT

NILES R. FORD, PhD Chief of Fire Department 401 E. Fayette Street Baltimore, Maryland 21202

ADDENDUM N: UNIFORMS

June 12, 2017

Michael B. Campbell, President Baltimore Fire Officers, IAFF Local 964 1030 S. Linwood Avenue Baltimore, Maryland 21234

RE: Uniforms

Dear Mr. Campbell:

Upon ratification of the FY 2018-2020 MOU by the members of Local 964, the Chief of Department shall convene a Department-wide committee to study and make recommendations on the subject of uniforms. The committee shall be chaired by the Chief of Department's designee, and shall include two (2) members appointed by Local 964, and additional members representing various areas of the Department appointed by the Chief of Department. The Committee shall complete its work and make its recommendations to the Chief of Department no later than September 30, 2017.

Sincerely,

Niles R. Ford, Ph.D. Chief of Department

Baltimore City Fire Department

CITY OF BALTIMORE

CATHERINE E. PUGH, Mayor



FIRE DEPARTMENT

NILES R. FORD, PhD Chief of Fire Department 401 E. Fayette Street Baltimore, Maryland 21202

ADDENDUM O: WASHERS AND DRYERS

June 12, 2017

Michael B. Campbell, President Baltimore Fire Officers, IAFF Local 964 1030 S. Linwood Avenue Baltimore, Maryland 21234

RE: Washers and Dryers

Dear Mr. Campbell:

During the term of this agreement, the City shall install, in the quarters that the Department chooses, clothes washers and dryers in one additional stationhouse within each Battalion. The Employer shall maintain all installed equipment as fully operational.

Sincerely,

Niles R. Ford, Ph.D.

Chief of Department

Baltimore City Fire Department